Port of San Francisco

TEMPORARY SIGN APPLICATION

On Street Parking Division - parking stalls for construction

INSTRUCTIONS TO THE APPLICANT: This form should be used to dedicate street parking stalls for construction.

In order to utilize the parking lane for construction related purposes, a Building Permit or Encroachment Permit must first be obtained through the Port Permit Desk before issuing the Temporary No Stopping Signs. https://sfport.com/permitservices

Fill out this application completely. For general questions and fees, see reverse or visit www.sfport.com under Street Parking.

Submit this application and copy of Port Permit electronically to:

nostopping@sfport.com. Please deliver your check or money order and photos to address on reverse. Applications, payment, and supporting material must be submitted
15 Calendar days before project start date. Late applications may be rejected.

Today's date	Lead person		
Business name	Email		
Mailing address	Telephone		
City, State, Zip	Please allow 10 business days to process requests.		
Section 2: Temporary Sign Request	t Information - Must be actual location		
oject name Specific use of stall			
Start date	End date		
List days of week	Begin time/End time		
Street address	City		
Closest pier	Cross streets		
Estimated length in feet	Zone type		
Section 3: Parking Meter Informati	on		
Pay station number and stall numb	er - or - Single space parking meter number		
Pay station number and stall numb Example for multi space: 830-1234			
-	5 + stall 12		
Example for multi space: 830-1234	5 + stall 12		
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Example for multi space: 830-1234	5 + stall 12		



FEE SCHEDULE FOR TEMPORARY SIGN SERVICE

Payment for services is due 15 Calendar days prior to first day of event. Fee's subject to change. Please visit www.sfport.com/parking for the most updated schedule

Money order, cashier checks, and company checks should be made payable to:

The Port of San Francisco, Street Parking Division - PMET

Deliver checks to: ATTN: Collections The Port of San Francisco Pier 1, The Embarcadero San Francisco CA 94111

(1) Set up fee				
	Code	# of Parking Stalls	Fee	
	А	<6	\$ 289.00	
	В	14	\$ 384.00	
	С	23	\$ 482.00	
	D	32	\$ 579.00	
	Е	42	\$ 673.00	
	F	53	\$ 771.00	
	G	65	\$ 866.00	
	Н	77	\$ 964.00	+\$16 Per add. 20Ft

(2) Use fee - Port meters operate 7 days a week								
Exact # of Stalls	Х	Daily Fees per Stall	=	Daily Use Fees	Х	# of Days Used	=	Total Use Fees
		\$ 27.00						

Payment Due to Port of San Francisco

-	
	Set up fees (1)
	Plus Total Use Fees (2)
	Pay this Amount

The daily use fee applies every day the project is approved, including weekends.

Credit cards are not accepted. We will gladly provide a W-9; however we cannot waive your responsibility to submit your application 15 days prior to start date of your event.

Example: If a project is approved Monday through Friday, use fees shall apply to 5 days during the week. If a project is approved Monday through Sunday, use fees apply 7 days during the week.

To ensure public safety and the movement of traffic, this request is approved under Traffic Code Section 33(b) and the Port Harbor Code.

Authorization to cite and tow any unauthorized vehicle within posted zone per Traffic Code Section 33(c) and the Port Harbor Code.

To tow unauthorized vehicles from a posted zone, call SFMTA Enforcement: 415-553-1200. Identify the applicant's business name