



Quarterly Report

January 2025

through

March 2025

Grantee Name: Port of San Francisco
Project Title: Crane Cove Park Playgrounds
Grant Agreement Date: 1/26/2023

1. Briefly describe project activities accomplished during this quarter.

During the months of January through March 2025, the pre-construction work has been underway: the pre-construction kickoff meeting occurred January 14, 2025 and the construction notice to proceed date was January 27, 2025. The contractor and construction management team have since been working on construction submittals and just received authorization from the Water Board and EPA to mobilize the week of April 21, 2025. (It is out of the range of the quarterly report, but useful to know).

2. Budget Update

Below is the budget table presented in the Grant Agreement with the updates in the right columns.

The overall budget is on track and likely under budget. This is reflected in the additional contingency now shown in Item 4 below.

Item #	Description	Budget shown in 1/26/23 Grant	Q1 2025 Update	
			Budget	Expenditures
1	Children's Play Areas			
	Tot Lot	\$ 1,120,000	\$ 345,000	\$ (281,314)
	Riggers Yard	\$ 225,000	\$ 183,000	
2	Dog Run	\$ 1,100,000	\$ 1,025,000	
3	Project Management	\$ 75,000	\$ 75,000	\$ (70,920)
4	Contingency*	\$ 730,000	\$ 1,622,000	
	Total	\$ 3,250,000	\$ 3,250,000	\$ (352,234)

**Note that the number shown #4 in the grant agreement is \$1,165,000, however with that value, the total does not equal \$3.25 mil. It has been decreased here to conservatively account for this difference.*



3. Schedule Updates

Below is the schedule as presented in the Grant Agreement with the update in the right columns.

Phase	Task	As Presented in Grant Agreement		Original Expected Dates		Q1 2025 Update		
		Children's Play Areas	Dog Run	Children's Play Areas	Dog Run	Children's Play Areas	Dog Run	Comment
		Duration (weeks)		Task Completion Date*		Task Completion Date		
Design	Hire Consultant (if using as-needed contract)	4	4	6/16/2023		6/16/2023		
	Design	15	19	2/15/2024		7/8/2024		
Advertise/ Award	Port Commission Authorization	4	4	3/14/2024		7/16/2024		
	Advertise	4	4	4/11/2024		8/21/2024		
	Port Commission Award	6	6	5/23/2024		10/8/2024		
Construction	Current Phase: Construction	16	16	1/2/2025		10/23/2025		Contract/insurance took longer than expected. This date is the official date noted in the contract with the contractor.

**Since the dog and children's play areas are combined into one package, durations for design and construction tasks are added together, whereas the rest are a single duration.*