



## Quarterly Report

April 1, 2024

through

June 30, 2024

Grantee Name: Port of San Francisco  
Project Title: Crane Cove Park Playgrounds  
Grant Agreement Date: 1/26/2023

### 1. Briefly describe project activities accomplished during this quarter.

The design team worked on taking the 95% design package and is preparing the final construction package for bid. The Port Project Manager will be requesting authorization to advertise for construction at the July 16<sup>th</sup> Port Commission meeting. Then Port plans to immediately put the construction contract out to bid that week, with a bid opening planned for mid-August.

### 2. Budget Update

Below is the budget table presented in the Grant Agreement with the updates in the right columns.

The overall budget is on track and remains the same.

Item #	Description	Budget shown in 1/26/23 Grant	Q2 2024 Update	
			Budget	Expenditures
1	Children's Play Areas			
	Tot Lot	\$ 1,120,000	\$ 1,234,066	\$ (184,966)
	Riggers Yard	\$ 225,000	\$ 154,892	
2	Dog Run	\$ 1,100,000	\$ 1,100,000	
3	Project Management	\$ 75,000	\$ 75,000	\$ (41,897)
4	Contingency*	\$ 730,000	\$ 730,000	
	<b>Total</b>	<b>\$ 3,250,000</b>	<b>\$ 3,250,000</b>	<b>\$ (226,864)</b>

*\*Note that the number shown #4 in the grant agreement is \$1,165,000, however with that value, the total does not equal \$3.25 mil. It has been decreased here to conservatively account for this difference.*

### 3. Schedule Updates

Below is the schedule as presented in the Grant Agreement with the update in the right columns.

Phase	Task	As Presented in Grant Agreement		Original Expected Dates		Q2 2024 Update		
		Children's Play Areas	Dog Run	Children's Play Areas	Dog Run	Children's Play Areas	Dog Run	Comment
		Duration (weeks)		Task Completion Date*		Task Completion Date		
Design	Hire Consultant (if using as-needed contract)	4	4	6/16/2023		6/16/2023		
	Current Phase: Design	15	19	2/15/2024		7/8/2024		Design is complete, though team is still preparing bid documents.
Advertise/ Award	Current Phase: Port Commission Authorization	4	4	3/14/2024		7/16/2024		Still on track for this date at the Port Commission (Staff Report has been submitted to the Port Executive Director and Item is on the Agenda)
	Advertise	4	4	4/11/2024		8/16/2024		No change anticipated
	Port Commission Award	6	6	5/23/2024		10/8/2024		No change anticipated
Construction	Construction	16	16	1/2/2025		9/1/2025		Date shown here pushed back 2 weeks to match with Port internal documentation. Date will depend on how quickly the Port can get the contractor under contract and from there they will have 270 calendar days.

*\*Since the dog and children's play areas are combined into one package, durations for design and construction tasks are added together, whereas the rest are a single duration.*