



# South Beach Harbor Application for Vendor Permit

Please read the **Policies & Guidelines** before completing this form.

**FEES: \$50 Annually**

Phone: 415.495.4911 Fax: 415.512.1351

## Vendor Information:

Business Name: \_\_\_\_\_ Business Email: \_\_\_\_\_  
Business Phone #: \_\_\_\_\_ Business License #: \_\_\_\_\_  
Website: \_\_\_\_\_  
Business Address: \_\_\_\_\_

## Business Services/Description

- ☐ Hull Cleaning/Diving, ☐ Boat Cleaning, ☐ Canvas,  
☐ Maintenance and Repairs, ☐ Boat relocation, ☐ Other (Check all that applies)

## SBH Office Use Information Only (if different from above):

Business Point Of Contact Name: \_\_\_\_\_  
Business Point Of Contact #: \_\_\_\_\_  
Business Point Of Contact Email: \_\_\_\_\_

## Are you interested in placing your vendor business on our vendor webpage?

- ☐ Yes ☐ No. If Yes, please provide a short description below.

Note: Vendor webpage maintenance is upon staff availability.

⇒ **Checklist for things needed along with the filled application:**

- ☐ Current Business Certificate with valid expiration date  
☐ Certificate of Insurance **AND** Additional Insured Endorsement  
☐ Business Card  
☐ \$50 Fees (Annually)  
☐ Vendor accts may be disabled/closed at any time for non-compliance.

**I certify that the statements herein are true and correct.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**THANK YOU**

### STAFF ONLY:

Staff Name: \_\_\_\_\_ Date Approved: \_\_\_\_\_  
Payment Type: ☐ Visa/MC/Disc/Amex ☐ Check ☐ Digital Payment  
Approval Code/#: \_\_\_\_\_ Applicant Acct # \_\_\_\_\_

## **POLICIES & GUIDELINES**

1. **Business certificate**

Submitted at time of application and/or renewal.

2. **INSURANCE REQUIREMENTS:**

Your Certificate of Insurance should show a **minimum liability of \$1,000,000** Per Occurrence

3. **Certificate Holder section should read as follow:**

City and County of San Francisco  
c/o EXIGIS Risk Management Services  
P.O. Box 947  
Murrieta, CA 92564

4. **Additional Insured Endorsement should read as follows:**

CITY AND COUNTY OF SAN FRANCISCO BY AND THROUGH SAN FRANCISCO PORT COMMISSION AND THEIR OFFICERS, DIRECTORS, EMPLOYEES AND AGENTS

**For additional questions and answers regarding insurance, please contact:**

Exigis LLC customer support line at **646-762-1541**.

Email: [Inbox@sbh.complianz.com](mailto:Inbox@sbh.complianz.com)

Exigis LLC auto generated emails are sent from [Inbox@sbh.complianz.com](mailto:Inbox@sbh.complianz.com)

**Please add the email addresses to prevent auto spam/junk email filtering**

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1. **PAYMENTS** are due every year & can be made via Check or Debit / Credit card.

2. **PARKING:** Your application comes with an annual vendor parking tag, once all the documents are compliant.

Vehicles without valid permits, including those with Disabled Placards, are subject to being ticketed and/or towed at the vehicle owner's expense.

- For towed should vehicles contact:  
**Golden Gate Tow Inc. 415.508.5604 OR 1.888.358.0294**

3. **GATE KEY:** Keys can be purchased in the office. Keys are non-refundable.

4. **RESTRICTIONS:** No vendors can work in harbor during any major events like Giants games, Fleet week.

5. **Non-Submission** of updated documents in any year can results into restricting to harbor docks with all keys deactivated.

6. **Contact the harbormaster's office** for any questions or concerns:

South Beach Harbor  
Pier 40A, The Embarcadero  
San Francisco, CA 94107  
Phone# 415.495.4911

**PLEASE NOTE:** The Harbormaster, reserves the right to amend these rules at any time.