



South Beach Harbor - Pier 40A

San Francisco, CA 94107
Phone (415) 495-4911 & Fax (415) 512-1351



15-DAY NOTICE TO VACATE

I, _____ the berth holder at South Beach Harbor am giving my 15-days written notice to vacate my **assigned berth/slip located on slip # _____**. I shall notify the Harbormaster in writing at least fifteen (15) calendar days in advance of the effective date of when the berth will be vacated. I shall also notify the Harbormaster immediately should plans change. **I understand that fees will continue to apply until the vessel leaves the Harbor and will be charged for any property damage incurred during my tenure.** Any removal of items left in or around the dock box may incur disposal and/or other fees. **Vacating the berth is not complete until I have paid all balances due and returned the annual parking tag assigned to my account.**

Berth Holder Name: _____ Date: _____

Vacating Date: _____ Acct # and Slip #: _____

E-Mail: _____ Cell Phone: _____

I agree to vacate by the date mentioned and will remove any and all items/materials in/and around my dock box upon my departure. I agree that any items left behind/damages occurred to Harbor property shall be charged on my account.

Berth Holder Signature: _____ Date: _____

Send refund (if any) balances to address below:

Name: _____

Address: _____

City: _____ State: _____ Zip _____

STAFF ONLY:

Staff Name: _____ Date Received: _____ Berth Holder Acct #: _____

REPORTED TO TAX ASSESSORS:

For Boat: ☐ For Berth: ☐

Office Manager Approval – Linda Green: _____ Date: _____



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Thank you for choosing South Beach Harbor Pier 40.

On behalf of the Harbormaster and the South Beach Harbor Team, we want you to know that you are our valued guest.

Thank you for adhering to Harbor Rules & Regulations by working with us to keep your file(s) updated. We greatly appreciate the trust you have placed in us throughout your stay at South Beach Harbor, and we hope you will cherish the memories.

The South Beach Harbor Team provides our best to each guest, and we are looking for ways to improve guest satisfaction. Therefore, we are asking you to take a moment of your time to give us feedback on how to better serve the South Beach Harbor - Pier 40 Boating Community.

Please fill out the comments section below to let us know your opinions and suggestions.

Comments:

STAFF ONLY: Slip #: _____ Staff Name: _____ Date: _____

Dock Box, Any Contents: Yes: ☐ No: ☐

If yes, specify: _____

	Good	Need Repairs	Need Replacement
Dock Box Condition:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Spigot Condition:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rub Rail Condition:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____