

# Port of San Francisco

## Pier 80 Mooring and Berthing Improvements

Contract No. 2871  
April 2, 2025

# Agenda

1. Welcome & Introductions – Tim Leung
2. Project Overview – Noel Aquino, Max Argo
3. General Information, Contractor Qualifications, Safety – Tim Leung
4. LBE Program Requirements – Melinda Kanios
5. OLSE – Anna Liu
6. OEWD – Joyce Wong
7. Bid Documents – Tim Leung
8. Questions

# Pre-bid Attendance

Please put in the chat or email the Project Manager  
at [noel.aquino@sfport.com](mailto:noel.aquino@sfport.com)

- Name
- Company
- Email
- Prime or Sub

# Project Overview

- ▣ **Goal of the project is to improve the mooring and fendering system located on the East and North Berths at Pier 80**
- ▣ **Base Bid Scope of Work (East Berth)**
  - Demo of existing fendering system and salvage of foam fenders, demo of wood piles and bull rail
  - Demo of abandoned utilities in conflict of new fender locations
  - Installation of new reaction walls and fenders
  - Installation of new bollards
  - Repair as necessary of existing bollards
- ▣ **Engineer Est. Base Bid: \$2,900,000**

# Project Overview Continued

## ▣ **Alternate Bid Item Scope of Work (North Berth)**

- Demo existing fendering system; wood piles and bull rail
- Demo abandoned utilities in conflict of new fender locations
- Relocation of existing water meter for
- Installation of new reaction walls and fenders
- Installation of new bollards
- Repair as necessary of existing bollards

# Demolition Plan

## EAST BERTH

PILES REMOVED	
VISIBLE ABOVE WATER	23 EA
ASSUMED BELOW WATER	210 EA
FENDER SYSTEM REMOVED	
FENDER WALKER/CHOCK	575 LFT

## NORTH BERTH (ALTERNATE BID ITEM)

PILES REMOVED	
VISIBLE ABOVE WATER	118 EA
ASSUMED BELOW WATER	329 EA
FENDER SYSTEM REMOVED	
FENDER WALKER/CHOCK	1163 LFT

### NOTES:

1. DEMO QUANTITIES FOR THE NORTH BERTH ARE CONSIDERED PART OF THE ALTERNATE BID ITEMS.
2. BENT NUMBERS SHOWN ARE BASED ON (E) PIER 80 DRAWINGS DATED 8 JULY 1963.



2 (E) CRANE LOCK, TYP.

### DEMO. NOTES:

1. REMOVE CRANE LOCK
2. FILL THROUGH-BOLT HOLES WITH GROUT TO MATCH DECK ELEVATION



3 (E) UTILITY VAULT & CURB, TYP.

### DEMO. NOTES:

1. DEMO CONCRETE TO MATCH DECK ELEVATION
2. FILL ABANDONED PVC HOLES WITH GROUT
3. WHERE (E) UTILITIES ARE ENCOUNTERED IN VAULT, NOTIFY PORT
4. FILL ANY VAULT VOIDS WITH GROUT TO MATCH DECK ELEVATION

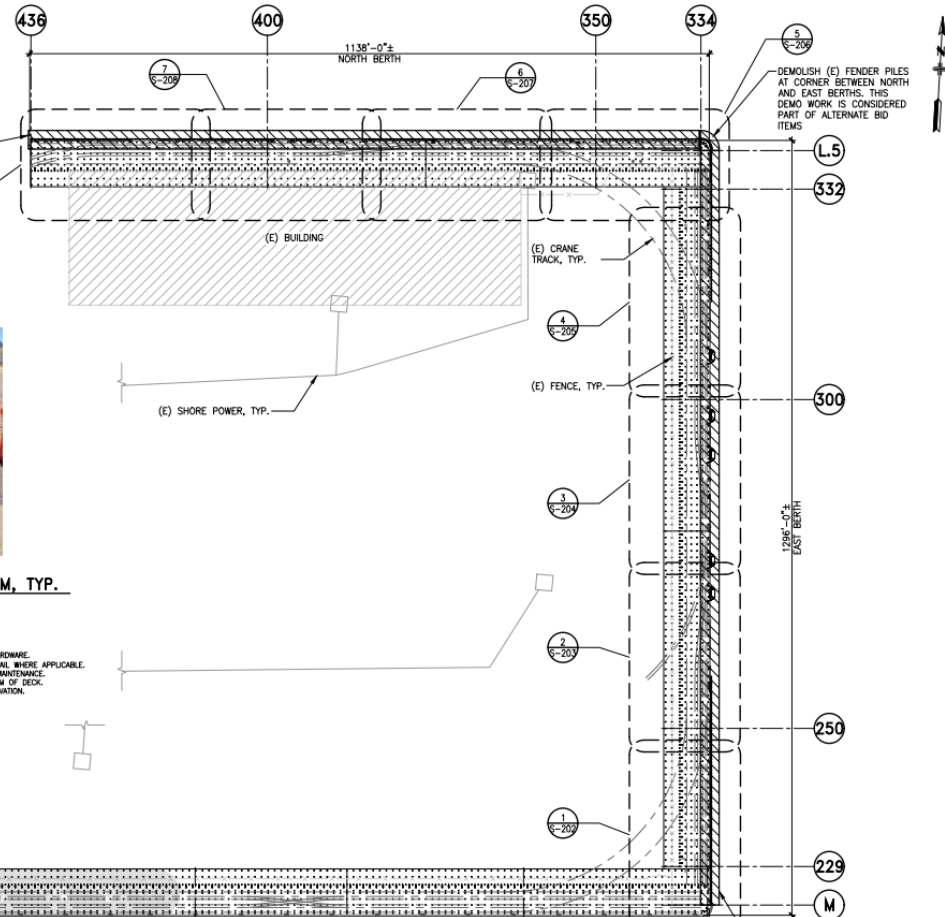


4 (E) TEMP. FENDER SYSTEM, TYP.

### DEMO. NOTES:

1. REMOVE AND SALVAGE (E) FOAM FENDER AND CONNECTING HARDWARE.
2. REMOVE (E) TIMBER FENDER PAD AND SALVAGE TIMBER BULLRAIL WHERE APPLICABLE.
3. CONTRACTOR TO RETURN ALL SALVAGED MATERIALS TO PORT MAINTENANCE.
4. UNBOLT AND REMOVE CHAIN BRACKETS FROM TOP AND BOTTOM OF DECK.
5. FILL THROUGH-BOLT HOLES WITH GROUT TO MATCH DECK ELEVATION.

DEMOLISH (E) FENDER SYSTEM IN ITS ENTIRETY ON THE NORTH BERTH BETWEEN BENTS 436 AND 334. DEMO WORK ON THE NORTH BERTH IS CONSIDERED PART OF ALTERNATE BID ITEMS.



DEMOLISH (E) FENDER PILES AT CORNER BETWEEN NORTH AND EAST BERTHS. THIS DEMO WORK IS CONSIDERED PART OF ALTERNATE BID ITEMS.

1198'-0"±  
EAST BERTH

(M)

# Installation Plan

FENDER INSTALLATION LOCATIONS	
NORTH BERTH FENDER SCHEDULE	
ITEM	BENT
FENDER 20+46N	
FENDER 30+25N	
FENDER 32+63N	
FENDER 33+42N	
FENDER 34+18N	
FENDER 34+98N	
FENDER 35+78N	
FENDER 36+56N	
FENDER 37+36N	
FENDER 38+15N	
FENDER 38+94N	
FENDER 39+72N	

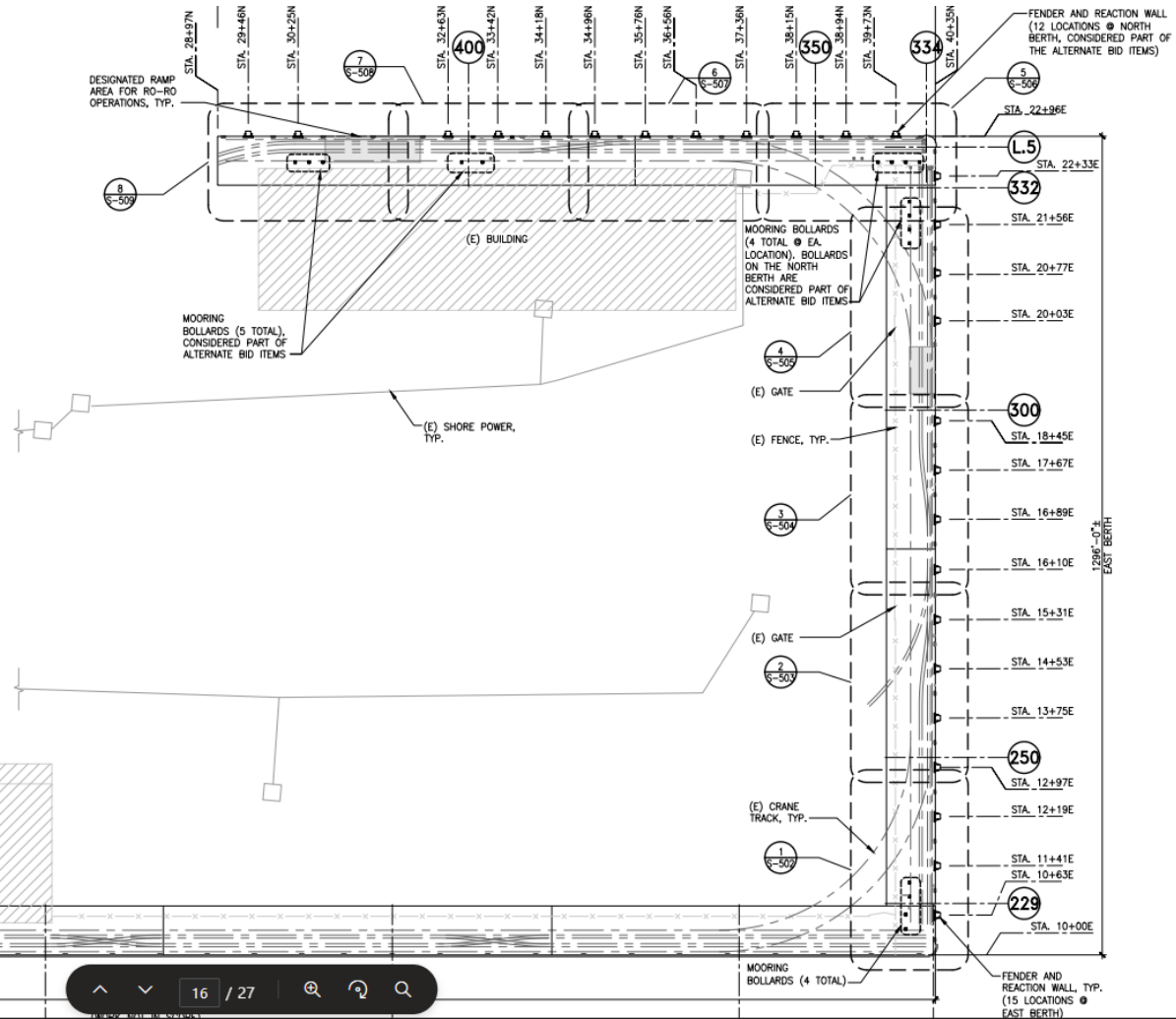
EAST BERTH FENDER SCHEDULE	
ITEM	STA.
FENDER 10+63E	
FENDER 11+41E	
FENDER 12+19E	
FENDER 12+97E	
FENDER 13+75E	
FENDER 14+53E	
FENDER 15+31E	
FENDER 16+10E	
FENDER 16+89E	
FENDER 17+67E	
FENDER 18+45E	
FENDER 20+03E	
FENDER 20+77E	
FENDER 21+56E	
FENDER 22+33E	

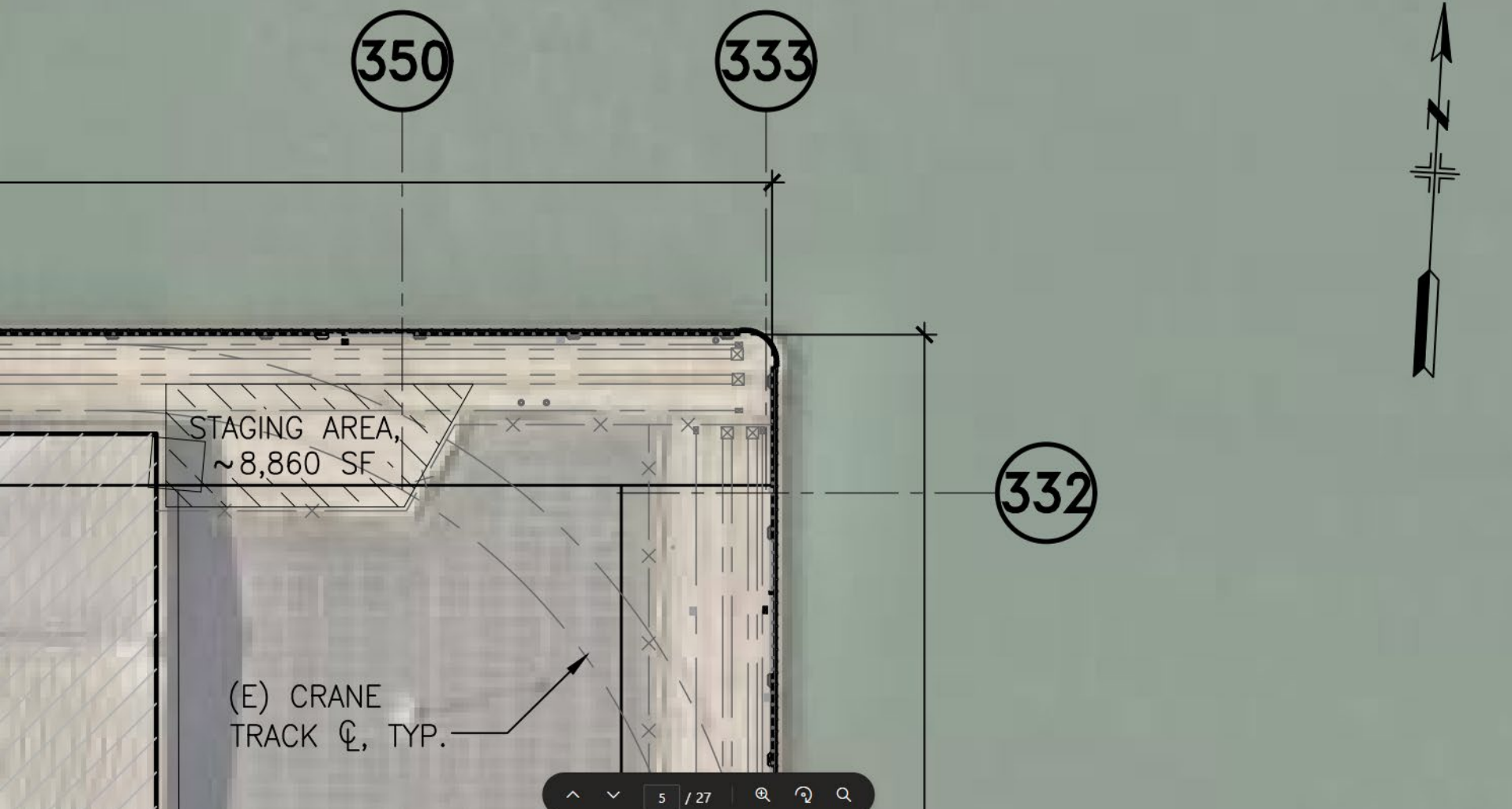
CONCRETE REPAIR QUANTITY	
TYPE	QUANTITY
CURB	192 LF
WHARF FACE	330 FP

NOTE:  
THE NORTH BERTH FENDER AND BOLLARD SCHEDULES CORRESPOND TO WORK THAT IS PART OF THE ALTERNATE BID ITEMS.

225 Wt BOLLARD INSTALLATION LOCATIONS		
NORTH BERTH BOLLARD SCHEDULE		
ITEM	BENT	ROW
BOLLARD 335	J	
BOLLARD 337	J	
BOLLARD 339	J	
BOLLARD 341	J	
BOLLARD 398	J	
BOLLARD 401	J	
BOLLARD 421	J	
BOLLARD 423	J	
BOLLARD 425	J	

EAST BERTH BOLLARD SCHEDULE		
ITEM	BENT	ROW
BOLLARD 224	J	
BOLLARD 224	O	
BOLLARD 230	J	
BOLLARD 232	J	
BOLLARD 324	J	
BOLLARD 326	J	
BOLLARD 328	J	
BOLLARD 330	J	





## Contractor Staging Area



# Bid Form (Spec 00 41 00)

Bid Item No.	Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
1	Demolition including Transport and Disposal of Existing Piles, Timber Fendering System, Bull Rail, and Utilities at East Berth	1	LS		\$ _____
2	Demo and Salvage Temporary Foam Fender System at East Berth	5	EA		\$ _____
3	Procurement and Install of New Fenders, Reaction Walls and Associated Hardware at East Berth	15	EA		\$ _____
4	Procurement and Installation (N) 225MT Mooring Bollards at East Berth	8	EA		\$ _____
5	Mobilization	1	LS	N/A	\$ _____
6	Repair of Existing Bollards and areas around Fender Reaction Installations	1	AL	\$100,000	\$100,000
7	Partnering	1	AL	\$ 20,000	\$ 20,000
TOTAL BID PRICE					\$ _____

# Alternate Bid Items Schedule

Alternate Bid Item No.	Alternate Bid Item Description	Estimated Quantity	Unit*	Unit Price	Extension
A1	Demolition including Transport and Disposal of Existing Piles, Timber Fendering System, Bull Rail, and Utilities at North Berth	1	LS		\$ _____
A2	Relocation of (E) Water Meter	1	LS		\$ _____
A3	Procurement and Install of New Fenders, Reaction Walls and Associated Hardware at North Berth	12	EA		\$ _____
A4	Procurement and Installation (N) 225MT Mooring Bollards at North Berth	9	EA		\$ _____

# Project Schedule (Anticipated)

- Advertisement Date                      March 25, 2025
- Optional Pre-Bid Meeting              April 2, 2025
- Bid Due/Opening                        April 14, 2025
- Award of Contract                        May 13, 2025
- NTP, Construction Start                August 2025
- Substantial Completion                August 2026 (365 day duration)

# Key Points

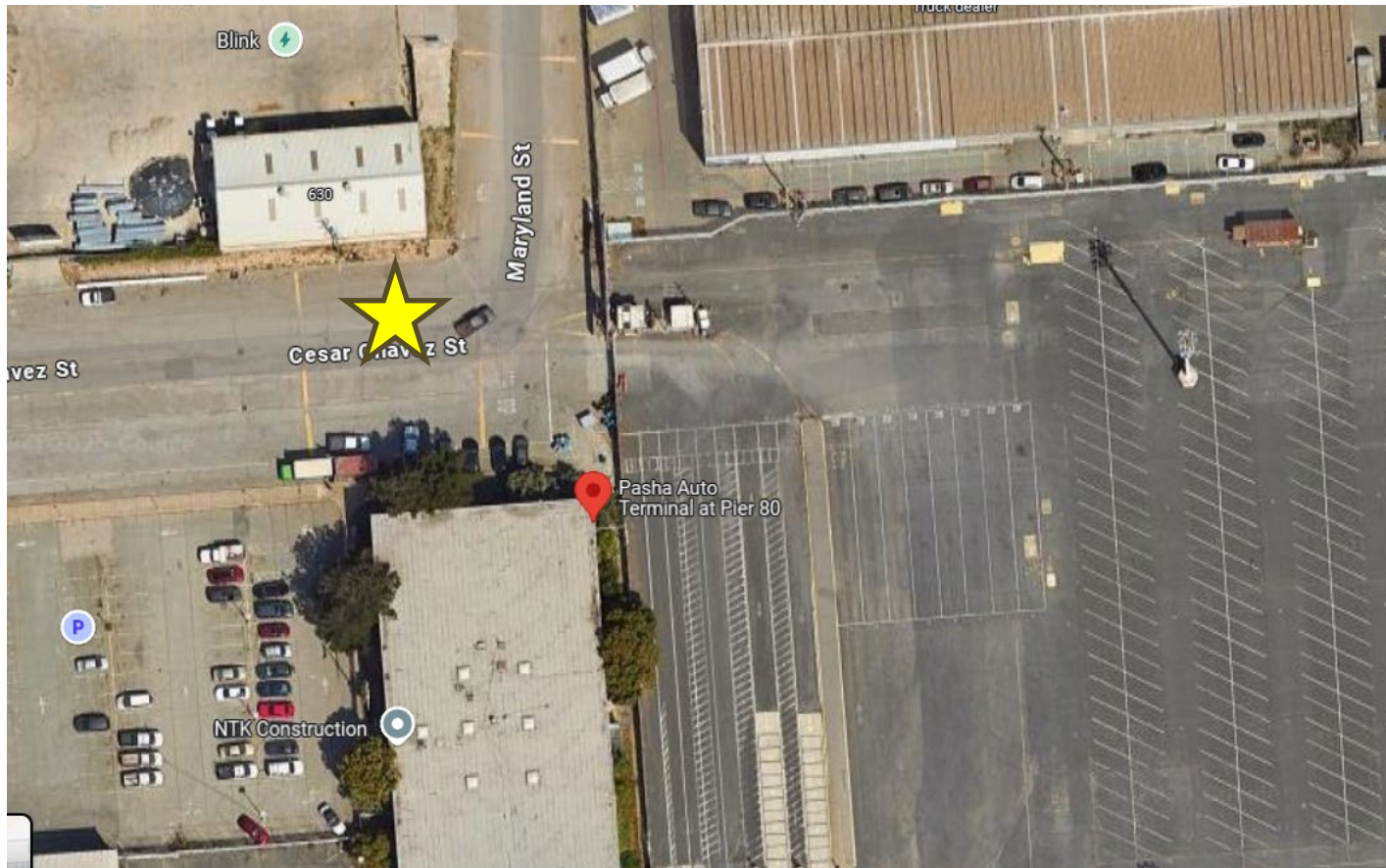
- Contractor to coordinate work schedule with Port's Pier 80 Tenants. Contractor's work shall not impede Tenant operations.
- TWIC required to access aprons during days when Pier 80 tenants are actively operating.
- Section 01 57 20 – Environmental Requirements for Construction in Water Bodies Adjacent to or in San Francisco Bay
  - Pile demo work to be completed during in-water work window from June 15 – November 30

# Environmental Entitlements and Permits

1. CEQA Categorical Exemption Determination filed June 4, 2021 (2021-003773ENV) and Port Engineering & Facilities Maintenance Directive 2021-01.
2. Port of San Francisco, Portwide Maintenance Program Manual, updated January 2024.
3. San Francisco Bay Conservation and Development Commission Permit No. M1977.017.21 (Amendment 21) Extension of the Port General Maintenance Permit No. M1977.017.19.
4. San Francisco Bay Regional Water Quality Control Board Programmatic Section 401 Certification and Water Quality Certification Order R2-2016-0039 for the Port of San Francisco, Maintenance Program, San Francisco County, dated September 22, 2016, and the Administrative Extension of Order R2-2016-0039, dated April 12, 2024.
5. US Army Corps of Engineers Regional General Permit (RGP22), Permit No. 2015-00016S, dated December 15, 2016. *Contractor may not proceed with in-water work until Port obtains and provides new US Army Corps of Engineers in-water authorization.*

# Site Visit

- Optional site visit today, 4/2/25 from 11:00am to 12:00pm.
- 401 Cesar Chavez St, San Francisco, CA 94124  
(intersection of Cesar Chavez and Maryland St.)



ADVERTISEMENT FOR BIDS

This Document includes a facsimile of the legal notice informing all qualified Bidders of the City's intent to solicit and receive Bids for the construction of the Project covered by the Bid Documents as defined herein for Contract No. 2871.

**INVITATION FOR BIDS**  
**For**  
**Contract No. 2871**  
**PIER 80 MOORING AND BERTHING IMPROVEMENTS**

Optional Pre-Bid Meeting (and ensuing Jobsite visit): April 2, 2025, 9:00 AM-10:00 AM,

Join on your computer, mobile app or room device

[Click Here to Join the Meeting](#)

Meeting ID: 284 974 562 030

Passcode: wf7vm3sw

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**Dial in by phone**

[+1 415-906-4659,676820274#](#) United States, San Francisco

[Find a local number](#)

Phone conference ID: 676 820 274#

Bids shall be submitted via email to [constructionbids@sfport.com](mailto:constructionbids@sfport.com) prior to the due date and time with the following in the Subject: "CITY PROJECT: BID CONTRACT NO. 2871".

Hard copy bids shall be postmark stamped by due date or earlier. For more details see Section 00 21 13, Article 1.14.

Bids will be opened and read in public via Microsoft Teams meeting on April 14, 2025, 1:00 PM-1:30 PM

Join on your computer, mobile app or room device

[Click Here to Join the Meeting](#)

Meeting ID: 229 093 017 862

Passcode: ay2AD7CW

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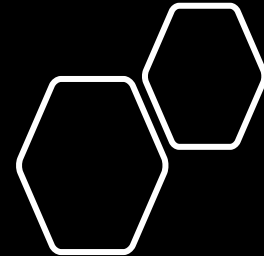
**Dial in by phone**

[+1 415-906-4659,860300819#](#) United States, San Francisco

[Find a local number](#)

Phone conference ID: 860 300 819#

The Port of San Francisco (the "Port") announces an Invitation for Bids ("IFB") for construction on PIER 80 MOORING AND BERTHING IMPROVEMENTS in San Francisco, CA. The work includes demolition of the existing temporary fendering system, wooden piles, and utilities to provide space for the installation of new fenders and mooring bollards. 15 new fenders and 8 new bollards to be installed on the East berth and Alternative items include installation of 12 new fenders and 9 bollards.





Contract Estimate:	\$2,900,000
Time Allowed for Completion:	365 consecutive calendar days (Conditional, refer to Section 00 73 02)
Liquidated Damages:	Varies, refer to Section 00 73 02 for details
Contract Basis:	Lump Sum
License Required:	Class "A" California Contractors License
Contract Monitoring Division Local Business Enterprise (LBE) Subcontracting Requirement:	LBE = 10%
Partnering Requirements:	Partnering Level 1 Refer to Section 01 31 33 for details.

The LBE subcontracting requirement is 10% and can only be met with San Francisco CMD Certified Small and/or Micro-LBEs.

To be exempt from the CMD Form 2B "Good Faith Efforts" requirements, bidder must commit LBE sub participation in the percentage that equals or exceeds 13.50%.

Pursuant to Section 14B.9 of the Administrative Code, bidders are advised that the availability of Minority Business Enterprises ("MBE"), Women Business Enterprises ("WBE"), and Other Business Enterprises ("OBE") to perform subcontract work on this project is as follows:

4.00% MBE; 1.00% WBE; 5.00% OBE;

Bidders may not discriminate in the selection of subcontractors on the basis of race, gender, or any other basis prohibited by law. Formal complaints of discrimination will be investigated.

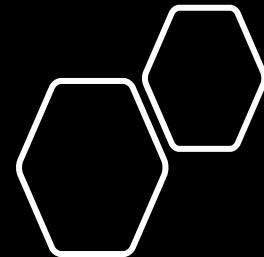
In addition, the Port of San Francisco seeks to promote diversity within its contracting opportunities. Thus, the Port of San Francisco strongly encourages bids from Bidders that optimize the use of S.F. Small and Micro-LBE certified subcontracting firms. The Port of San Francisco also seeks to further optimize the use of contractor teams that reflect the diversity of the City and County of San Francisco. As such, the City recommends that Bidders consider the composition of their teams in terms of gender, age, ethnicity, and race, and to utilize teams that include a diverse mix of staff at all organizational levels.

If necessary, the Port will issue bid date changes by addendum and will post current date for receiving bids on the Bids and Contracts page at the Port's website address: <https://www.sfport.com/business/contract-opportunities>.

This notice is for information only. Please refer to the bid documents for specific requirements.

**Insurance Requirements:** Please refer to Section 00 73 16. The winning bidder will be required to submit requisite insurance documentation within ten (10) working days after the date on which the contract is awarded.

**Schedule:** Contractor shall be responsible for fully understanding scheduling constraints associated with certain marine construction activities and the referenced Port approvals and permits from applicable government agencies, including the San Francisco Bay Regional Water Quality Control Board, U.S. Army Corps of Engineers, National Oceanic and Atmospheric Administration - National Marine Fisheries Service, California Department of Fish and Wildlife, and the U.S. Fish and Wildlife Service special status species. The Pacific herring spawning or hatching season extends from December 1 – February 28; salmon and steelhead trout seasons extends from December 1 to June 1. Contractor shall comply with all construction







**Prime Contractor Qualifications: The Bidders for this contract must meet the following minimum qualifications to be considered:**

1. Valid contractor's license for Class "B" issued by the California Contractor's State Licensing Board with at least five (5) years of experience working on related projects,
2. Contractor shall have documented experience in performing a minimum of three (3) similar construction projects with similar work as shown in the Contract Documents over the last 5 years,
3. Contractor shall have documented experience with a minimum three (3) public works projects over the last 5 years, and
4. Safety Qualification: Complete the Safety Pre-Qualification Form ([Prequalify for Construction | SFPUC](#)), and submit the required OSHA 300A forms to [prequal@sfwater.org](mailto:prequal@sfwater.org).

**Bid security** in the form of a corporate surety bond or an irrevocable letter of credit (or certified check if required bid security is \$15,000 or less) for ten percent (10%) of the amount bid must accompany each bid. For information on the City's Surety Bond Program, call Jennifer Elmore at (415) 217-6578.

In accordance with San Francisco Administrative Code Chapter 6, no bid is accepted and no contract in excess of \$1,000,000 is awarded by the City and County of San Francisco until such time as (a) the Port Commission approves the contract for award and (b) the Port Executive Director or designee then issues an order of award. Pursuant to Charter Section 3.105, all contract awards are subject to certification by the Controller as to the availability of funds.

**In accordance with San Francisco Administrative Code Chapter 6, Section 6.4, Contractor shall use to the maximum extent possible, recycled content materials, rather than virgin materials.**

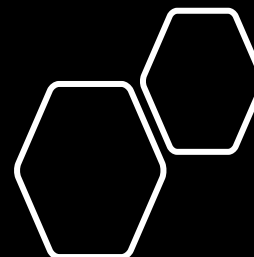
All contractors and subcontractors who bid or work on a public works project must register and pay an annual fee to the California Department of Industrial Relations ("DIR"). No contractor or subcontractor may be listed in a bid for a public works project unless registered with the DIR as required by Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)]. No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the DIR pursuant to Labor Code section 1725.5.

**This Project is subject to compliance monitoring and enforcement of prevailing wage requirements by the California Department of Industrial Relations and/or the San Francisco Office of Labor Standards Enforcement.**

**Minimum wage rates** for this project must comply with the current requirements for payment of General Prevailing Wages as determined by the State Department of Industrial Relations. Minimum wage rates other than applicable General Prevailing Wages must comply with San Francisco Labor Code Article 111, Minimum Compensation Ordinance.

Pursuant to San Francisco Administrative Code Section 6.25, "Clean Construction is required for the performance of all work unless a waiver of all or part of the requirements of that Chapter has been granted under Sections 25.5 or 25.7."

The Port reserves the right to reject any or all bids and waive any minor irregularities in any bid.



## BIDDING FORMS CHECKLIST

*To be submitted with Bid for:*

**PIER 80 MOORING AND BERTHING IMPROVEMENTS  
(Port of San Francisco Contract No. 2871)**

- A. Each Bidder shall submit with its Bid the following forms, properly completed and executed:
- ☐ Executed Bid Form (Section 00 41 00), with contractor's license number and expiration date.
  - ☐ Bid Security Form (Section 00 43 13).
  - ☐ Acknowledgment of Receipt of Addenda (Section 00 43 20).
  - ☐ Proposed Subcontractors Form (Section 00 43 36)
  - ☐ Proposed Subcontractors Form for Alternate Work (Section 00 43 37)
  - ☐ Bidder's Qualifications (Section 00 45 13).
  - ☐ Release and Waiver Agreement (Section 00 45 16).
  - ☐ Highest Prevailing Wage Rate Certification (Section 00 45 60).
  - ☐ Certificate of Bidder Regarding Apprenticeship Training Program (Section 00 45 65).
  - ☐ Certificate of Bidder Regarding Nondiscrimination in Contracts and Benefits (Section 00 45 70).
  - ☐ Non-collusion Affidavit (Section 00 45 80).
  - ☐ Certification of Bidder Regarding Debarment and Suspension (Section 00 45 82).
  - ☐ FORM 2B: "Good Faith Outreach" Requirement Form, and supporting documentation for Items 2 and 4 of the Form.
- B. Envelopes containing Bids shall be sealed, addressed to San Francisco Port Commission, and designated as "Bid for PIER 80 MOORING AND BERTHING IMPROVEMENTS (Port of San Francisco Contract No. 2871)". Envelopes shall bear the name and address of the Bidder.
- C. The Executive Executive Director of the Port of San Francisco reserves the right after opening Bids to reject any or all Bids, and to waive any minor irregularity in a Bid.
- D. Bids must be submitted at the Port of San Francisco offices, **Pier 1, The Embarcadero, San Francisco, California 94111**, no later than the date and time specified in the Advertisement for Bids, or as subsequently specified if changed by Addendum.

## SUPPLEMENTARY BIDDING FORMS CHECKLIST

*To be submitted after bid opening for:*

**PIER 80 MOORING AND BERTHING IMPROVEMENTS  
(Port of San Francisco Contract No. 2871)**

- A. No later than **5 working days** after the date of Bid opening the apparent low Bidder, and any other Bidder so requested, shall submit to the Contract Compliance Officer the following CMD forms, completed and properly signed:

- ☐ FORM 3: CMD Non-Discrimination Affidavit.
- ☐ FORM 6: CMD LBE Subcontractor Participation Affidavit.
- ☐ FORM 6A: CMD LBE Trucking Form.

Email above forms to: Melinda Kanios (ADM) [melinda.kanios@sfgov.org](mailto:melinda.kanios@sfgov.org) Contract Monitoring Division, 1455 Market Street, Suite 16A San Francisco, CA 94103 WITH A COPY TO: [constructionbids@sfpuc.com](mailto:constructionbids@sfpuc.com)

- B. Within **5 working days** after the date of the Bid opening the apparent low Bidder and any other Bidder so requested shall submit the following completed forms and additional sheets as necessary:

- ☐ Experience Statement (Section 00 49 12).
- ☐ Certification of Subcontractor, Lower-Tier Subcontractor or Supplier Regarding Debarment and Suspension (Section 00 49 14), completed by each subcontractor, lower-tier subcontractor and supplier for lower tier covered transactions of \$25,000 or more.
- ☐ Certificate of Subcontractor Regarding Apprenticeship Training Program form (Section 00 49 15).
- ☐ Request For Substitution (RFS), if applicable, (Section 00 49 18).
- ☐ Complete the form at: [Prequalify for Construction](https://www.sfpuc.gov/construction-contracts/contract-opportunities-payments/prequalify-construction) (url: <https://www.sfpuc.gov/construction-contracts/contract-opportunities-payments/prequalify-construction>).



# Contract Monitoring Division

We oversee the City's contracting process to ensure economic justice for all.



# 14B LBE Program & Resources

**San Francisco aims to promote policies that stimulate fair and equitable involvement of local, economically disadvantaged businesses through Chapter 14B.**

**CMD certifies local businesses and implements the City's mandate to include LBEs on City contracts.**

**CMD Attachment 1 for Construction Contracts**  
[CMD Attachment 1 - 07.01.24 \(sf.gov\)](#)

## **Monthly Workshop**

Register 1st or 2nd Wednesday of each month  
[Contract Monitoring Division | San Francisco \(sf.gov\)](#)

## **CMD Certification Unit**

Apply to become an LBE or find an LBE to work with  
[14B Local Business Enterprise \(LBE\) Program | San Francisco \(sf.gov\)](#)

# 14B Applies to this Bid in 3 ways



## **BID DISCOUNT**

CMD CERTIFIED LOCAL BUSINESSES  
ARE ELIGIBLE TO RECEIVE A BID  
DISCOUNT



## **SUBCONTRACTING REQUIREMENT**

LOCAL BUSINESSES MUST BE LISTED  
FOR A CERTAIN PERCENTAGE OF  
SUBCONTRACTING OPPORTUNITIES



## **GOOD FAITH EFFORTS**

PRIMES MUST DEMONSTRATE  
EQUITABLE PRACTICES THAT INCLUDE  
LOCAL BUSINESSES

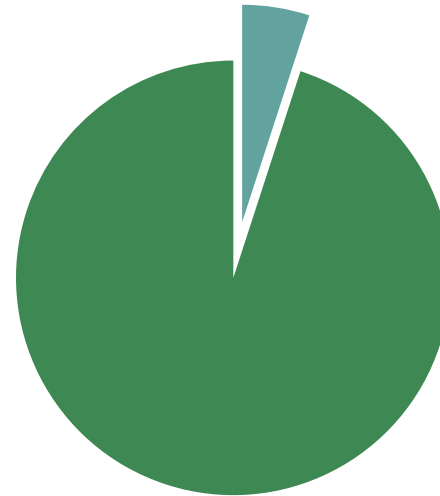


CMD  
Certified  
LBE Bid  
Discount

**10%:** LBE Prime Bidder

**5%:** SBA-LBE Prime Bidder,  
only if Micro or Small LBE  
is not adversely affected

## LBE Subcontracting Requirement



All Proposers, including LBE Primes, must meet the 10% LBE Subcontracting Requirement



## Good Faith Outreach

### All Primes must meet ONE Approach

**A** Exceed the 10% LBE Subcontracting Participation by 35% = **3.5% for a total of 13.50%**

➤ **OR**

**B** Use a micro-LBE you've never used before in the last 5 public contracts

➤ **OR**

**C** Demonstrate good faith negotiations; achieve at least 50 points in outreach efforts to LBEs

## **CMD Forms due with Bid**

### **Due at time of Bid:**

- ✓ **00 43 36 ALL LBE Subs**
- ✓ **00 43 37 ALL LBE Subs for Alternates**
- ✓ **2B: Good Faith Efforts**
- ✓ **3: Compliance Affidavit**



Reach out to CMD  
Melinda.Kanios@sfgov.org  
(415)274-0511



## Labor Standards Fact Sheet

Information and requirements for contractors and subcontractors bidding on public works contracts in the City and County of San Francisco:

- Pay workers the correct prevailing wage rates for each craft, classification and type of work performed. *SF Labor & Employment Code 101.1, 103.1; CA State Labor Code Section 1773 and 1774*
- Submit certified payroll reports and fringe benefit statements into the City's electronic payroll reporting system (LCPtracker). *SF Labor & Employment Code 103(e)(2)(A); CA State LC Section 1776*
- Maintain Office of Labor Standards Enforcement (OLSE) daily sign in sheets documenting all hours worked and the classifications of work performed. *SF Labor & Employment Code 103.3(c)(3)*
- Display OLSE provided posters at the jobsite, informing workers of Prevailing Wage requirements. *SF Labor & Employment Code 103.3(c)(4)*
- Furnish employees with itemized pay stubs and retain payroll records. *SF Labor & Employment Code 103.3(e)(1) and (2); CA State Labor Code Section 226*
- Employ apprentices registered in a state-approved apprenticeship program and make apprenticeship training contributions. *SF Labor & Employment Code 104.2; CA State Labor Code Section 1777.5*
- Register with the California Department of Industrial Relations (DIR). *CA State Labor Code Section 1725.5*
- Comply with local labor laws including the *Minimum Compensation Ordinance, Health Care Accountability Ordinance, Health Care Security Ordinance, Fair Chance Ordinance and miscellaneous Prevailing Wage Ordinances* where applicable. *Labor and Employment Code Articles 111, 121, 142 and 102.*

- All work is subject to compliance monitoring and enforcement by the San Francisco Office of Labor Standards Enforcement (OLSE). *SF Labor & Employment Code 103.3(c)(1)*
- OLSE Compliance Officers have the right to engage in random inspections of job sites and to have access to the employees of the contractor, employee time sheets, inspection logs, payroll records and employee paychecks. *SF Labor & Employment Code 103.3(c)(2)*
- Failure to comply with prevailing wage requirements shall result in a forfeiture of back wages due plus penalties of not less than \$50 per day per worker, and may result in disqualification as a contractor or subcontractor on any public work or improvement for the City and County of San Francisco for a period of up to five years. *SF Labor & Employment Code 103.3(c)(5) and 106; CA State Labor Code Section 1776(h)*

# Public Works Apprentice Wage Sheets

Determination  
2025-1

San Francisco County

Status	Occupation
<a href="#">View</a>	Asbestos Worker, Heat and Frost Insulator
<a href="#">View</a>	Boilermaker- Blacksmith
<a href="#">View</a>	Bricklayer
<a href="#">View</a>	Pointer, Caulker and Cleaner
<a href="#">View</a>	Bricktender
<a href="#">View</a>	Carpenter
<a href="#">View</a>	Acoustical Installer (Carpenter)
<a href="#">View</a>	Hardwood Floor Layer (Carpenter)
<a href="#">View</a>	Insulation Installer (Carpenter)
<a href="#">View</a>	Scaffold & Shoring Erector (Carpenter)
<a href="#">View</a>	Shingler (Carpenter)
<a href="#">View</a>	Modular Furniture Installer (Carpenter)
<a href="#">View</a>	Carpet, Linoleum and Resilient Floor Layer
<a href="#">View</a>	Cement Mason
<a href="#">View</a>	Drywall Installer/Lather (Carpenter)
<a href="#">View</a>	Electrician, Inside Wireman
<a href="#">View</a>	Electrical Utility Lineman
<a href="#">View</a>	Communications & Systems Installer
<a href="#">View</a>	Elevator Constructor
<a href="#">View</a>	Field Surveyor Chainman/Rodman
<a href="#">View</a>	Glazier
<a href="#">View</a>	Iron Worker
<a href="#">View</a>	Laborer
<a href="#">View</a>	Tunnel Worker (Laborer)
<a href="#">View</a>	Marble Finisher
<a href="#">View</a>	Marble Setter

# Labor Standards Resources

The current prevailing wage rates are available on the Internet, from OLSE or the Awarding Department. For specific information about prevailing wage requirements you can visit the websites listed below:

OLSE Website	<a href="https://sf.gov/information/understanding-prevailing-wage">https://sf.gov/information/understanding-prevailing-wage</a> <ul style="list-style-type: none"> <li>• Prevailing Wage News</li> <li>• Public Works Requirements</li> <li>• <a href="#">Public</a> Works Tools and Resources for Contractors</li> <li>• Links to Statutory Authority Regarding Prevailing Wage <ul style="list-style-type: none"> <li>➢ Labor and Employment Code Art.102</li> <li>➢ CA Labor Code sections pertaining to Public Works</li> </ul> </li> <li>• Link to LCPTracker</li> </ul>
DIR Prevailing Wage Rates (including Scope of Work, Travel, and Holiday Provisions)	<a href="http://www.dir.ca.gov/OPRL/PWD/">http://www.dir.ca.gov/OPRL/PWD/</a>
DIR Public Works Contractor Registration	<a href="https://www.dir.ca.gov/Public-Works/Contractor-Registration.html">https://www.dir.ca.gov/Public-Works/Contractor-Registration.html</a>
DIR Public Works Manual	<a href="http://www.dir.ca.gov/dlse/PWManualCombined.pdf">http://www.dir.ca.gov/dlse/PWManualCombined.pdf</a>
Apprentice Wage Rates	<a href="https://www.dir.ca.gov/oprt/pwappwage/PWAppWageStart.asp">https://www.dir.ca.gov/oprt/pwappwage/PWAppWageStart.asp</a>
Apprenticeship Programs, Requirements & Forms	<a href="http://www.dir.ca.gov/DAS/PublicWorksForms.htm">http://www.dir.ca.gov/DAS/PublicWorksForms.htm</a>
Contractors State License Status	<a href="https://www.cslb.ca.gov/OnlineServices/CheckLicenseII/checklicense.aspx">https://www.cslb.ca.gov/OnlineServices/CheckLicenseII/checklicense.aspx</a>
Information on laws for non - trade employees performing work on City Contracts	<a href="http://www.sf.gov/olse">www.sf.gov/olse</a> <ul style="list-style-type: none"> <li>• Minimum Compensation Ordinance (MCO)</li> <li>• Health Care Accountability Ordinance (HCAO)</li> <li>• Health Care Security Ordinance (HCSO)</li> <li>• Paid Sick Leave Ordinance (PSLO)</li> <li>• Paid Parental Leave Ordinance (PPLO)</li> <li>• Fair Chance Ordinance (FCO)</li> </ul>

For more information, call OLSE at (415) 554-6573 or email [prevailingwage@sfgov.org](mailto:prevailingwage@sfgov.org)

GENERAL SERVICES AGENCY  
**OFFICE OF LABOR STANDARDS ENFORCEMENT**  
 PATRICK MULLIGAN, DIRECTOR



### **2025 OLSE/LCPtracker Training Schedule**

**No fees or registration required**

#### **Payroll Reporting Training**

*Includes an overview of prevailing wage and Citywide PLA*

**(2<sup>nd</sup> Tuesday of the Month)**

Tuesday, January 14, 2025*	Tuesday, July 08, 2025*
Tuesday, February 11, 2025*	Tuesday, August 12, 2025*
Tuesday, March 11, 2025*	Tuesday, September 09, 2025*
Tuesday, April 08, 2025*	Tuesday, October 14, 2025*
Tuesday, May 13, 2025*	Tuesday, November 11, 2025*
Tuesday, June 10, 2025*	<i>No Training in December 2025</i>

\*Live webinars will be conducted on Microsoft Teams. Please visit OLSE's website for up-to-date information.

<https://sf.gov/take-payroll-training>

#### **Time:**

For City Staff - upon request - please email [prevailingwage@sfgov.org](mailto:prevailingwage@sfgov.org)

10:30 am - 12:00 pm - City Contractor & Subcontractors

#### **Webinar:**

Available 24/7 & covers the basics of submitting certified payrolls.

<https://sf.gov/take-payroll-training>

For certified payroll reporting training questions, please contact Jimmy Hewitt:

(415) 554-6211, [james.hewitt@sfgov.org](mailto:james.hewitt@sfgov.org)

# San Francisco Labor Laws for City Contractors

Effective July 1, 2024

(Revised: December 2024)

## Minimum Compensation Ordinance (MCO)

### *Wages and Paid Time Off (PTO)*

For a company that has 5 employees or greater, anywhere in the world. Includes subcontractors.

Any employee who works on a City contract for services:

- **For-profit rate** is \$20.96/hour as of 7/1/24
- **Non-profit rate** is \$20.25/hour as of 7/1/24
- **Public Entities rate** is \$21.50/hour as of 7/1/2024; \$22.00/hour as of 1/1/25
- 0.04615 hours of Paid Time Off (PTO) per hour worked (can be used as vacation or sick leave, and is vested and cashed out at termination)
- 0.03846 hours of Unpaid Time Off per hour worked – allowed without consequence
- Employee must sign a “Know Your Rights” form
- Posting Requirement

Contact the MCO unit: [mco@sfgov.org](mailto:mco@sfgov.org) and (415) 554-7903

## Health Care Accountability Ordinance (HCAO)

For a company that has > 20 workers (for profit)/ > 50 workers (nonprofit), anywhere in the world – Includes subcontractors

Any employee who works **at least 20 hours a week** on a City contract for services:

- Either:
  - A) Offer a compliant health plan with no premium charge to the employee. See Minimum Standards OR
  - B) Pay \$6.75\* per hour to SF General Hospital (not Healthy San Francisco and not a benefit to employees) OR
  - C) Pay \$6.75\* per hour to covered employee. N/A to SFO and San Bruno Jail locations. Employee must live outside of SF and work on a City contract outside of SF. See HCAO for more details.
- Employee must sign a “Know Your Rights” form
- Posting Requirement

\* Rate changes every July 1

Contact the MCO unit: [hcao@sfgov.org](mailto:hcao@sfgov.org) and (415) 554-7903

For more information, or to sign up for email updates on the MCO and HCAO, visit our website: [SF.GOV/OLSE](https://sf.gov/olse)

## Health Care Security Ordinance (HCSO)

Any employee who works **an average of 8 hours a week in the City of San Francisco** (whether or not on a City contract) and is **not covered by the HCAO**:

- As of 1/1/2025, spend \$2.56\* or \$3.85\* (depending on your size) per hour on their health care (e.g. health insurance, or a contribution to Healthy San Francisco)
- Employee can only waive their rights:
  - o By signing an official HCSO voluntary waiver, and
  - o If they show they have insurance through another employer
- Posting Requirement

\* Rate changes every January 1<sup>st</sup>

Contact the HCSO unit: [hcsosf@sfgov.org](mailto:hcsosf@sfgov.org) and (415) 554-7892

## Fair Chance Ordinance (FCO)

### *Hiring Process*

- You may not ask about criminal background in a job application or at the start of the hiring process
- Job announcements must include language specified by the law
- You may inquire into criminal background after an interview or once a conditional offer has been made
- If you intend to consider criminal background in your hiring decision, you must give the applicant the opportunity to provide evidence of rehabilitation or mitigating circumstances
- Posting Requirement

Contact the FCO unit: [fco@sfgov.org](mailto:fco@sfgov.org) and (415) 554-5192

Office of Labor Standards and Enforcement (OLSE)

City Hall Room, 430

1 Dr. Carlton B. Goodlett Place

San Francisco, CA 94102



# Office of Economic and Workforce Development (OEWD)

## SAN FRANCISCO LOCAL HIRING POLICY FOR CONSTRUCTION FACT SHEET

### OVERVIEW

- Applies to contracts for public work or improvement projects in excess of \$1,170,000.
- The mandatory participation level is 30% of all project hours within each trade to be performed by local residents.
- At least 50% of the project work hours performed by apprentices within each trade shall be performed by local residents.
- A local resident is defined as an individual who is domiciled within the City and County of San Francisco at least 7 days prior to commencing work on the project. An individual may have only one domicile, which is their principal residence and where they intend to return when they are absent.

### GUIDELINES

- **Form 1: Local Hiring Plan:** Must be submitted to CityBuild within 15 days from Notice of Award. Contractors are required to identify trade(s) and estimated total and local work hours to be utilized on the project.

Pursuant to Chapter 82 of the San Francisco Administrative Code, all local hire forms must be submitted PRIOR to the Awarding Department issuing a Notice to Proceed (NTP).

- **City's Electronic Certified Payroll System:** All contractors will be required to submit certified payroll for all workers through the City's Electronic Certified Payroll System. An account is required to access the system.
- **Evaluation:** Compliance of the Policy requirements will be evaluated on the actual work hours reported through the City's Electronic Certified Payroll System.

### PENALTIES

- The ordinance establishes various consequences of non-compliance with the policy, including the authority of assessment of penalties against contractors that do not meet the local hiring requirements.
- The penalty for failing to meet the local hiring requirement shall be the amount equal to the journeyman or apprentice prevailing wage rate for the primary trade used by the contractor for each hour the contractor fell short.
- Contractors may request a conditional waiver from local hiring requirements on a project-specific basis for "specialized trades," by receiving credit for local hiring on non-covered projects, sponsoring new apprentices, or making "direct-entry" hires.

- 30% of total work hours by trade are to be performed by SF residents
- If using apprentices, then 50% of apprentice hours by trade are to be performed by SF residents
- Potential penalties may be assessed if requirements are not met

For questions, contact:

[local.hire.ordinance@sfgov.org](mailto:local.hire.ordinance@sfgov.org)

628-652-8400



**CityBuild**

Office of Economic and Workforce Development

# QBD ⇒ Addendum

DOCUMENT 00 21 14

## QUESTIONS ON BID DOCUMENTS (QBD)

Potential Bidders must complete this QBD Form and submit to the address below no later than 4:00 PM and three (3) business days before the bid opening date.

Project: PIER 80 MOORING AND BERTHING  
IMPROVEMENTS

Contract No. 2871

To: Port of San Francisco  
Pier 1  
San Francisco, CA 94111  
Phone: (415) 274-0526  
Attention: **Noel Aquino**  
Email: [constructionbids@sfport.com](mailto:constructionbids@sfport.com)

City Use Only	
QBD No.	
Received by:	
Date Received:	
Addendum Issued?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Date Sent	
Response:	

### CONTRACTOR'S QUESTIONS

Company Name: \_\_\_\_\_ Date \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Tel: \_\_\_\_\_  
Title: \_\_\_\_\_ Fax: \_\_\_\_\_

Check One Only (Use separate form for each specifications and drawing question.)

☐ Spec. Section: \_\_\_\_\_ Paragraph(s): \_\_\_\_\_  
☐ Drawing Sheet: \_\_\_\_\_ Detail(s): \_\_\_\_\_

Question: \_\_\_\_\_

### CITY'S REPLY

☐ Mark this box if the QBD can be answered by Bidder's review of the documents. Reply with location(s) where the information can be obtained.

Reply: \_\_\_\_\_

By: \_\_\_\_\_ Bureau/Firm: \_\_\_\_\_ Date: \_\_\_\_\_

### ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

If Addenda to the Bid Documents have been issued for this Contract, please indicate receipt thereof by filling in the appropriate Addendum number and filling in date received below. If there are any questions on any Addenda that may have been issued, please contact, City and County of San Francisco, Port of San Francisco, San Francisco, CA, telephone .

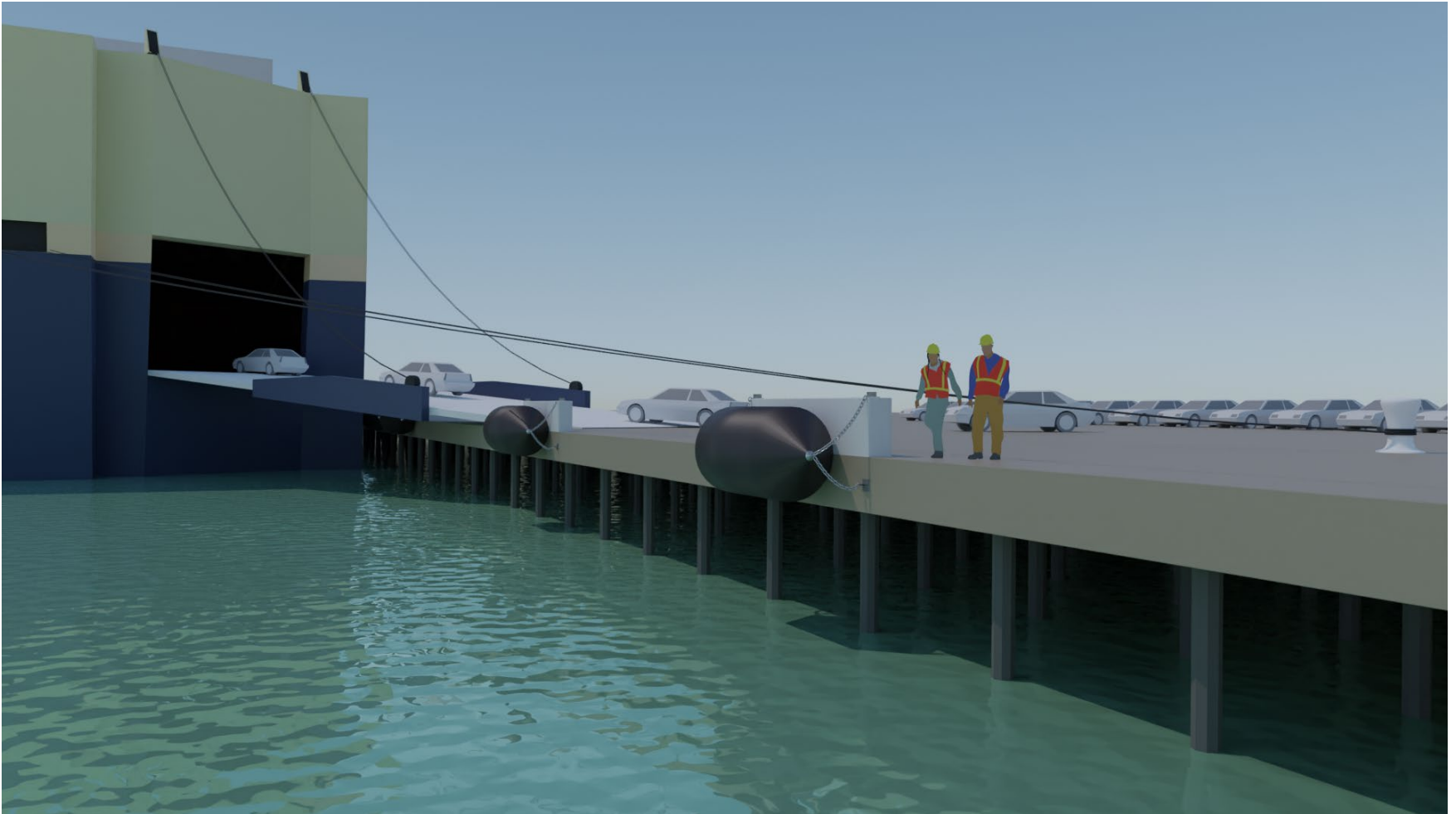
Addendum No. _____	Date Received _____
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Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____
Addendum No. _____	Date Received _____

A BID MAY BE RENDERED NONRESPONSIVE IF THE BIDDER DOES NOT ACKNOWLEDGE THE RECEIPT OF ALL ADDENDA WHICH MAY HAVE BEEN ISSUED FOR THIS CONTRACT.

*Note: The above form is part of the Bid. Signing the Bid Form (Section 00 41 00) shall also constitute signature of this form and Bidder acknowledges that information provided above is true and correct.*

The reply is an answer to a Bidder's question. The reply does not change the Bid Documents unless the information contained therein is issued in an Addendum. At the sole discretion of the City, the question and reply may be returned to the questioner and distributed to all bidding general contractors for informational purposes.

# Questions?



**Please Email:**  
**[noel.aquino@sfport.com](mailto:noel.aquino@sfport.com)**