



## Quarterly Report

July 2024

through

September 2024

Grantee Name: Port of San Francisco  
Project Title: Crane Cove Park Playgrounds  
Grant Agreement Date: 1/26/2023

### **1. Briefly describe project activities accomplished during this quarter.**

During the months of July through September, the design and bid documents were completed. The Port Project Manager requested authorization to advertise for construction at the July 16<sup>th</sup> Port Commission meeting. The Port advertised the construction contract that same week and opened bids on August 21<sup>st</sup>, 2024. The Port received 4 bids and has been working on reviewing the bid documents and preparing to request Port Commission authorization to award the contract to the lowest responsive bidder at the October 8<sup>th</sup> meeting.

### **2. Budget Update**

Below is the budget table presented in the Grant Agreement with the updates in the right columns.

The overall budget is on track and the construction bid of \$2.2 million came in under budget. This is reflected in the additional contingency now shown in Item 4 below.

Item #	Description	Budget shown in 1/26/23 Grant	Q3 2024 Update	
			Budget	Expenditures
1	Children's Play Areas			
	Tot Lot	\$ 1,120,000	\$ 505,657	\$ (247,049)
	Riggers Yard	\$ 225,000	\$ 268,218	
2	Dog Run	\$ 1,100,000	\$ 1,502,314	
3	Project Management	\$ 75,000	\$ 75,000	\$ (54,969)
4	Contingency*	\$ 730,000	\$ 898,811	
	<b>Total</b>	<b>\$ 3,250,000</b>	<b>\$ 3,250,000</b>	<b>\$ (302,018)</b>

*\*Note that the number shown #4 in the grant agreement is \$1,165,000, however with that value, the total does not equal \$3.25 mil. It has been decreased here to conservatively account for this difference.*

### 3. Schedule Updates

Below is the schedule as presented in the Grant Agreement with the update in the right columns.

Phase	Task	As Presented in Grant Agreement		Original Expected Dates		Q3 2024 Update		
		Children's Play Areas	Dog Run	Children's Play Areas	Dog Run	Children's Play Areas	Dog Run	Comment
		Duration (weeks)		Task Completion Date*		Task Completion Date		
Design	Hire Consultant (if using as-needed contract)	4	4	6/16/2023		6/16/2023		
	Design	15	19	2/15/2024		7/8/2024		
Advertise/ Award	Port Commission Authorization	4	4	3/14/2024		7/16/2024		
	Advertise	4	4	4/11/2024		8/21/2024		
	Current Phase: Port Commission Award	6	6	5/23/2024		10/8/2024		No change anticipated
Construction	Construction	16	16	1/2/2025		9/1/2025		No change anticipated

*\*Since the dog and children's play areas are combined into one package, durations for design and construction tasks are added together, whereas the rest are a single duration.*