PORT OF SAN FRANCISCO
Pier 1, The Embarcadero, San Francisco, CA 94111
Phone: (415) 274-0552 Fax: (415) 274-0551

REQUEST FOR INFORMATION

For Contractor Use

RFI No.	Submitted Date

CONTRACT: _____

CONTRACTOR: _____

SUBJECT OF REQUEST _____

Correspondence: _____
Gen/Special Provisions: _____
Technical Specs: _____
Drawing: _____

Submittal: _____
Directive: _____
Field Issue: _____
Other: _____

INFORMATION REQUESTED:

☐ REQUESTED BY PHONE

DATE: _____

SIGNED: _____
COMPANY: _____

REPLY:

☐ RESPONDED BY PHONE

REVIEWER _____
DATE _____

Registered Design Professional
In Responsible Charge (RDP): _____
DATE: _____

Plan Review
Engineer (PRE): _____
DATE: _____

RE Distribution:

☐ Contractor	☐ PE	☐	☐
☐ RE/CM File	☐ PM	☐	☐
☐ Inspectors	☐	☐	☐