

# **PORT OF SAN FRANCISCO**

## **Annual Operating Budget**

**FY 2009/2010**



PORT OF SAN FRANCISCO  
FY 09/10 BUDGET  
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# PORT OF SAN FRANCISCO

## STRATEGIC PLAN

**Mission:** The Port of San Francisco is a public enterprise committed to promoting a balance of maritime, recreational, industrial, transportation, public access and commercial activities on a safe, secure and self-supporting basis through appropriate management and development of the waterfront for the benefit of the people of the State of California.

- Goals:**
1. To promote the Port's maritime industries: cargo, cruise, fishing, ship repair, excursion, ferries, recreation, and other harbor services.
  2. To increase the volume of cargo shipping.
  3. To efficiently manage and improve all Port property.
  4. To support ferry passenger activity on San Francisco Bay.
  5. To attract residents and visitors to the waterfront.
  6. To achieve integrated, well-planned and fiscally sound development consistent with the Port's Waterfront Land Use Plan.
  7. To develop and maintain a high level of public understanding and confidence in the Port.
  8. To improve customer service to Port tenants, customers and the public.
  9. To maintain sound and appropriate environmental management practices for all Port property.
  10. To identify and implement appropriate safety and security procedures to protect the health and safety of all workers and visitors to the Port.
  11. To increase revenue necessary to remain self-supporting and to fund improvements, maintenance, and prudent reserves.
  12. To provide economic development opportunities that produce jobs and revenues that benefit the City, Region and State.

## STRATEGIES

- Goal:**
- 1. To promote the Port's maritime industries: cargo, cruise, fishing, ship repair, excursion, ferries, recreation, and other harbor services.**
    - Increase the number of cruise calls through an active marketing and legislative program and working with the maritime, tourism industries and labor.
    - Develop a new cruise terminal at Pier 27 that meets all current industry standards.
    - Market berths as lay-berths and develop new locations.
    - Fill Hyde Street Harbor berths.
    - Provide safe, efficient and environmentally sound management of Fisherman's Wharf harbor and the Port's commercial fish handling facilities.
    - Market facilities to harbor service customers such as tug boat, water taxi, pilot and barge companies.
    - Market and support the ship repair industry and assist with facilities planning to ensure industry competitiveness.
  
  - 2. To increase the volume of cargo shipping.**
    - Aggressively market Port facilities to cargo shipping customers. Market the Port to bulk and neo-bulk shipping lines.
    - Work with current shipping line customers to maintain and expand their Northern California cargo volumes through regional trade development activities.
    - Make necessary infrastructure improvements to make cargo terminals more efficient.

**Goal:**

**3. To efficiently manage and improve all Port property.**

- Develop and implement a comprehensive preventive maintenance program.
- Maintain and create value in the Port's real property assets.
- Implement Disability Access Transition Plan.
- Implement the facilities and equipment maintenance plan and allocate funds consistent with the plan.
- Complete assessments, condition surveys and soundings of selected facilities.
- Consistent with the Waterfront Land Use Plan, maximize revenue from existing Port facilities.
- Analyze existing leases and leasing opportunities to achieve market rents and update lease agreements.
- Conduct cost analyses to upgrade facilities to leasable condition.
- Ensure that leasing opportunities comply with regulatory policies.
- Coordinate interim leasing opportunities with prioritization of development plans.
- Maintain an annual market rent survey.
- Develop monthly Port-wide priorities for leasing, maintenance and management in conjunction with Maritime, Maintenance, Engineering and Real Estate divisions.

**Goal:**

**4. To support ferry passenger activity on San Francisco Bay.**

- Safely and efficiently manage ferry operations in conjunction with operators.
- Participate in regional efforts to plan and fund future ferry operators.
- Promote usage of facilities for ferries, taxis and other water-based transit.

- Goal:**        **5. To attract residents and visitors to the waterfront.**
- Promote special events and public gathering on the waterfront.
  - Develop a marketing alliance with Port tenants and other City businesses and economic development entities that promote waterfront business and activities.
  - Create a diversity of commercial and recreational uses that encourage the public's enjoyment of the waterfront.
  - Promote new and existing uses of open space and public access along the waterfront, consistent with the Waterfront Land Use Plan and Bay Area Conservation and Development Commission Special Area Plan.
- Goal:**        **6. To achieve integrated, well-planned and fiscally sound development consistent with the Port's Waterfront Land Use Plan.**
- Ensure that project priorities are set on a Port-wide basis.
  - Create, prioritize and implement a development plan for all areas of the waterfront consistent with the Waterfront Land Use Plan and the Maritime Industrial Study.
  - Assemble and support interdisciplinary teams to implement projects and facilitate communication within the Port organization.
  - Develop projects that generate revenues and provide for public access and support for maritime industries.
  - Incorporate community and regulatory agency input into developing new project concepts.
  - Apply the policies of the Waterfront Design and Access Element of the Waterfront Land Use Plan to new development to ensure design quality and respect for the Port's historic context.

- Goal:**        **7. To develop and maintain a high level of public understanding and confidence in the Port.**
- Develop a coordinated community relations, marketing and public relations program.
  - Continue to improve the Port’s Internet Web Site to provide current information on Port activities and interactive capabilities for Port customers and tenants.
  - Produce informational material/publications on Port industries and activities including special events and exhibits.
  - Continue to inform and include the public in Port planning and development activities including establishing advisory groups for new development projects.
  - Inform the public of the economic impact generated by Port activities.
  - Continue outreach recruitment to provide equal opportunity to all persons interested in and qualified for employment.

- Goal:**        **8. To improve customer service to Port tenants, customers and the public.**
- Continue customer service training for all Port staff.
  - Maintain an after-hours emergency response system.
  - Incorporate customer service performance as part of employee performance evaluation.
  - Evaluate methods for improving customer service.

- Goal:**        **9. To maintain sound and appropriate environmental management practices for all Port property.**
- Assist prospective tenants with environmental compliance issues prior to the execution of leases, development projects and marine terminal agreements.
  - Ensure compliance with environmental regulations and mitigation measures for Port tenants and Port sponsored activities, including programs on storm water management, hazardous materials management, marine and air pollution prevention and used oil recycling.

- Provide technical assistance and consultant management services for Port projects and port tenant development projects.
- Promote water, energy conservation and recycling programs for Port owned and occupied facilities and encourage tenants to achieve conservation goals.
- Establish communication with surrounding communities to address environmental issues related to Port activities.

**Goal: 10. To identify and implement appropriate safety and security procedures to protect the health and safety of all workers and visitors to the Port.**

- To serve as a Port liaison to the San Francisco Emergency Operations Center.
- To develop and implement security protocol for tenants in all public access areas.
- To update and maintain the Port Emergency Operations Plan.

**Goal: 11. To increase revenue necessary to remain self-supporting and to fund improvements, maintenance, and prudent reserves.**

- Maintain a financial plan that prioritizes funds for facilities maintenance, capital projects and the operating budget and provides for prudent levels of reserves.
- Complete biannual forecasts of the budget and the financial statements.
- Pursue and maximize public funding opportunities for Port capital projects.
- Annually update the Port's 10-year Capital Plan to reflect current capital project costs and projected capital funding.

**Goal: 12. To provide economic development opportunities that produce jobs and revenues that benefit the City, Region and State.**

- Outreach to local community non-profit, business and labor organizations to ensure that there are jobs and economic benefits for the local community.

- Create economic opportunities for local minority and women owned businesses.
- Monitor legal obligations of those entities contracting with the Port to ensure compliance with local hiring and contracting agreements.

PORT OF SAN FRANCISCO  
REVENUE AND EXPENSE SUMMARY  
FISCAL YEAR 2009/10

	Actual <u>07/08</u>	Budget <u>07/08</u>	Budget <u>08/09</u>	Budget <u>09/10</u>	<u>Increase / Decrease</u>	
					<u>Amount</u>	<u>Percent</u>
<b><u>Sources</u></b>						
Estimated Fund Balance	\$13,553,874	\$15,996,174	\$13,396,258	\$16,722,692	\$3,326,434	24.8%
Revenue	65,445,971	61,607,550	64,538,548	63,876,800	(661,748)	-1.0%
Interest Earnings Restricted for Capital Proj	0	0	0	1,622,880	1,622,880	0.0%
Closed Capital Projects	<u>0</u>	<u>0</u>	<u>1,106,321</u>	<u>0</u>	<u>(1,106,321)</u>	<u>-100.0%</u>
Total Sources	<u>78,999,845</u>	<u>77,603,724</u>	<u>79,041,127</u>	<u>82,222,372</u>	<u>3,181,245</u>	
<b><u>Uses</u></b>						
Operating Expense	50,462,859	55,920,666	58,966,197	59,487,543	521,346	0.9%
Annual Projects	2,381,540	3,929,268	4,291,524	4,213,126	(78,398)	-1.8%
Capital Appropriations	9,353,500	9,612,800	6,941,000	9,599,880	2,658,880	38.3%
Unappropriated Operating Reserve	<u>16,801,946</u>	<u>8,140,990</u>	<u>8,842,406</u>	<u>8,921,823</u>	<u>79,417</u>	0.9%
Total Uses	<u>78,999,845</u>	<u>77,603,724</u>	<u>79,041,127</u>	<u>82,222,372</u>	<u>3,181,245</u>	
Unappropriated Operating Reserve as a Percent of Operating Expense	33%	14.56%	15.00%	15.00%		

**REVENUE  
BY INDUSTRY  
FISCAL YEAR 2009/2010**

	<u>Actual</u> <u>2007/08</u>	<u>Budget</u> <u>2007/08</u>	<u>Budget</u> <u>2008/09</u>	<u>Budget</u> <u>2009/10</u>	<u>Increase/(Decrease)</u> <u>Amount</u>	<u>Percent</u>
<b>MARITIME</b>						
<b>Cargo</b>						
Dockage	\$158,692	\$175,000	\$225,000	\$360,000	\$135,000	60%
Wharfage	545,811	585,000	550,000	562,500	12,500	2%
Crane Rental	(12,227)	15,000	15,000	15,000	0	0%
Rent	3,732,337	3,570,000	3,950,000	3,560,000	(390,000)	-10%
Miscellaneous	<u>3,469</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
Subtotal	4,428,083	4,345,000	4,740,000	4,497,500	(242,500)	-5%
<b>Ship Repair</b>						
Dockage	0	0	0	0	0	0%
Rent	<u>1,029,040</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>855,000</u>	<u>(145,000)</u>	<u>-15%</u>
Subtotal	1,029,040	1,000,000	1,000,000	855,000	(145,000)	-15%
<b>Harbor Services</b>						
Dockage	12,000	20,000	20,000	20,000	0	0%
Non-Cargo Wharfage	0	0	0	0	0	0%
Rent	<u>871,613</u>	<u>975,000</u>	<u>975,000</u>	<u>1,315,000</u>	<u>340,000</u>	<u>35%</u>
Subtotal	883,613	995,000	995,000	1,335,000	340,000	34%
<b>Cruise</b>						
Dockage	176,845	200,000	200,000	0	(200,000)	-100%
Passenger Wharfage	739,168	1,200,000	1,200,000	1,800,000	600,000	50%
Non-Cargo Wharfage	0	0	0	0	0	0%
Rent	<u>149,638</u>	<u>150,000</u>	<u>165,000</u>	<u>180,000</u>	<u>15,000</u>	<u>9%</u>
Subtotal	1,065,651	1,550,000	1,565,000	1,980,000	415,000	27%
<b>Fishing</b>						
Dockage	272,180	360,000	290,000	250,000	(40,000)	-14%
Fish Wharfage	44,421	40,000	40,000	40,000	0	0%
Rent	<u>1,499,084</u>	<u>1,492,000</u>	<u>1,520,000</u>	<u>1,530,000</u>	<u>10,000</u>	<u>1%</u>
Subtotal	1,815,687	1,892,000	1,850,000	1,820,000	(30,000)	-2%
<b>Other Marine</b>						
Dockage	628,009	405,000	450,000	750,000	300,000	67%
Non-Cargo Wharfage	0	0	0	0	0	0%
Rent	848,877	802,000	718,000	884,000	166,000	23%
Landing Fees	<u>107,881</u>	<u>200,000</u>	<u>200,000</u>	<u>110,000</u>	<u>(90,000)</u>	<u>-45%</u>
Subtotal	1,584,767	1,407,000	1,368,000	1,744,000	376,000	27%

**REVENUE  
BY INDUSTRY  
FISCAL YEAR 2009/2010**

	<u>Actual 2007/08</u>	<u>Budget 2007/08</u>	<u>Budget 2008/09</u>	<u>Budget 2009/10</u>	<u>Increase/(Decrease) Amount</u>	<u>Percent</u>
<b>Commercial/Industrial</b>						
Rent	24,744,057	23,740,000	25,881,248	27,760,000	1,878,752	7%
Rent from Percentage Leases	<u>14,113,393</u>	<u>12,773,000</u>	<u>13,336,000</u>	<u>10,980,000</u>	<u>(2,356,000)</u>	<u>-18%</u>
Subtotal	38,857,451	36,513,000	39,217,248	38,740,000	(477,248)	-1%
<b>Parking</b>						
Meters	1,392,268	1,400,000	1,800,000	1,800,000	0	0%
Stalls	380,239	385,000	394,000	400,000	6,000	2%
Rent	7,770,500	6,507,000	7,000,000	7,100,000	100,000	1%
Fines	<u>1,662,222</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>1,600,000</u>	<u>0</u>	<u>0%</u>
Subtotal	11,205,228	9,892,000	10,794,000	10,900,000	106,000	1%
<b>Power</b>	0	0	0	0	0	0%
<b>Filming</b>	6,360	25,000	25,000	0	(25,000)	-100%
<b>Special Events</b>	137,474	100,000	100,000	100,000	0	0%
<b>Miscellaneous Services</b>	109,559	101,250	105,000	105,000	0	0%
<b>Facility Damage</b>	74,649	6,000	6,000	6,000	0	0%
<b>Tenant Services</b>	0	0	0	0	0	0%
<b>Permits</b>	567,088	567,000	710,000	366,000	(344,000)	-48%
<b>Miscellaneous Repairs</b>	3,648	30,000	30,000	30,000	0	0%
<b>Developer Fees</b>	242,886	350,000	350,000	250,000	(100,000)	-29%
<b>Interest on Investments</b>	2,284,584	2,108,000	1,330,000	795,000	(535,000)	-40%
<b>Penalties &amp; Svc. Charges</b>	28,722	19,300	19,300	19,300	0	0%
<b>Retiree Health RX Refund</b>	0	0	0	0	0	0%
<b>Miscellaneous Receipts</b>	1,121,482	564,000	334,000	334,000	0	0%
<b>From Fund Balance</b>	0	0	0	0	0	0%
<b>TOTAL PORT</b>	<u>\$65,445,971</u>	<u>\$61,607,550</u>	<u>\$64,538,548</u>	<u>\$63,876,800</u>	<u>(\$661,748)</u>	<u>-1%</u>

## REVENUE ASSUMPTIONS FISCAL YEAR 2009-2010

### Cargo - \$4,497,500

This revenue category is comprised of cargo shipping operations and related rent. Cargo revenue projections consist of the following:

	Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
Dockage	\$158,692	\$225,000	\$360,000
Wharfage	545,811	550,000	562,500
Crane Rental	(12,227)	15,000	15,000
Rent	3,732,337	3,950,000	3,560,000
Miscellaneous	<u>3,469</u>	<u>0</u>	<u>0</u>
Total	\$4,428,083	\$4,740,000	\$4,497,500

Overall cargo revenues are projected to decline by 5% with increases in vessel revenue offsetting decreases in cargo facility rent.

Budgeted vessel revenues assume the following:

- Wharfage, dockage, and crane rental generated from breakbulk cargo at Pier 80 are shared with the terminal operator on a sliding scale of from 50% to 20% to offset expenses of operating the terminal. For FY 09/10 the payment will be included as an expense and not an offset of revenue which will increase revenue by \$260,000 over last year.
- Breakbulk cargo (steel, newsprint, lumber, and project cargo) tonnage is budgeted at 100,000 tons and 40 vessel calls based on actuals for FY 07/08 and projections for future business. Volumes are variable and subject to market fluctuations and government quotas.
- Darling Delaware (tallow) will continue liquid bulk operations at Pier 92 with volume projected to be 30,000 tons and 15 vessel calls. Tallow exports are variable and subject to market fluctuations.
- Wharfage and dockage at Piers 92 and 94 for aggregate/sand include Hanson, Bode/Mission Valley and RMC (Cemex). Hanson and Bode are budgeted at FY 07/08 tonnage which reflect a decline in tonnage/calls based on downturn in demand for building materials. Cemex wharfage is budgeted at actual FY 07/08 tonnage, but with increased dockage of \$100,000 based on actual continuous use of berth for their barge.
- Cargo facilities rent assumes Foreign Trade Zone operation will be terminated at Piers 19/23 and revenue loss will be offset by approximately \$300K in Real Estate commercial rent resulting from Port leases directly with subtenants. Rent increases include a lease renewal for Hanson at SWL 352, a five-year minimum rent review increase for Bode, and a full year of new lease with rail operator. No annual cost of living increase is included based on economic uncertainties and no new leasing is included.

Ship Repair - \$855,000

This revenue is from ship repair operations. Revenue projections for ship repair consist of the following:

	Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
Rent	\$1,029,040	\$1,000,000	\$855,000

Budget is minimum annual rent, projected percentage rents adjusted for improvement credits and a continuing license.

Harbor Services - \$1,335,000

Harbor Services is comprised of tugboat operators, bar pilots and other ship service providers. The revenue projection for Harbor Services consists of the following:

	Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
Dockage	\$12,000	\$20,000	\$20,000
Rent	871,613	975,000	1,315,000
Total	\$883,613	\$995,000	\$1,335,000

FY 08/09 harbor services rent is projected to increase based on new lease with SF Bar Pilots effective January 2010 and full year of the new Westar lease effective January 2008. Dockage is variable and estimate is based on projections for FY 07/08. No annual cost of living increase is included based on economic uncertainties and no new leasing is included.

Cruise - \$1,980,000

This revenue is from passenger cruise vessel operations. Cruise revenues consist of the following:

	Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
Dockage	\$176,845	\$200,000	\$0
Passenger Wharfage	739,168	1,200,000	1,800,000
Rent	149,638	165,000	180,000
Total	\$1,065,651	\$1,565,000	\$1,980,000

Cruise revenues are projected to increase 27% over FY 08/09 budget attributable to a restructuring of tariff rates for wharfage and dockage. Existing per passenger volume-based tiered rates were eliminated effective January 2009 and replaced with a bundled passenger rate that is inclusive of dockage fees. FY 09/10 wharfage assumes collections for 144,000 passengers based on 54 cruise calls.

Fishing - \$1,820,000

This revenue is from fishing vessels and fish processing operations. Fishing revenues consist of the following:

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Dockage	\$272,180	\$290,000	\$250,000
Fish Wharfage	44,421	40,000	40,000
Rent	<u>1,499,084</u>	<u>1,520,000</u>	<u>1,530,000</u>
Total	\$1,815,687	\$1,850,000	\$1,820,000

Dockage decrease based on FY 07/08 occupancy rates and projections for fishing seasons (crab/herring/salmon) next year. Wharfage is variable and is based on a percentage of revenue from tour passengers on sport fishing boats.

Fishing industry rent revenue based on current tenancies and no annual CPI's included.

Other Marine - \$1,744,000

This revenue category is composed of ferries, boat works, marinas, ceremonial and idle ship berthing, and miscellaneous marine-related tenants. Revenues include:

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Dockage	\$628,009	\$450,000	\$750,000
Rent	848,877	718,000	884,000
Landing Fees	<u>107,881</u>	<u>200,000</u>	<u>110,000</u>
Total	\$1,584,767	\$1,368,000	\$1,744,000

Other marine dockage reflects continued increases in layberth activity. New lease for three Marad vessels effective January 2009 will increase revenue from \$293K to \$520K. Additional \$230K in dockage from variable lay berth and casual landing activity based on actuals for the prior two fiscal years.

The rent estimate increase of 23% over the FY 08/09 budget assumes scheduled increases for existing tenants, no annual cost of living increase is included based on economic uncertainties, and base rent continuing from Pier 38 Maritime Recreation Center. Landing fees are conservatively budgeted at prior year actuals but revenue is subject to changes based on negotiations with the WETA on ferry terminal issues.

Commercial/Industrial - \$38,740,000

Commercial and industrial revenue is derived from office, retail (shops & restaurants), warehouse and industrial property. Revenue in this category consists of the following:

	Actual FY 07/08	Budget FY 08/09	Budget FY 09/10
Rent	\$24,744,057	\$25,881,248	\$27,760,000
Rent-Percentage Leases	<u>14,113,393</u>	<u>13,336,000</u>	<u>10,980,000</u>
Total	\$38,857,450	\$39,217,248	\$38,740,000

Rent is broken down as follows:

Existing Leases	\$26,942,000
New and Renegotiated Leases	1,218,000
Allowance – Rent Credits, Unanticipated Vacancies	<u>(400,000)</u>
Total	\$27,760,000

Existing Leases reflect leases in effect as of November 2008 adjusted for anticipated terminations and scheduled rent increases. No annual CPI is included due to economic uncertainties. Revenue from Existing Leases assumes that terminations will be replaced by new tenancies at similar rates. Exploratorium at Pier 15 is projected to start construction in September 2009. Revenue lost due to the Exploratorium project will be approximately \$192,000 (Muni M-13737) for FY 09/10. Other development projects such as: 1)The Piers 27-29 Cruise Terminal; 2) SWL 337 are not anticipated to impact existing tenancies in FY 09/10.

New and Renegotiated Leases. Primarily the \$1,218,000 in revenue from New and Renegotiated Leases is from negotiations that are currently underway. In the Northern Waterfront, increases result principally from leasing of vacant space at Piers 29 and 29 1/2. In the Southern Waterfront, revenues are anticipated for new leasing at Piers 54, 80 and 96.

Allowance – Rent Credits, Unanticipated Vacancies is estimated based on recent experience with new leasing and renegotiations, and the potential for longer-term vacancies, (\$400,000).

Rent estimate is 7% or \$1,878,752 above the FY 08/09 budget. This is primarily driven by high demand in Port properties, fixed increases for applicable tenants and revenue from sub-tenants at Pier 19 (FTZ) reclassified from Maritime Division to Real Estate.

Rent from Percentage Leases is projected to decrease by 18% or (\$2,356,000) compared to the FY 08/09 budget. The projection for tenants sales activities is anticipated to reduce by 39.5% in FY 09/10. This is primarily due to the downturn of the economy as well as tourism in San Francisco. The budget estimate for percentatge rent is based on FY 07/08 actual, adjusted with 39.5% reduction.

Parking - \$10,900,000

Parking revenue is from parking meters, parking stalls, the rental of parking lot space to management operators and parking fines. Parking revenue projections include the following:

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Meters	\$1,392,268	\$1,800,000	\$1,800,000
Stalls	380,239	394,000	400,000
Rent	7,770,500	7,000,000	7,100,000
Fines	<u>1,662,222</u>	<u>1,600,000</u>	<u>1,600,000</u>
Total	\$11,205,228	\$10,794,000	\$10,900,000

FY 09/10 parking revenue increases by 1% or (\$106,000) compared to FY 08/09 budget. No CPI is budgeted due to the current economic uncertainty.

Parking Meter revenue is anticipated to be flat compared to the FY 08/09 budget. The new parking meter program will start early 2009.

FY 09/10 Parking Stall revenue increases by 2% or \$6,000 from the FY 08/09 budget. This estimate is based on October 2008 activities.

FY 09/10 Parking Rent is projected to be 1% higher than FY 08/09 budget. The budget estimate for overage rent is based on FY 07/08 actual, adjusted by a 12% reduction. Parking revenue lost due to the Exploratorium project at Pier 15 will be approximately (\$45,000) (Central Parking L-12664 Lot 188).

Parking Fine budget is based on a new MOU with SFMTA, effective July 1 2007, that amends the revenue payments to \$1,600,000 annually.

Special Events - \$100,000

The FY 09/10 estimate of \$100,000 is based on projected revenues from the use of Piers 30/32, 35, 45, 48 and other Port properties for special events, based on recent experience and availability of facilities.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Special Events	\$137,474	\$100,000	\$100,000

Miscellaneous Services - \$105,000

Miscellaneous revenue is from street use permits, temporary rentals, tenant water usage and other miscellaneous sources. Miscellaneous revenue, which is highly variable, is based on recent actual revenue experience.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Miscellaneous Services	\$109,559	\$105,000	\$105,000

Facility Damage - \$6,000

Facility Damage revenue results from charges to tenants for damage to Port property.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Facility Damage	\$74,649	\$6,000	\$6,000

Tenant Services - \$0

Tenant Services revenue has been consolidated into Miscellaneous Repairs.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Tenant Services	\$0	\$0	\$0

Permits - \$366,000

Port Engineering revenue experienced a significant decline (-17%) in building, encroachment, and fire permits. This is a result of the ongoing slowdown in building projects caused by the recession. The projections below is modeled based on Housing Starts during a similar period of decline (1979-84), as was recorded by the U.S. Census Bureau. During that period, the Bureau of Labor Statistics reported similar unemployment rates to the rates currently experienced in 2008, which reinforces the similarity in the historic trend, and suggest that we are in the middle of declines for construction permits. Historically, however, a robust recovery (30-60%) followed a period of three to four consecutive year declines. This is because of construction work deferred during economic drought periods, which affects spending and investment. The two year of stability is observed to follow.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Permits	\$567,088	\$710,000	\$366,000

Miscellaneous Repairs - \$30,000

Includes charges to tenants for services or repairs performed by maintenance personnel. Tenant Services has been consolidated here.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Miscellaneous	\$3,648	\$30,000	\$30,000

Developer Fees - \$250,000

Developers are expected to pay the Port \$250,000 in exclusive negotiations fees and transaction cost reimbursements in FY 09/10.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Developer Fees	\$242,886	\$350,000	\$250,000

Interest Income - \$795,000

Interest Income is budgeted at \$2,030,000 based on an average operating cash balance of \$58,000,000 and an average interest rate estimated to be 3.50% on the operating fund balances.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Interest Income	\$2,284,584	\$1,330,000	\$795,000

Penalties & Service Charges - \$19,300

Revenue from service and late charges on past due accounts receivables. Based on prior year actuals.

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Penalties	\$28,722	\$19,300	\$19,300

Retiree Health RX Refund - \$0

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
RX Refund	\$0	\$0	\$0

Miscellaneous Receipts - \$334,000

Miscellaneous revenue is from street use permits, temporary rentals, tenant water usage and other miscellaneous sources. Miscellaneous revenue, which is highly variable, is based on recent actual revenue experience. (\$9,000)

Revenues received from the Redevelopment Agency and the GAP for the maintenance of Rincon Park (\$285,000)

Sale of Giants tickets for games that will not be using the tickets for promotional or business development purposes. (\$50,000)

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
Miscellaneous	\$1,121,482	\$334,000	\$334,000

From Fund Balance - \$0

	<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
From Fund Balance	\$0	\$0	\$0

PORT EXPENSE SUMMARY  
FISCAL YEAR 2009/10

	Actual <u>07/08</u>	Budget <u>07/08</u>	Budget <u>08/09</u>	Budget <u>09/10</u>	<u>Increase / Decrease</u>	
					<u>Amount</u>	<u>Percent</u>
Salaries						
Salaries	\$18,733,043	\$19,988,789	\$20,444,458	\$20,400,868	(\$43,590)	-0.2%
Fringe Benefits	<u>6,154,579</u>	<u>6,563,359</u>	<u>6,591,716</u>	<u>7,710,042</u>	<u>1,118,326</u>	<u>17.0%</u>
Subtotal	24,887,622	26,552,148	27,036,174	28,110,910	1,074,736	4.0%
City-wide Overhead	355,290	335,290	538,550	261,219	(277,331)	-51.5%
Other Current Expenses						
Travel	97,730	95,221	100,191	75,743	(24,448)	-24.4%
Training	62,682	84,967	99,380	98,880	(500)	-0.5%
Employee Field Expenses	4,971	4,988	5,613	4,812	(801)	-14.3%
Membership Fees	51,261	57,616	58,930	53,095	(5,836)	-9.9%
Promotional & Entertain.	275,224	265,270	255,500	207,250	(48,250)	-18.9%
Prof. & Specialized Svcs	926,481	1,406,334	1,687,100	1,186,500	(500,600)	-29.7%
Maint Svcs - Bldg & Structures	1,377,800	1,271,336	1,508,586	1,492,986	(15,600)	-1.0%
Maint Svcs - Equipment	330,429	630,360	219,889	258,737	38,848	17.7%
Rents & Leases - Buildings	3,082,034	3,114,490	3,251,460	3,277,000	25,540	0.8%
Rents & Leases - Equipment	44,349	144,661	143,661	140,661	(3,000)	-2.1%
Utilities Expenses	717,276	798,240	742,000	791,700	49,700	6.7%
Other Current Expenses	<u>283,553</u>	<u>464,306</u>	<u>1,243,621</u>	<u>1,067,522</u>	<u>(176,099)</u>	<u>-14.2%</u>
Subtotal	7,253,790	8,337,789	9,315,931	8,654,886	(661,046)	-7.1%
Materials & Supplies	1,165,383	1,294,895	1,374,193	1,449,659	75,466	5.5%
Fixed Charges	350,171	670,504	668,436	632,187	(36,249)	-5.4%
Capital Outlay	356,169	936,572	848,058	242,982	(605,076)	-71.3%
Facilities Maintenance	0	3,929,268	4,291,524	4,213,126	(78,398)	-1.8%
Debt Service	4,656,532	4,709,845	4,702,720	4,702,760	40	0.0%
Services of Other Departments						
ADM - Insurance & Risk	1,909,851	2,020,033	2,100,033	1,890,033	(210,000)	-10.0%
City Attorney - Legal Services	3,177,092	2,433,000	2,554,650	2,554,650	0	0.0%
Fire Protection	2,045,531	2,524,287	2,736,582	2,775,131	38,549	1.4%
DHR - Workers Compensation	864,840	1,158,888	826,811	826,811	0	0.0%
PUC - Light, Heat & Power	1,323,264	1,391,692	1,396,419	1,656,275	259,856	18.6%
All Other Departments	<u>2,598,104</u>	<u>3,203,867</u>	<u>4,452,651</u>	<u>5,449,052</u>	<u>996,401</u>	<u>22.4%</u>
Subtotal	11,918,682	12,731,767	14,067,146	15,151,952	1,084,806	7.7%
Interdepartmental Recovery	41,802	(204,325)	(169,000)	(303,000)	(134,000)	79.3%
Revenue Transfer Out - DPT	574,213	556,180	583,989	583,989	0	0.0%
Total	<u>\$51,559,654</u>	<u>\$59,849,934</u>	<u>\$63,257,721</u>	<u>\$63,700,669</u>	<u>\$442,948</u>	<u>0.7%</u>

PORT EXPENSE SUMMARY  
BY DIVISION  
FISCAL YEAR 2009/10

	Actual <u>07/08</u>	Budget <u>07/08</u>	Budget <u>08/09</u>	Budget <u>09/10</u>	Increase / Decrease	
					<u>Amount</u>	<u>Percent</u>
Maritime	\$2,223,550	\$2,710,616	\$2,720,285	\$2,438,419	(\$281,866)	-10.4%
Real Estate	10,728,958	12,063,088	9,846,019	10,011,271	165,252	1.7%
Planning & Development	2,313,930	3,350,814	3,414,995	3,861,194	446,199	13.1%
Finance and Administration	15,185,552	16,363,000	20,486,988	21,090,320	603,332	2.9%
Engineering	3,603,634	5,218,083	4,764,978	4,851,588	86,610	1.8%
Maintenance	12,873,327	15,679,977	16,957,152	16,277,033	(680,119)	-4.0%
Executive	<u>4,630,703</u>	<u>4,464,355</u>	<u>5,067,304</u>	<u>5,170,845</u>	<u>103,541</u>	<u>2.0%</u>
	<u>\$51,559,654</u>	<u>\$59,849,934</u>	<u>\$63,257,721</u>	<u>\$63,700,669</u>	<u>\$442,948</u>	<u>0.7%</u>

PORT EXPENDITURE SCHEDULE  
FISCAL YEAR 2009/10

Char	Obj	Subobj	Actual 07/08	Budget 07/08	Budget 08/09	Budget 09/10	Increase / Decrease		
							Amount	Percent	
<u>Salaries</u>									
001	001	00101	Permanent Salaries	\$17,651,190	\$19,064,230	\$19,382,046	\$19,372,046	(\$10,000)	-0.1%
001	005	00501	Temp. Salaries	\$506,874	\$386,750	\$520,102	\$485,102	(\$35,000)	-6.7%
001	009	00901	Premium Pay	\$224,639	\$207,674	\$232,038	\$232,038	\$0	0.0%
001	011	01101	Overtime	<u>350,340</u>	<u>330,136</u>	<u>310,272</u>	<u>311,682</u>	<u>1,410</u>	<u>0.5%</u>
			Subtotal	<u>18,733,043</u>	<u>19,988,789</u>	<u>20,444,458</u>	<u>20,400,868</u>	<u>(43,590)</u>	<u>-0.2%</u>
013	013	01300	Fringe Benefits	<u>6,154,579</u>	<u>6,563,359</u>	<u>6,591,716</u>	<u>7,710,042</u>	<u>1,118,326</u>	<u>17.0%</u>
			Subtotal Salries & Fringe	<u>24,887,622</u>	<u>26,552,148</u>	<u>27,036,174</u>	<u>28,110,910</u>	<u>1,074,736</u>	<u>4.0%</u>
020	020	02000	Indirect Cost Reimbursement	<u>355,290</u>	<u>335,290</u>	<u>538,550</u>	<u>261,219</u>	<u>(277,331)</u>	<u>-51.5%</u>
<u>Other Current Expenses</u>									
021	021	02100	Travel - Budget	97,730	95,221	100,191	75,743	(24,448)	-24.4%
021	022	02200	Training - Budget	62,682	84,967	99,380	98,880	(500)	-0.5%
021	023	02300	Employee Field Expenses	4,971	4,988	5,613	4,812	(801)	-14.3%
021	024	02400	Membership Fees	51,261	57,616	58,930	53,095	(5,836)	-9.9%
021	025	02500	Promotional & Entertain. - Budget	275,224	265,270	255,500	207,250	(48,250)	-18.9%
021	027	02700	Prof. & Specialized Svcs - Budget	926,481	1,406,334	1,687,100	1,186,500	(500,600)	-29.7%
021	028	02800	Maint Svcs - Bldg & Structures - Budget	1,377,800	1,271,336	1,508,586	1,492,986	(15,600)	-1.0%
021	029	02900	Maint Svcs - Equipment - Budget	330,429	630,360	219,889	258,737	38,848	17.7%
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	3,082,034	3,114,490	3,251,460	3,277,000	25,540	0.8%
021	031	03100	Rents & Leases - Equipment - Budget	44,349	144,661	143,661	140,661	(3,000)	-2.1%
021	032	03200	Utilities Expenses - Budget	717,276	798,240	742,000	791,700	49,700	6.7%
021	035	03500	Other Current Expenses - Budget	<u>283,553</u>	<u>464,306</u>	<u>1,243,621</u>	<u>1,067,522</u>	<u>(176,099)</u>	<u>-14.2%</u>
			Subtotal	<u>7,253,790</u>	<u>8,337,789</u>	<u>9,315,931</u>	<u>8,654,886</u>	<u>(661,046)</u>	<u>-7.1%</u>
040	040	04000	Materials & Supplies - Budget	<u>1,165,383</u>	<u>1,294,895</u>	<u>1,374,193</u>	<u>1,449,659</u>	<u>75,466</u>	<u>5.5%</u>
050	052	05200	Taxes, Licenses & Permits - Budget	78,715	170,504	168,436	132,187	(36,249)	-21.5%
050	053	05300	Judgment, Claims & Litigation - Budget	<u>271,456</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>0</u>	<u>0.0%</u>
			Subtotal	<u>350,171</u>	<u>670,504</u>	<u>668,436</u>	<u>632,187</u>	<u>(36,249)</u>	<u>-5.4%</u>
060	060	06000	Equipment Purchase - Budget	<u>356,169</u>	<u>936,572</u>	<u>848,058</u>	<u>242,982</u>	<u>(605,076)</u>	<u>-71.3%</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>0</u>	<u>3,929,268</u>	<u>4,291,524</u>	<u>4,213,126</u>	<u>(78,398)</u>	<u>-1.8%</u>
070	070	0700	Debt Service - Budget	<u>4,656,532</u>	<u>4,709,845</u>	<u>4,702,720</u>	<u>4,702,760</u>	<u>40</u>	<u>0.0%</u>

PORT EXPENDITURE SCHEDULE  
FISCAL YEAR 2009/10

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<b>Services of Other Departments</b>								
081	081	081AC	0	0	0	20,000	20,000	0.0%
081	081	081BI	15,440	40,000	25,000	25,000	0	0.0%
081	081	081EV	17,836	19,553	21,308	21,308	0	0.0%
081	081	081CA	66,353	0	2,500	0	(2,500)	-100.0%
081	081	081CB	1,909,851	2,020,033	2,100,033	1,890,033	(210,000)	-10.0%
081	081	081CI	200,324	200,324	397,498	464,624	67,126	16.9%
081	081	081CP	120,812	142,950	292,950	769,766	476,816	162.8%
081	081	081CT	3,177,092	2,433,000	2,554,650	2,554,650	0	0.0%
081	081	081CW	0	0	0	29,444	29,444	0.0%
081	081	081C3	0	0	25,000	25,000	0	0.0%
081	081	081C4	65,968	123,308	149,384	157,595	8,211	5.5%
081	081	081C5	179,654	190,718	62,970	140,186	77,216	122.6%
081	081	081ED	75,000	75,000	125,000	125,000	0	0.0%
081	081	081ET	247,406	255,386	253,603	252,630	(973)	-0.4%
081	081	081FD	2,045,531	2,524,287	2,736,582	2,775,131	38,549	1.4%
081	081	081HE	26,897	22,400	22,400	28,000	5,600	25.0%
081	081	081HR	6,138	8,283	8,283	8,283	0	0.0%
081	081	081HY	0	0	0	0	0	0.0%
081	081	081HZ	11,980	11,980	117,310	87,639	(29,671)	-25.3%
081	081	081H0	6,377	6,377	6,377	6,377	0	0.0%
081	081	081H2	12,865	6,188	6,188	6,188	0	0.0%
081	081	081H3	864,840	1,158,888	826,811	826,811	0	0.0%
081	081	081H4	17,899	17,899	17,899	17,899	0	0.0%
081	081	081H7	25,603	25,603	25,603	25,603	0	0.0%
081	081	081H8	7,032	7,032	7,032	7,032	0	0.0%
081	081	081H9	141,528	148,418	220,442	220,442	0	0.0%
081	081	081MY	65,180	17,032	14,532	14,532	0	0.0%
081	081	081M2	9,072	9,072	9,072	9,072	0	0.0%
081	081	081PA	370,398	370,398	390,398	420,398	30,000	7.7%
081	081	081PF	0	0	0	60,000	60,000	0.0%
081	081	081PG	59,990	59,990	59,990	59,990	0	0.0%
081	081	081PL	16,099	16,099	22,599	22,599	0	0.0%
081	081	081PM	5,809	7,539	7,811	3,598	(4,213)	-53.9%
081	081	081PR	29,906	67,032	69,447	45,214	(24,233)	-34.9%
081	081	081PS	230,820	316,999	582,849	578,349	(4,500)	-0.8%
081	081	081RE	143,700	70,000	531,248	334,940	(196,308)	-37.0%
081	081	081RP	720	2,000	2,000	302,000	300,000	15000.0%
081	081	081UL	1,323,264	1,391,692	1,396,419	1,656,275	259,856	18.6%
081	081	081UW	0	2,000	2,000	2,000	0	0.0%
081	081	081SB	28,813	29,000	29,000	43,386	14,386	49.6%
081	081	081PK	9,212	65,000	447,458	487,458	40,000	8.9%
081	081	081WGD	6,956	15,000	49,500	39,500	(10,000)	-20.2%
081	081	081WB	3,775	10,000	39,000	39,000	0	0.0%
081	081	081WC	273,771	336,425	275,000	275,000	0	0.0%
081	081	081WE	15,317	0	20,000	20,000	0	0.0%
081	081	081WN	0	0	0	80,000	80,000	0.0%
081	081	081WR	83,454	114,000	114,000	100,000	(14,000)	-12.3%
081	081	081WU	0	0	0	14,000	14,000	0.0%
081	081	081GE	0	394,862	0	60,000	60,000	0.0%
		Subtotal	<u>11,918,682</u>	<u>12,731,767</u>	<u>14,067,146</u>	<u>15,151,952</u>	<u>1,084,806</u>	<u>7.7%</u>
086	086	08699	<u>41,802</u>	<u>(204,325)</u>	<u>(169,000)</u>	<u>(303,000)</u>	<u>(134,000)</u>	<u>79.3%</u>
091	093	0931G	<u>574,213</u>	<u>556,180</u>	<u>583,989</u>	<u>583,989</u>	<u>0</u>	<u>0.0%</u>
		Total	51,559,654	59,849,934	63,257,721	63,700,669	442,948	0.7%

DIVISION EXPENSE  
FISCAL YEAR 2009/10

Char	Obj	Subobj	Maritime	Real Estate	Planning & Development	Finance & Administration	Engineering	Maintenance	Executive	Total	
<u>Salaries</u>											
001	001	00101	Permanent Salaries	\$1,244,775	\$1,761,409	\$1,433,702	\$3,720,967	2,875,670	7,637,301	\$698,222	\$19,372,046
001	005	00501	Temp. Salaries	0	0	154,757	81,581	59,434	118,934	70,396	485,102
001	009	00901	Premium Pay	8,662	8,395	8,240	12,168	78,000	104,753	11,820	232,038
001	011	01101	Overtime	2,269	5,338	529	7,161	15,000	281,385	0	311,682
			Subtotal	<u>1,255,706</u>	<u>1,775,142</u>	<u>1,597,228</u>	<u>3,821,877</u>	<u>3,028,104</u>	<u>8,142,373</u>	<u>780,438</u>	<u>20,400,868</u>
013	13	1300	Fringe Benefits	<u>396,113</u>	<u>558,720</u>	<u>432,711</u>	<u>2,751,997</u>	<u>811,901</u>	<u>2,549,853</u>	<u>208,747</u>	<u>7,710,042</u>
			Subtotal Salries & Fringe	<u>1,651,819</u>	<u>2,333,862</u>	<u>2,029,939</u>	<u>6,573,874</u>	<u>3,840,005</u>	<u>10,692,226</u>	<u>989,185</u>	<u>28,110,910</u>
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>261,219</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>261,219</u>
<u>Other Current Expenses</u>											
021	021	02100	Travel - Budget	29,400	7,690	7,500	7,348	7,225	4,800	11,780	75,743
021	022	02200	Training - Budget	0	0	0	75,000	20,880	0	3,000	98,880
021	023	02300	Employee Field Expenses	1,000	0	500	1,724	500	463	625	4,812
021	024	02400	Membership Fees	20,880	3,915	3,500	3,875	5,301	1,035	14,589	53,095
021	025	02500	Promotional & Entertain. - Budget	87,000	6,500	10,500	1,000	2,000	0	100,250	207,250
021	027	02700	Prof. & Specialized Svcs - Budget	95,000	50,000	395,000	390,000	5,000	40,000	211,500	1,186,500
021	028	02800	Maint Svcs - Bldg & Structures - Budget	133,400	550,000	0	0	0	316,186	493,400	1,492,986
021	029	02900	Maint Svcs - Equipment - Budget	20,000	1,000	500	120,698	500	116,039	0	258,737
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	3,277,000	0	0	0	0	0	3,277,000
021	031	03100	Rents & Leases - Equipment - Budget	5,000	20,000	500	0	500	112,661	2,000	140,661
021	032	03200	Utilities Expenses - Budget	15,000	776,700	0	0	0	0	0	791,700
021	035	03500	Other Current Expenses - Budget	<u>33,650</u>	<u>57,900</u>	<u>20,000</u>	<u>815,138</u>	<u>34,500</u>	<u>63,249</u>	<u>43,085</u>	<u>1,067,522</u>
			Subtotal	<u>440,330</u>	<u>4,750,705</u>	<u>438,000</u>	<u>1,414,783</u>	<u>76,406</u>	<u>654,433</u>	<u>880,229</u>	<u>8,654,886</u>
040	040	04000	Materials & Supplies - Budget	<u>7,050</u>	<u>18,000</u>	<u>5,000</u>	<u>267,668</u>	<u>25,805</u>	<u>1,117,236</u>	<u>8,900</u>	<u>1,449,659</u>
050	052	05200	Taxes, Licenses & Permits - Budget	91,220	500	28,000	0	3,000	9,467	0	132,187
050	053	05300	Judgment, Claims & Litigation - Budget	0	0	0	500,000	0	0	0	500,000
			Subtotal	<u>91,220</u>	<u>500</u>	<u>28,000</u>	<u>500,000</u>	<u>3,000</u>	<u>9,467</u>	<u>0</u>	<u>632,187</u>
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>92,982</u>	<u>0</u>	<u>150,000</u>	<u>0</u>	<u>242,982</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>119,000</u>	<u>348,000</u>	<u>413,000</u>	<u>997,500</u>	<u>720,000</u>	<u>1,565,626</u>	<u>50,000</u>	<u>4,213,126</u>
070	070	0700	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,702,760</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,702,760</u>

DIVISION EXPENSE  
FISCAL YEAR 2009/10

Char	Obj	Subobj	Maritime	Real Estate	Planning & Development	Finance & Administration	Engineering	Maintenance	Executive	Total
<b>Services of Other Departments</b>										
081	081	081AC Airport Commission	20,000	0	0	0	0	0	0	20,000
081	081	081BI Department of Building Inspection	0	0	0	0	25,000	0	0	25,000
081	081	081EV Environment	0	0	0	0	0	21,308	0	21,308
081	081	081CA ADM - General	0	0	0	0	0	0	0	0
081	081	081CB ADM - Insurance & Risk	0	0	0	1,890,033	0	0	0	1,890,033
081	081	081CI ISD - Services Infrastructure	0	0	0	464,624	0	0	0	464,624
081	081	081CP City Planning	0	0	769,766	0	0	0	0	769,766
081	081	081CT City Attorney - Legal Svcs.	0	0	0	0	0	0	2,554,650	2,554,650
081	081	081CW SFGTV	0	0	0	29,444	0	0	0	29,444
081	081	081C3 Controller - Financial Systems	0	0	0	25,000	0	0	0	25,000
081	081	081C4 Controller - Internal Audit	0	0	0	157,595	0	0	0	157,595
081	081	081C5 ISD - Maintenance & Operations	0	0	0	140,186	0	0	0	140,186
081	081	081ED Business & Economic Devel. - Mayor's	0	0	0	0	0	0	125,000	125,000
081	081	081ET TIS - Telephone	0	0	0	252,630	0	0	0	252,630
081	081	081FD Fire	0	0	0	2,775,131	0	0	0	2,775,131
081	081	081HE SFGH - Medical Services	0	0	0	0	0	28,000	0	28,000
081	081	081HR HR-HSS Tuition Reimbursement	0	0	0	8,283	0	0	0	8,283
081	081	081HY HR-MGMT Comp & Clasification	0	0	0	0	0	0	0	0
081	081	081HZ HR - HR Management System	0	0	0	87,639	0	0	0	87,639
081	081	081H0 HR-Equal Opportunity	0	0	0	6,377	0	0	0	6,377
081	081	081H2 HR - Management Training	0	0	0	6,188	0	0	0	6,188
081	081	081H3 HR - Workers Comp.	0	0	0	0	0	826,811	0	826,811
081	081	081H4 HR Client SRVS/ Recruit/Assess	0	0	0	17,899	0	0	0	17,899
081	081	081H7 HR - Labor Negotiations	0	0	0	25,603	0	0	0	25,603
081	081	081H8 HR - Drug Testing	0	0	0	7,032	0	0	0	7,032
081	081	081H9 Human Rights Commission	0	0	0	220,442	0	0	0	220,442
081	081	081MY Mayor's Office Services	0	0	0	0	0	0	14,532	14,532
081	081	081M2 Mayor's Youth Works	0	0	0	9,072	0	0	0	9,072
081	081	081PA PURCH - Central Shops - Auto	0	0	0	398	0	420,000	0	420,398
081	081	081PF PURCH - Central Shops - Fuel	0	0	0	0	0	60,000	0	60,000
081	081	081PG PURCH - General Office	0	0	0	59,990	0	0	0	59,990
081	081	081PL OCA - Labor Standards Enforcement	0	0	0	22,599	0	0	0	22,599
081	081	081PM PURCH - Mail	0	0	0	3,598	0	0	0	3,598
081	081	081PR PURCH - Reproduction	4,000	5,000	7,489	26,385	1,872	468	0	45,214
081	081	081PS Police Security	90,000	0	0	0	0	0	488,349	578,349
081	081	081RE Real Estate	0	314,940	20,000	0	0	0	0	334,940
081	081	081RP Rec & Park - Gardener	0	0	100,000	0	100,000	102,000	0	302,000
081	081	081UL PUC - Light, Heat & Power	0	1,656,275	0	0	0	0	0	1,656,275
081	081	081UW PUC - Water	0	0	0	0	0	2,000	0	2,000
081	081	081SB Surety Bond	0	0	0	43,386	0	0	0	43,386
081	081	081PK Parking & Traffic	15,000	0	50,000	0	0	422,458	0	487,458
081	081	081WGD PW - General Administration	0	0	0	0	39,500	0	0	39,500
081	081	081WB DPW - Building Repair	0	0	0	0	0	39,000	0	39,000
081	081	081WC DPW - Street Cleaning	0	0	0	0	0	275,000	0	275,000
081	081	081WE DPW - Engineering	0	0	0	0	20,000	0	0	20,000
081	081	081WM DPW - Construction Management	0	0	0	0	0	80,000	0	80,000
081	081	081WR DPW - Street Repair	0	0	0	0	0	100,000	0	100,000
081	081	081WUD PW - Urban Forestry	0	0	0	0	0	14,000	0	14,000
081	081	081GE General City Responsibility	0	0	0	0	0	0	60,000	60,000
		Subtotal	<u>129,000</u>	<u>1,976,215</u>	<u>947,255</u>	<u>6,279,534</u>	<u>186,372</u>	<u>2,391,045</u>	<u>3,242,531</u>	<u>15,151,952</u>
086	086	08699 Interdepartmental Recovery	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(303,000)</u>	<u>0</u>	<u>(303,000)</u>
091	093	0931G Revenue Transfer Out - DPT	<u>0</u>	<u>583,989</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>583,989</u>
		Total	<u>2,438,419</u>	<u>10,011,271</u>	<u>3,861,194</u>	<u>21,090,320</u>	<u>4,851,588</u>	<u>16,277,033</u>	<u>5,170,845</u>	<u>63,700,669</u>

**MARITIME**

**EXPENDITURE JUSTIFICATIONS**

Character 001 - Salaries

Actual <u>FY 07/08</u> \$1,184,697	Budget <u>FY 08/09</u> \$1,259,190	Budget <u>FY 09/10</u> \$1,255,706
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Object 001 - Permanent Salaries

Actual <u>FY 07/08</u> \$1,169,510	Budget <u>FY 08/09</u> \$1,238,259	Budget <u>FY 09/10</u> \$1,244,775
Positions	13	13

Object 009 - Premium Pay

Actual <u>FY 07/08</u> \$3,280	Budget <u>FY 08/09</u> \$8,662	Budget <u>FY 09/10</u> \$8,662
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Pay for performance premium for MEA employees. Each employee could receive 2% of his/her salary. There are 3 MEA employees in Maritime.

Object 011 - Overtime

Actual <u>FY 07/08</u> \$2,438	Budget <u>FY 08/09</u> \$2,269	Budget <u>FY 09/10</u> \$2,269
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<u>Classification</u>	<u>Section</u>	<u>Hours</u>	<u>Amount</u>
9355 Wharfinger I (2)	0301	16	\$726
9356 Wharfinger II (2)	0301	24	\$1,251

Overtime used to meet the Port's Commitment to the Fisherman's Wharf community and as required by the Hyde Street Harbor EIR to provide 7-day week coverage in our Fisherman's Wharf office.

Wharfingers must work on City holidays and weekends when cargo terminals are working and during waterfront events. In addition, 7-day coverage is a requirement of the Hyde Street Harbor EIR to mitigate environmental concerns. This requires overtime on City holidays and coverage for vacations, as well as for emergencies and during the four-month herring season.

Character 013 - Mandatory Fringe Benefits

Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
\$326,362	\$327,450	\$396,113

Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 021 - Other Current Expenses

Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
\$550,859	\$705,800	\$440,330

Object 021 - Travel

Actual <u>FY 07/08</u>	Budget <u>FY 08/09</u>	Budget <u>FY 09/10</u>
\$39,266	\$35,000	\$29,400

This budget level will allow staff to participate throughout the year in various meetings of organizations whose decision making impacts maritime industries at the Port and to represent the Port at various events for the purpose of expanding revenue. Additionally, it allows the staff to visit foreign and domestic headquarters and regional offices of our cargo and cruise customers, as well as potential customers for the purpose of promoting the use of Port facilities. Estimated costs include all transportation, lodging, meal and registration expenses.

California Association of Port Authorities: This is a statewide port rate-making group. Attendance is to protect and enhance the interests of the Port. Budgeted amount allows for more than one trip. \$1,800 (Section 0301)

California Maritime and Navigation Conference (CMANC): This is a statewide group that tracks maritime environmental and dredging issues, including sources of outside funding. Budgeted amount allows for more than one trip. \$2,000 (Section 0301)

American Association of Port Authorities: This is the association of ports in the Americas. This organization offers important seminars on port marketing, pricing, operations, and the environment and regulatory issues. In addition, they also hold an annual conference attended by the Maritime

Director. Additionally, it is the national forum on port issues and collective advocacy. Budgeted amount reflects more than one trip. \$7,700 (Section 0301/Section 0302)

Travel to Asia, Europe, or South America: Marketing trip to visit existing and potential customers and sister ports/cities by the Director of Maritime and a maritime marketing representative. Location to be determined. \$5,000 (Section 0302)

Seatrade Cruise Convention (Miami): The Annual SEATRADE cruise convention is the premier cruise industry event of year. Attendance facilitates promotion of the Port and the new cruise terminal with key industry decision-makers and gives us the opportunity to make direct sales calls and foster personal relationships with vital contacts. Miami has largest concentration of passenger-line home and divisional offices in the U.S., and the opportunity for meeting and developing future business is unique. The Port minimizes costs by working in conjunction with the Cruise-the-West consortium of Ports, rationalizing our presence, assets and direct costs. \$5,500 (Section 0302)

<u>Cost for two persons attending</u>	
Date	March 2010
Location	Miami
Transportation	\$1,100
Hotel	\$1,800
Meals	\$600
Registration fee	\$1,800

New York/Florida Sales Trip: Marketing trips to visit existing and potential cargo and cruise companies. \$2,000 (Section 0302)

Routine Travel to Southern California/Pacific Northwest: For meetings with Port users, associations and potential maritime customers as required. Budgeted amount reflects more than one trip. \$1,000 (Section 0301/Section 0302)

Break-bulk Transpo (New Orleans): This is an annual meeting of over 200 breakbulk/project cargo decision makers. Attendance supports increased cargo revenue. \$2,100 (Section 0302)

Passenger Vessel Association Convention: This national organization represents excursion and ferryboat operators. Attendance supports Port goals of expanding these maritime industries. \$700 (Section 0302)

California Assn. of Port Captains and Harbormasters Annual Convention: Annual convention attended by harbormasters and port captains. Attendance assists Port Staff in establishing and maintaining contacts, as well as to keep abreast of technological developments at ports. \$800 (Section 0301)

Pacific Coast Congress of Harbormasters and Port Managers: Annual convention attended by Operations staff. Attendees are municipal agencies with primary focus on commercial fishing harbors. Attendance supports goals of increasing use of Port's commercial fishing harbors. \$800 (Section 0301)

Object 023 - Employee Field Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,284	\$550	\$1,000

Auto mileage reimbursement for employees who use their own vehicles when Port cars are unavailable (\$200) and local field expense reimbursement for parking fees, employees using public transportation, bridge tolls when conducting Port business. (\$800).

Object 024 - Membership Dues

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$22,273	\$23,200	\$20,880

Memberships in organizations associated with the various Maritime industries are important to keep maritime customers and potential customers aware of our facilities and services, as well as to keep staff apprised of developments in each industry area. The major membership expense is associated with the California Association of Port Authorities (CAPA), our rate-making and advocacy group. Member assessments based on tonnage are projected to be \$12,500 in FY 09/10.

Organizations and estimated membership dues for groups the Port may join are as follows:

American Institute for International Steel (AIIS)	\$1,150
American Wind Energy Association	\$1,200
Bay Dredging Action Coalition	\$2,500
Bay Area World Trade Association	\$1,000
California Assoc. of Port Captains and Harbor Masters	\$275
California Maritime and Navigation Conference (CMANC)	\$4,050
California Assoc. of Port Authorities (CAPA)	\$12,500
California Council of International Trade	\$400
Customs Brokers & Freight Forwarders Assoc.	\$150
Foreign Chambers of Commerce (as needed)	\$450
Geological Society of America	\$60
Int'l Council of Cruise Lines	\$2,500
Local trade & transportation associations	\$500
Marine Exchange of San Francisco Bay Region	\$600
National Fisheries Institute	\$400
Navy League	\$500
Osaka Sister City	\$250
Pacific Coast Congress of Harbor Masters	\$175
Pacific Transportation Association	\$50
Passenger Vessel Association	\$700
Project Management Institute	\$150

Propeller Club	\$150
Western Dredging Association	\$100
Women in Transportation	\$125

Object 025 - Entertainment & Promotion

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$101,715	\$120,000	\$87,000

This budget level will allow Maritime staff to implement programs designed to market Port facilities and services to existing and potential customers and to support public outreach efforts needed to promote Port projects. Funding levels support advertising, promotional signage and decoration as needed for single and multiple cruise calls, expenses for advisory group meetings, and promotional events and advertising in support of cargo activities. Calendar printing and design costs are budgeted in Airport Commission 081PR. Major components of the Port's maritime promotion program are described below.

Maritime Support - \$ 7,500

Reasonable expenditures for customer entertainment (e.g. business lunches, attendance at industry meetings, promotional expenditures while traveling) are essential to establishing and maintaining business relationships with key decision makers, building goodwill, and appreciation for patronage. \$7,500 (Section 0301 and Section 0302)

Promotional Items - \$7,500

Use of promotional items is customary in a competitive sales environment. Some typical uses are for plaques presented at maiden calls, customer gifts, and gifts to attract visitors at trade shows. Broad distribution of useful items bearing the Port logo is an inexpensive and long-lasting form of advertising, creates public awareness and an image as a competitive business. Successful promotion increases sales and generates new revenue. (Section 0302)

Cruise Industry Marketing - \$16,000

Special events to support home porting, maiden calls, and extra expenses associated with double and triple calls on the same day. This covers flags, signs, banners, plaques, and decorations at the passenger terminal and special signage. (Section 0302)

Sales Support Events - \$3,500

These funds are used to retain and expand customer revenue. A strong effort is being made to focus these funds on existing customers and obtaining long-term contracts with targeted shipping companies.

For participation in appropriate trade shows, conventions and customer receptions such as Seatrade Cruise conference (in conjunction with other west coast cruise ports) and the Breakbulk Transpo Conference. (Section 0302)

Photographic Service - \$7,500

For marketing the Port's services and facilities, including slide shows sales presentations and photos for press releases, maritime calendar, advertising, promotional displays and exhibits.

Advertising - \$40,000

These funds are for the development and publication of promotional advertising in support of maritime industries. Advertising is a necessary part of the Port's overall marketing effort to increase cargo volumes, passenger shipping traffic, and ship repair, ferry, and commercial fishing activity. Advertising is an economical way to improve sales coverage with a limited travel budget. (Section 0302)

Sponsorship of Events - \$5,000

Funding for the support of film documentaries focusing on the Maritime industry and the history of the Port. \$5,000 (Section 0302)

Object 027 - Professional & Specialized Services

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$99,534	\$325,000	\$95,000

Salmon Tracking Study - \$20,000

The budget reflects the third and last year of Port to participation in a Bay-wide study to determine the migration pattern of endangered runs of salmon and the impact that dredging may have on these fish. The budgeted amount will provide for Year Three funding of the three-year study. The study is being conducted by a team consisting of U.C. Davis, the Army Corps of Engineers, and consultants. The bulk of the funding for the study is being provided by the Army Corps of Engineers. However, in order to address specific maritime issues, Bay Area ports, ferry operators, and sand miners are all contributing funding to Bay Planning Coalition (BPC), a non-profit 501(c) (4) organization, to provide for additional monitoring stations. The Port's contribution to BPC will provide for monitoring stations at five locations along the waterfront where the Port conducts regular maintenance dredging. The Port has participated since FY 07/08 and will continue at same level through FY 09/10.

Baseline Air Emissions Study of Maritime Traffic - \$75,000

Provide for consultant services to prepare a baseline air emissions study for maritime vessel traffic at the Port of San Francisco. The study will evaluate emissions from both cruise traffic and cargo traffic at the Port. The baseline study will provide a basis for making quantitative evaluations of the improvements in air emissions made at the Port through upcoming use of shoreside power, maritime fuel improvements, etc.

Object 028 - Maintenance Services - Buildings & Structures

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$176,737	\$133,400	\$ 133,400

Security Service - \$133,400

Provides 16-hr two-shift coverage at Hyde Street Harbor required because of an EIR commitment to mitigation of environmental concerns. Also includes providing security at Port parking facilities during cruise calls estimated at \$18,400. Actual for 07/08 was higher because of temporary as-needed security at Pier 80. (Section 0301)

HYDE STREET HARBOR

Amount FY 09-10 (full year)	\$115,000.00
Hourly Rate 1/1/09	\$19.21
Proposed COLA 2.5% Jan 2010	19.70

Object 029 - Maintenance Services - Equipment

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$23,998	\$16,000	\$20,000

Office equipment maintenance on fax machines, digital camera equipment, and marine radios. \$1,000 (Section 0302)

Equipment maintenance for two boats at Fisherman's Wharf, the Port's Harbor Patrol Boat and the sewage pump out boat based on actuals for 07/08. \$7,000 (Section 0301)

Towing and lifting of abandoned and illegally berthed boats at Fisherman's Wharf and other locations on the waterfront. Expenditures in this area vary from year to year, but must be available when need arises. \$12,000 (Section 0301).

Object 031 - Rents and Leases - Equipment

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$2,906	\$8,000	\$5,000

Funds for rental of chemical toilets at Fisherman's Wharf and other locations as needed for emergencies and special events. (Section 0301).

Object 032 - Utilities Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$22,677	\$15,000	\$15,000

Port reimburses Equity Office for electricity supplied to ferry operations at the Ferry Building. Actual 07/08 amount reflects payments for more than one year. Budget estimate based on 12-mth period. (Section 0301)

Object 035 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$59,879	\$29,650	\$33,650

Freight for overnight courier and messenger charges to expedite leases and other documents when originals must be sent to prospective tenants and to meet maritime regulatory filing requirements. Also freight charges for exhibits, promotion and direct sales materials. \$1,500 (Section 0302)

Printing of the Port's tariff revisions and maintenance of online tariff. \$1,800 (Section 0301)

Subscriptions for Trade press subscriptions, reports and technical documents used for specific industry marketing and operations and the daily ship movement reports of the Marine Exchange (\$4,850). Fairplay online subscription to vessel and port information which replaced the Lloyd's Register books was transferred from Finance/Admin to Maritime beginning 09/10 (\$4,000). The division additionally subscribes to OSHA manuals, directories and standard business sources, such as the Pacific Shipper and Directories. (\$1,500) \$10,350. (Section 0301)

PIERS Database subscription. Port pays monthly fee plus per record charges. PIERS provides essential marketing information to assist staff in identifying and monitoring industry trends, as well as providing background for base projections, proposals and decisions. This results in increased cargo and revenue and more effective use of marketing funds used to promote the use of Port cargo facilities. \$15,000 (Section 0302)

Other current expenses such as signs required to meet security regulations, and signs and equipment for cruise and ferry operations. \$5,000 (Section 0301).

Character 040 - Materials & Supplies

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$4,346	\$8,650	\$7,050

Hardware for locks and other incidental hardware used by wharfingers, mostly needed due to vandalism. \$850 (Section 0301)

Safety expense supplies including life rings, ropes, safety kits, etc. \$2,000 (Section 0301)

Fuel and lubricants for vehicles and boats. Increase due to the sharp increase in fuel costs over the last two years \$2,200 (Section 0301)

Forms for special billing, control and audit forms required for the Division's operations. Multi-part forms require outside production. \$400 (Section 0301)

Minor furnishings for file cabinets, adjustable chairs for clerical staff to meet VDT ordinance requirements, materials for modular office set-ups, etc. \$,600 (Section 0302)

Office supplies including lease file folders, binding materials for reports and customer proposals, chair mats, scheduling calendars (e.g., palm pilots, electric staplers, laminator, etc.) \$1,000 (Section 0302)

Character 050 - Fixed Charges

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$63,129	\$101,220	\$91,220

Pier 35 event licenses - \$950.

Professional certification/license for Manager of Regulatory and Environmental Affairs:

- Registered Geologist - \$270

Permit Fees for:

- Regional Monitoring Program (dredging) - \$90,000  
This amount varies from year to year depending on volume of material dredged in previous year. Anticipate using entire amount in FY 09/10.

Character 06F - Facilities Maintenance/Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$140,000	\$119,000

Miscellaneous Facility Improvements (GPO624)- \$99,000

Contingency funds are for unanticipated repairs and improvements at maritime facilities that become necessary to retain revenues or maintain safe working conditions. Examples of such repairs/improvements include fender repairs, repairs to rolling doors and brow ramps at Ferry terminals, fencing and enhancement of physical security, and miscellaneous crane upgrades. This

funding allows the Maritime Division to focus attention on maintaining and improving facilities. (Section 0301)

Fisherman's Wharf Water Quality Monitoring/ Fisherman's Wharf EQAC (GPO-537) \$20,000

The Fisherman's Wharf Environmental Quality Advisory Committee (EQAC) was formed in 1996 to advise the Port on water quality issues pertaining to the development of the new Hyde Street Harbor for the City's commercial fishing fleet. EQAC allowed the diverse interests and users of the area to reach consensus on ways to achieve improvements in area water quality. EQAC has been folded into the ongoing Fisherman's Wharf Waterfront Advisory Group (FWWAG), but ongoing funding is needed for water quality studies and improvements as they are identified. (Section 0301)

Character 081 - Services of Other Departments

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$94,157	\$139,925	\$129,000

Object 081AC – Airport - \$20,000

Printing and mailing of Port's annual maritime calendar (6,000 copies)

Object 081PS – Police Security - \$90,000

Amount reflects security requirements at Pier 35 when cruise ships are in port. Budget assumes four officers for each cruise call and additional half for days when there are multiple cruise calls. (Section 0301)

Object 081PK – Parking and Traffic - \$15,000

Amount reflects additional assistance for traffic and pedestrian patrol necessary when there are multiple cruise calls at Pier 35. (Section 0301)

Object 081PR – City Reproduction - \$4,000

Production of Port-wide and project-specific presentation materials -\$4,000. (Section 0301)

Maritime  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Actual 07/08	Budget 07/08	Budget 08/09	Budget 09/10	Increase / Decrease	
							Amount	Percent
<u>Salaries</u>								
001	001	00101	\$1,169,510	\$1,200,037	\$1,238,259	\$1,244,775	\$6,516	1%
001	005	00501	9,469	33,871	10,000	0	(10,000)	-100%
001	009	00901	3,280	8,441	8,662	8,662	0	0%
001	011	01101	2,438	1,978	2,269	2,269	0	0%
		Subtotal	<u>1,184,697</u>	<u>1,244,327</u>	<u>1,259,190</u>	<u>1,255,706</u>	<u>(3,484)</u>	<u>0%</u>
013	013	01300	326,362	332,454	327,500	396,113	68,613	21%
		Subtotal Salaries & Fringe	<u>1,511,059</u>	<u>1,576,781</u>	<u>1,586,690</u>	<u>1,651,819</u>	<u>65,129</u>	<u>4%</u>
020	020	02000	0	0	0	0	0	0%
<u>Other Current Expenses</u>								
021	021	02100	39,266	34,200	35,000	29,400	(5,600)	-16%
021	022	02200	590	0	0	0	0	0%
021	023	02300	1,284	425	550	1,000	450	82%
021	024	02400	22,273	23,200	23,200	20,880	(2,320)	-10%
021	025	02500	101,715	119,270	120,000	87,000	(33,000)	-28%
021	027	02700	99,534	375,000	325,000	95,000	(230,000)	-71%
021	028	02800	176,737	133,400	133,400	133,400	0	0%
021	029	02900	23,998	14,170	16,000	20,000	4,000	25%
021	030	03000	0	0	0	0	0	0%
021	031	03100	2,906	15,000	8,000	5,000	(3,000)	-38%
021	032	03200	22,677	0	15,000	15,000	0	0%
021	035	03500	59,879	45,550	29,650	33,650	4,000	13%
		Subtotal	<u>550,859</u>	<u>760,215</u>	<u>705,800</u>	<u>440,330</u>	<u>(265,470)</u>	<u>-38%</u>
040	040	04000	4,346	8,650	8,650	7,050	(1,600)	-18%
050	052	05200	63,129	101,220	101,220	91,220	(10,000)	-10%
050	053	05300	0	0	0	0	0	0%
		Subtotal	<u>63,129</u>	<u>101,220</u>	<u>101,220</u>	<u>91,220</u>	<u>(10,000)</u>	<u>-10%</u>
060	060	06000	0	0	38,000	0	(38,000)	-100%
06F	06F	06F00	0	128,250	140,000	119,000	(21,000)	-15%
070	070	07000	0	0	0	0	0	0%

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Maritime  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<u>Services of Other Departments</u>								
081	081	081 AC Airport Commission	0	0	0	20,000	20,000	0%
081	081	081 BD Board of Supervisors	0	0	0	0	0	0%
081	081	081EV Environment	0	0	0	0	0	0%
081	081	081CA ADM - General	0	0	0	0	0	0%
081	081	081CB ADM - Insurance & Risk	0	0	0	0	0	0%
081	081	081CI ISD - Service Infrastructure	0	0	0	0	0	0%
081	081	081CP City Planning	0	0	0	0	0	0%
081	081	081CT City Attorney - Legal Svcs.	0	0	0	0	0	0%
081	081	081CW SFGTV	0	0	0	0	0	0%
081	081	081C3 Controller - Financial Systems	0	0	0	0	0	0%
081	081	081C4 Controller - Internal Audit	0	0	0	0	0	0%
081	081	081C5 ISD - Maintenance & Operations	0	0	0	0	0	0%
081	081	081ED Business & Economic Devel. - Mayor's	0	0	0	0	0	0%
081	081	081ET TIS - Telephone	0	0	0	0	0	0%
081	081	081FD Fire	0	0	0	0	0	0%
081	081	081HE SFGH - Medical Services	0	0	0	0	0	0%
081	081	081HR HR-HSS Tuition Reimbursement	0	0	0	0	0	0%
081	081	081HY HR-MGMT Comp & Clasification	0	0	0	0	0	0%
081	081	081HZ HR - HR Management System	0	0	0	0	0	0%
081	081	081H0 HR-Equal Opportunity	0	0	0	0	0	0%
081	081	081H2 HR - Management Training	0	0	0	0	0	0%
081	081	081H3 HR - Workers Comp.	0	0	0	0	0	0%
IV	081	081H4 HR - Employee Assistance Program	0	0	0	0	0	0%
-	081	081H7 HR - Labor Negotiations	0	0	0	0	0	0%
12	081	081H8 HR - Drug Testing	0	0	0	0	0	0%
	081	081H9 Human Rights Commission	0	0	0	0	0	0%
	081	081MY Mayor's Office Services	0	0	0	0	0	0%
	081	081M2 Mayor's Youth Works	0	0	0	0	0	0%
	081	081PA PURCH - Central Shops - Auto	0	0	0	0	0	0%
	081	081PA PURCH - Central Shops - Fuel	0	0	0	0	0	0%
	081	081PG PURCH - General Office	0	0	0	0	0	0%
	081	081PL OCA - Labor Standards Enforcement	0	0	0	0	0	0%
	081	081PM PURCH - Mail	2,786	4,500	4,213	0	(4,213)	-100%
	081	081PR PURCH - Reproduction	21,476	26,000	26,212	4,000	(22,212)	-85%
	081	081PS Police Security	69,895	90,000	94,500	90,000	(4,500)	-5%
	081	081RE Real Estate	0	0	0	0	0	0%
	081	081RP Rec & Park - Gardener	0	0	0	0	0	0%
	081	081UL PUC - Light, Heat & Power	0	0	0	0	0	0%
	081	081UWPUC - Water	0	0	0	0	0	0%
	081	081SB Surety Bond	0	0	0	0	0	0%
	081	081PK Parking & Traffic	0	15,000	15,000	15,000	0	0%
	081	081WGDW - General Administration	0	0	0	0	0	0%
	081	081WBDW - Building Repair	0	0	0	0	0	0%
	081	081WCDW - Street Cleaning	0	0	0	0	0	0%
	081	081WEDW - Engineering	0	0	0	0	0	0%
	081	081WEDW - Construction Management	0	0	0	0	0	0%
	081	081WRDPW - Street Repair	0	0	0	0	0	0%
	081	081WUDPW - Urban Forestry	0	0	0	0	0	0%
	081	081GE General City Responsibility	0	0	0	0	0	0%
		Subtotal	<u>94,157</u>	<u>135,500</u>	<u>139,925</u>	<u>129,000</u>	<u>(10,925)</u>	<u>-8%</u>
086	086	08699 Interdepartmental Recovery	0	0	0	0	0	0%
091	093	0931G Revenue Transfer Out - DPT	0	0	0	0	0	0%
		Total	<u>\$2,223,550</u>	<u>\$2,710,616</u>	<u>\$2,720,285</u>	<u>\$2,438,419</u>	<u>(\$281,866)</u>	<u>-10%</u>

Maritime  
FY 09/10 Budget - Section Detail

<u>Char</u>	<u>Obj</u>	<u>Subobj</u>	Operations <u>0301</u>	Marketing <u>0302</u>	<u>Total</u>	
<u>Salaries</u>						
001	001	00101	Permanent Salaries	\$666,690	\$578,085	\$1,244,775
001	005	00501	Temp. Salaries	0	0	0
001	009	00901	Premium Pay	5,564	3,098	8,662
001	011	01101	Overtime	<u>2,269</u>	<u>0</u>	<u>2,269</u>
			Subtotal	<u>674,523</u>	<u>581,183</u>	<u>1,255,706</u>
13	013	01300	Mandatory Fringe Benefits	<u>237,414</u>	<u>158,699</u>	<u>396,113</u>
			Subtotal Salaries & Fringe	<u>911,937</u>	<u>739,882</u>	<u>1,651,819</u>
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>
<u>Other Current Expenses</u>						
021	021	02100	Travel - Budget	13,300	16,100	29,400
021	022	02200	Training - Budget	0	0	0
021	023	02300	Employee Field Expenses - Budget	600	400	1,000
021	024	02400	Membership Fees	15,840	5,040	20,880
021	025	02500	Promotional & Entertain. - Budget	20,500	66,500	87,000
021	027	02700	Prof. & Specialized Svcs - Budget	95,000	0	95,000
021	028	02800	Maint Svcs - Bldg & Structures - Budget	133,400	0	133,400
021	029	02900	Maint Svcs - Equipment - Budget	18,000	2,000	20,000
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0
021	031	03100	Rents & Leases - Equipment - Budget	5,000	0	5,000
021	032	03200	Utilities Expenses - Budget	15,000	0	15,000
021	035	03500	Other Current Expenses - Budget	<u>11,650</u>	<u>22,000</u>	<u>33,650</u>
			Subtotal	<u>328,290</u>	<u>112,040</u>	<u>440,330</u>
040	040	04000	Materials & Supplies - Budget	<u>4,910</u>	<u>2,140</u>	<u>7,050</u>
050	052	05200	Taxes, Licenses & Permits - Budget	91,220	0	91,220
050	053	05300	Judgment, Claims & Litigation - Budget			<u>0</u>
			Subtotal	<u>91,220</u>	<u>0</u>	<u>91,220</u>
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>0</u>	<u>0</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>119,000</u>	<u>0</u>	<u>119,000</u>
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>

Maritime  
FY 09/10 Budget - Section Detail

			Operations	Marketing	Total
			<u>0301</u>	<u>0302</u>	<u>Total</u>
<u>Services of Other Departments</u>					
081	081	081AC Airport Commission	0	20,000	20,000
081	081	081B1 Department of Building Inspection	0	0	0
081	081	081EV Environment	0	0	0
081	081	081CA ADM - General	0	0	0
081	081	081CB ADM - Insurance & Risk	0	0	0
081	081	081CI ISD - Service Infrastructure	0	0	0
081	081	081CP City Planning	0	0	0
081	081	081CT City Attorney - Legal Svcs.	0	0	0
081	081	081CW SFGTV	0	0	0
081	081	081C3 Controller - Financial Systems	0	0	0
081	081	081C4 Controller - Internal Audit	0	0	0
081	081	081C5 ISD - Maintenance & Operations	0	0	0
081	081	081ED Business & Economic Devel. - Mayor's	0	0	0
081	081	081ET TIS - Telephone	0	0	0
081	081	081FD Fire	0	0	0
081	081	081HE SFGH - Medical Services	0	0	0
081	081	081HR HR-HSS Tuition Reimbursement	0	0	0
081	081	081HY HR-MGMT Comp & Clasification	0	0	0
081	081	081HZ HR - HR Management System	0	0	0
081	081	081H0 HR-Equal Opportunity	0	0	0
081	081	081H2 HR - Management Training	0	0	0
081	081	081H3 HR - Workers Comp.	0	0	0
081	081	081H4 HR - Employee Assistance Program	0	0	0
081	081	081H7 HR - Labor Negotiations	0	0	0
081	081	081H8 HR - Drug Testing	0	0	0
081	081	081H9 Human Rights Commission	0	0	0
081	081	081MY Mayor's Office Services	0	0	0
081	081	081M2 Mayor's Youth Works	0	0	0
081	081	081PA PURCH - Central Shops - Auto	0	0	0
081	081	081PA PURCH - Central Shops - Fuel	0	0	0
081	081	081PG PURCH - General Office	0	0	0
081	081	081PL OCA - Labor Standards Enforcement	0	0	0
081	081	081PM PURCH - Mail	0	0	0
081	081	081PR PURCH - Reproduction	0	4,000	4,000
081	081	081PS Police Security	90,000	0	90,000
081	081	081RE Real Estate	0	0	0
081	081	081RP Rec & Park - Gardener	0	0	0
081	081	081UL PUC - Light, Heat & Power	0	0	0
081	081	081UW PUC - Water	0	0	0
081	081	081SB Surety Bond	0	0	0
081	081	081PK Parking & Traffic	15,000	0	15,000
081	081	081WG DPW - General Administration	0	0	0
081	081	081WB DPW - Building Repair	0	0	0
081	081	081WC DPW - Street Cleaning	0	0	0
081	081	081WE DPW - Engineering	0	0	0
081	081	081WE DPW - Construction Management	0	0	0
081	081	081WR DPW - Street Repair	0	0	0
081	081	081WU DPW - Urban Forestry	0	0	0
081	081	081GE General City Respsibility	0	0	0
		Subtotal	<u>105,000</u>	<u>24,000</u>	<u>129,000</u>
086	086	08699 Interdepartmental Recovery	0	0	0
091	093	0931G Revenue Transfer Out - DPT	0	0	0
Total			<u>\$1,560,357</u>	<u>\$878,062</u>	<u>\$2,438,419</u>

PL - IV

**REAL ESTATE**

**EXPENDITURE JUSTIFICATIONS**

Character 001 - Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,657,078	\$1,769,373	\$1,775,142

Object 001 - Permanent Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,655,585	\$1,755,640	\$1,761,409

Positions	19	19
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Object 009 - Premium Pay

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$901	\$8,395	\$8,395

Longevity pay at the rate of \$.30/hour for SEIU employees who have been in the same class for over 10 years. There is one employee who receives longevity pay.

Pay for performance premium for MEA employees. Each employee could receive 2% of his/her salary. There are two (2) MEA employees in Real Estate.

Object 011 - Overtime

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$592	\$5,338	\$5,338

<u>Class</u>	<u>Hours</u>	<u>Amount</u>
1446 Secretary II (2)	100	\$5,338

To provide support functions, after business hours, during periods of heavy leasing activity and provide coverage during planned absences.

Character 013 - Mandatory Fringe Benefits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$416,462	\$462,320	\$558,720

Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 021 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$4,583,544	\$4,735,900	\$4,750,705

Object 021 - Travel

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,572	\$7,690	\$7,690

This travel budget will provide a limited vehicle for members of the staff whose decision making impacts leasing and property management operations of the Port to participate throughout the year in conferences and seminars. Real estate and property management conferences and seminars on topics such as leasing practices, legal issues, property management, finance, etc. are held by a number of organizations such as the Urban Land Institute (ULI), BOMA, The Waterfront Center, Government Finance Officers Association and AAPA at various locations in the U.S.

Attendance at such conferences allows staff to learn first-hand from the experience of public and private asset managers. Funding in this area is to provide the opportunity for staff to attend conferences during the year that relate to leasing and management of the Port's assets. Attendance will be determined by the appropriateness of topics as they relate to the Port's real estate assets.

Funding allows for 3 trips at an average cost of approximately \$1,030 per trip, based on average costs for conference locations based on prior experience (3 nights per trip including airfare of \$300, hotel at \$160 x 3 nights = \$480, and \$250 for per diems and ground transportation). \$3,090 (Section 0103)

The Regulatory Specialist will attend two conferences during the year related to hazardous waste identification and removal. Cost, including registration, is estimated at \$2,600. (Section 0103)

The funding also allows for attendance at a data user's conference related to the property and asset management system used by the Port and a government finance officer conference. Attendance at these conferences allow the Port to participate in decisions about upgrades and improvements in the system that will help improve access to information about the Port's tenancies and learn first hand

regulation or new legislature related to public finance . \$2,000 (Section 0105)

Object 024 - Membership Dues

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,550	\$4,350	\$3,915

Port memberships in professional associations allow staff to maintain contacts with and learn from industry experts. Communication with industry professionals is necessary to keep abreast of property management and leasing techniques, which permit maximization of Port's profits. (Section 0103)

Estimated membership dues are as follows:

Building Owners & Managers Association	\$1,400
Fisherman's Wharf Merchants Association	1,500
Institute of Real Estate Management	600
Hazardous Materials Management organizations, as needed	200
Real Estate and Development associations, as needed	215

Object 025 - Entertainment & Promotion

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$6,859	\$7,500	\$6,500

Funding of tours and conferences for real estate brokers for the purpose of increasing leasing leads for Port commercial and industrial property. The Division also uses funds to attend tenant-sponsored events. Funds are also used for reasonable expenditures for customer entertainment (e.g., business lunches and attendance at industry meetings), essential for establishing and maintaining business relationships. \$6,500 (Section 0103)

Object 027 - Professional & Specialized Services

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$61,709	\$100,000	\$50,000

Real Estate Consulting Services - \$50,000

Funds are for consulting services related to the leasing and management of Port properties, including market studies, highest and best use analysis, standard operating process review with recommendation for improved procedures. \$50,000 (Section 0103)

Object 028 - Maintenance Services - Bldgs & Structures

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$681,509	\$559,000	\$550,000

Scavenger service for the Agriculture Building, Roundhouse Plaza, Piers 50, 80 and 96 Administration Buildings and the Pier 70 artist studio building. Cost is based on FY 07/08 actual monthly expenses. A 6% increase is anticipated. \$83,000 (Section 0103)

Pest control for monthly extermination services is provided at Port-managed office buildings and Piers 9, 26, 28, Fisherman’s Wharf and at other Port facilities on an as-needed basis. Cost is based on FY07/08 actual usage, plus a 5% estimated increase. \$63,000 (Section 0103)

Emergency security services requested that is beyond the normal day-to-day security services covered by the contract. The recurring day-to-day security services is budgeted in the Executive division. \$60,000 (Section 0103)

Other building maintenance services include fees paid for sprinkler and fire alarm services. \$20,000 (Section 0103)

Janitorial Services - \$324,000

<u>Service</u>	<u>Amount</u>
Base contract	\$270,000
As-needed additional services	<u>54,000</u>
FY 09/10	<u>\$324,000</u>

Base services are provided for full service office buildings (Agriculture Building, Roundhouse Plaza, and 401 Terry Francois), common areas at net-leased office sites at Piers 9, 33½, 35, 50, 80, 96 and Pier 70 artist studios, and common area restrooms at Piers 9, 26, 28,50, 54. FY 2009/10 budget includes, cost of living increases of \$80,000 for the full service buildings, \$90,000 for Northern Waterfront net-leased sites, \$100,000 Southern Waterfront net facilities and \$54,000 for as-needed services. As-needed additional services are provided in various instances such as post-maintenance and construction clean-up, carpet cleaning after leak damage and clean-up following special events.

Object 029 - Maintenance Services - Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$218	\$1,000	\$1,000

Vehicle maintenance for outside auto repair for vehicles. \$600 (Section 0105). Maintenance on fax machine and other office equipment as needed. \$400 (Section 0105)

Object 030 - Rents & Leases – Bldgs & Structures

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,080,034	\$3,251,460	\$3,277,000

In January 2001, the Port moved its offices to Pier 1 under a sublease with AMB Property Corporation, the developer and master lessee of this renovated historic site. The rental amount is based on the Port’s sublease for 52,475 square feet for the improved Pier 1 facilities. Rent to AMB for the Port’s office for FY 2009/10 is \$2,169,300 and amortization of tenant improvements are \$159,150. (Section 0103)

As a subtenant of AMB, the Port is responsible for pass-through expenses for building maintenance and repair functions such as janitorial services, scavenger services, security, elevator maintenance, pest control, utilities (except electricity within Port premises) and building exterior, public access and common area maintenance and repairs based on a pro-rata share of occupancy. \$939,300 (Section 0103)

The Port entered into a sublease with Ferry Building Investors for the Commission Room facilities at the renovated Ferry Building in FY 2002/03, which includes an ancillary space of approximately 600 square feet. While the facilities are rent free, the sublease requires the Port to pay a pro-rata share of 0.41 percent of the building operating expenses for the 600 square foot space, and expenses for use of the Commission Room for meetings other than scheduled Commission hearings. Pro-rata share of expenses totals approximately \$7,250, and additional fees are estimated at \$2,000. \$9,250 (Section 0103)

Object 031 - Rents & Leases - Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$21,294	\$20,000	\$20,000

Funds for rental of chemical toilets for Ferry Plaza public fishing area, in shed buildings to accommodate common tenancies and for emergencies and special events. \$20,000 (Section 0103)

Object 032 – Utilities

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$694,599	\$727,000	\$776,700

FY 09/10 Gas Budget:

The FY 2009/10 gas budget reflects July 2007 – June 2008 average payments per month (\$13,616), plus an estimated increase of 10%. \$179,700 (Section 0103)

FY 09/10 Water Budget:

FY 2008/09 water and sewer expenses reflect July 2007 – June 2008 average payments per month (\$45,228), plus an estimated increase of 10%. \$597,000 (Section 0103)

Object 035 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$31,013	\$57,900	\$57,900

Cleaning/Laundry for draperies, blinds and floor mats and to repair and replace blinds and shades in preparation for leasing of vacated spaces. Cleaning of entrance mats at various office building entrances (\$2,000). \$2,000 (Section 0103)

Freight for overnight courier and messenger charges to expedite leases and other documents when originals must be sent to prospective tenants. \$1,500 (Section 0105)

Printing of special management forms and business cards, etc. \$500 (Section 0105)

Subscriptions for real estate industry periodicals, such as Northern California Real Estate Journal, Journal of Commerce, Real Estate Leasing Law, and purchase of miscellaneous real estate industry and business publications. \$1,000 (Section 0103)

Other current expenses for:

- Classified advertising of vacant tenant spaces and RFPs. \$30,000 (Section 0103)
- Public notices for property leasing as required by Sunshine Ordinance based on average of \$100 per week. \$5,200 (Section 0103)
- Collection and credit review as follows: Experian/Dun & Bradstreet credit information (\$11,000); directories (\$200); process servers for collection of accounts receivable (\$6,500); and local and state fees outside of SF County (Sheriff, Records Office, Secretary of State). \$17,700 (Section 0105)

Character 040 - Materials & Supplies

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$15,094	\$18,000	\$18,000

Hardware for locks and other incidental hardware used by property managers, mostly needed due to vandalism. \$1,500 (Section 0103)

Building maintenance items such as directory strips, building flags, pigeon control supplies and netting. \$4,000 (Section 0103).

Signs for various Port uses such as permitted parking information, leasing opportunities, disabled designation and access information, fire lanes, directional signs for parking, etc. \$3,500 (Section 0103)

Safety expenses for replacement and maintenance of fire extinguishers for Port commercial properties, safety supplies including ropes, safety kits, etc. \$3,000 (Section 0103)

Fuel and lubricants for vehicles. \$1,000 (Section 0103)

Minor furnishings for file cabinets, adjustable chairs to meet Video Display Terminal ordinance requirements, tables for computer-related equipment, materials for modular office set-ups, etc. \$1,000 (Section 0105)

Office supplies including heavy-duty lease files, binding materials for reports and customer proposals, chairmats, calendars, digital cameras/supplies, labeling supplies and other desk equipment as needed (e.g., electric staplers, heavy-duty hole punch, heavy-weight file folders for leases, etc.). \$4,000 (Section 0105)

#### Character 050 - Taxes, Licenses & Permits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
(\$25,734)	\$26,749	\$500

This funding is for professional certificates and licenses required for regulatory specialist added to Real Estate's staff. \$500 (Section 0105)

#### Character 060 - Equipment Purchase

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$0	\$0

#### Character 06F - Facilities Maintenance/Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$345,000	\$348,000

#### Miscellaneous Facility Improvements (GPO536) - \$183,000

Funds are for facility improvements at various locations to enhance tenant space as it becomes

available, making it more readily rentable at market rates. Improvements will focus on facilities with a high potential of quick payback. Facility improvements include such items as lighting, heating/air conditioning, fences, safety and security improvements, exterior and common area repairs and upgrades such as awning and carpet replacements, and repair of damages not reimbursable by tenants. (Section 0103)

Abandoned Haz-Mat & Waste Management (GPO548) – \$100,000

This funding is required to identify, characterize, and remediate, remove, and dispose hazardous materials or wastes abandoned on Port property, in leased premises or as a result of illegal dumping or unauthorized use of un-leased property. This funding will also be used to assess hazardous building materials in Port buildings, and remove as-needed to prepare premises for lease or in conjunction with other property improvements. (Section 0103)

Triangle Parking Lot (GPO728) - \$65,000

Pursuant to an agreement with the Fisherman's Wharf Restaurant Association, net operating income from the Triangle Parking Lot (Seawall Lot 301) in excess of the Port's rent payments is designated for capital improvements and promotional projects (including, but not limited to advertising, special events, etc.) for the area within Port jurisdiction between Pier 39 and Aquatic Park. Examples of past expenditures include recycling shed improvements, street banners, Pier 43 historic arch lighting, Crab Festival, 4th of July and Tall Ship event sponsorships and general tourism advertising, etc.

Character 081 - Services of Other Departments

Actual FY 07/08	Budget FY 08/09	Budget FY 09/10
\$3,508,301	\$1,904,688	\$1,976,215

Object 081PR – PURCH Reproduction – \$5,000

Printing and reproduction services for leasing brochures and RFPs. Also for production of oversize graphics or other materials for public presentations.

Object 081RE - Real Estate - \$314,940

Funds are one DRE employee’s assistance on Port’s holdover leases. The duration of the project is estimated for one year, \$174,940 (Section 0103). Funds are also for revenue share with DRE on incremental increased revenue as a result of holdover leases renewal, \$100,000 (Section 0103). Funds are also for appraisals on an as-needed basis. Neutral third party studies are essential for establishing appraisal-based market-rate rents and for use in negotiations, where independent documentation works effectively to maximize rental rates and therefore increases revenue. \$40,000 (Section 0103)

Object 081UL - Bureau of Light, Heat and Power - \$1,546,275

Funds are for Port electric usage, based on rates equivalent to those that would be charged by PG&E. Amount is based on PUC estimate derived from recent usage and adjusted for a proposed rate increase in January 2009. (Section 0103)

Object 081UL - Bureau of Light, Heat and Power - \$110,000

Funds are for repayment of loan to PUC for the Clean Energy Air Program. Loan amount is based on estimate of \$1,186,250 at 3.5% interest rate. The repayment term shall be four years commencing September 1, 2009.

Revenue Transfer Out

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$574,213	\$583,989	\$583,989

For the services of Parking Control Officers from the Department of Parking and Traffic. (Section 0103)

**PLANNING & DEVELOPMENT**  
**EXPENDITURE JUSTIFICATIONS**

Character 001 - Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,509,928	\$1,593,129	\$1,597,228

Object 001 - Permanent Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,462,385	\$1,429,603	\$1,433,702

Positions	13	13
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Object 005 - Temporary Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$45,361	\$154,757	\$154,757

Temporary salaries for two (2) half-time Planning interns to assist in implementing the Waterfront Land Use Plan, preparing graphics, processing Port permit applications, and assisting with multiple ongoing planning and development projects on Port property. One (1) additional intern will be focused on researching open space and natural resources enhancement opportunities and assisting with the ongoing implementation, monitoring, reporting, and funding on natural resources enhancement projects.

Object 009 - Premium Pay

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,069	\$8,240	\$8,240

Pay for performance premium for MEA employees. Each employee could receive 2% of his/her salary. There are nine (9) MEA employees in Planning & Development.

Object 011 – Overtime

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$113	\$529	\$529
<u>Class</u>	<u>Hours</u>	<u>Amount</u>
1426 Sr. Clerk Typist	5	\$236
1450 Executive Secretary I	5	\$264

Overtime for the secretaries is required as needed to staff occasional public hearings that occur after normal working hours, or to complete projects that have tight deadlines. There may also be work related to processing, updating and amending various planning documents and applications.

Character 013 - Mandatory Fringe Benefits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$353,618	\$352,427	\$432,711

Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 021 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$255,049	\$593,000	\$438,000

Object 021 - Travel

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$4,482	\$7,500	\$7,500

Staff will make trips to visit and research recent successful waterfront development and historic renovation projects in other cities. Each trip (based on 3-4 day visit): round trip air fare - \$500; lodging - \$600; meals - \$300; ground transportation - \$100; total = \$1,500 x 3 trips = \$4,500.

Staff will participate in educational conferences, seminars, and workshops sponsored by planning and real estate industry associations such as The Waterfront Center, the Urban Land Institute, American Planning Association, California and American Association of Port Authorities, Center for Creative Land Recycling, and others. Attendance at such events will provide staff with opportunities to learn first-hand from the experiences of public and private developers in other cities. These educational forums include up-to-date techniques for planning and implementing real estate development projects, and assist the Port in maximizing the public benefit and revenue producing

potential of its property. Estimated costs per trip (based on 2-3 day visit) as follows: air fare - \$500; lodging - \$500; meals - \$200; registration fees - \$200; ground transportation - \$100; total = \$1,500 per trip; x 2 trips = \$3,000.

Object 023 - Employee Field Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$355	\$500	\$500

Reimbursement of auto mileage, bridge tolls, and transit tickets to attend meetings required to keep the public informed of Port projects, to obtain necessary permits and approvals, and to follow-up on grant applications and funding requests.

Object 024 - Membership Fees

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,563	\$3,500	\$3,500

Memberships in professional organizations involved in waterfront planning and development, including local organizations such as SPUR and San Francisco Heritage, as well as State and national organizations such as the California Preservation Foundation, Lamda Alpha, The Waterfront Center, the Urban Land Institute (ULI), and the American Planning Association. Other organizations requiring annual or biannual membership renewals include: the American Institute of Landscape Architects, the California Preservation Foundation, the National Trust for Historic Preservation, and others.

Object 025 - Entertainment and Promotional Expense

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$25,154	\$10,500	\$10,500

Miscellaneous expenditures in support of community advisory group meetings and public workshops, such as purchasing snacks and refreshments. In addition, to provide for reasonable expenditures for professional networking activities, functions, and forums essential for establishing and maintaining business and community relationships. Finally, for expenditures associated with hosting and publicizing public events such as those marking the groundbreaking and completion of development projects.

Object 027 - Professional & Specialized Services

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$203,076	\$550,000	\$395,000

The Planning and Development Division frequently requires consultants with expertise in real estate

economics, transportation planning, site planning and design, environmental remediation and management, architecture, engineering, and other professional services.

In FY 2009/10, consultant services will be required for several major Port planning and development projects, including a new primary cruise terminal at Pier 27, mixed-use development and historic preservation in Pier 70 area, expansion of the Downtown Ferry Terminal and rehabilitation of the historic Agriculture Building, relocation of the Exploratorium to Piers 15-17, ongoing Ferry Building Area Planning, mixed-use development of Seawall Lots 337 & 351, and possibly others.

The Port anticipates receiving approximately \$250,000 in FY 2009/10 in fee revenues from our developer partners through reimbursement agreements and exclusive negotiations agreements, thereby partially offsetting the cost for consultant services. These expenditures will also be supplemented and leveraged by grant funding for planning and feasibility studies.

Object 029 - Maintenance Services - Equipment

<u>Actual</u> <u>FY 07/08</u> \$139	<u>Budget</u> <u>FY 08/09</u> \$500	<u>Budget</u> <u>FY 09/10</u> \$500
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Maintenance of office equipment such as FAX, printers, copiers, etc.

Object 031 - Rents & Leases - Equipment

<u>Actual</u> <u>FY 07/08</u> \$695	<u>Budget</u> <u>FY 08/09</u> \$500	<u>Budget</u> <u>FY 09/10</u> \$500
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Equipment rentals for community meetings and other events. Examples include PA systems, temporary furniture, tents, etc.

Object 035 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u> \$18,086	<u>Budget</u> <u>FY 08/09</u> \$20,000	<u>Budget</u> <u>FY 09/10</u> \$20,000
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Freight expenses for messenger and express mail delivery services associated with planning & development projects, as the Port frequently needs to deliver documents, maps, site plans, sensitive legal documents and other items to off-site locations in a timely manner. \$2,000

Printing for large documents such as Requests for Proposals (RFPs), background information for workshop participants, and marketing materials. \$2,000

Postage for mailings designed to keep the public informed about various aspects of planning & development projects. \$1,500

Subscriptions to industry publications, technical manuals, research reports and data summaries, legislative updates, examples of successful development, and other relevant information.. \$1,500

Advertising of development opportunities in local newspapers as well as national business and trade publications in an effort to solicit proposals from as many qualified firms as possible. The budget assumes local and national advertising for one major development project at a cost of roughly \$13,000 .

Character 040 - Materials & Supplies

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,679	\$5,000	\$5,000

Data processing supplies for computers and printers - \$500; minor office furnishings such as file cabinets, book shelves, chairs, ergonomic accessories, etc. - \$2,000; miscellaneous office supplies such as calendars, calculators, PDAs, etc. - \$2,500.

Character 050 - Fixed Charges

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$10,572	\$28,000	\$28,000

Fees, licenses and permits for planning and development projects from regulatory agencies such as BCDC, Department of City Planning, Regional Water Quality Control Board, U.S. Army Corps of Engineers, U.S. EPA, Bay Area Air Quality Management District, etc. \$20,000.

Other licenses and permits for environmental services include Landfill Closures, DPH/Local Oversight Program, and others as necessary. \$8,000

Character 060 – Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$0	\$0

Character 06F – Facilities Maintenance & Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$463,000	\$413,000

Miscellaneous Public Access and Facility Improvements (GPO236) - \$50,000

The Port is required to construct or purchase a variety of public access improvements associated

with new and previously existing BCDC Permits. Examples of such improvements include pier railings, benches, picnic tables, garbage cans, signage, asphalt pathways and lighting.

Heron's Head Park Maintenance, Monitoring, and Public Programs (GPO632) - \$113,000

- The Port will continue its contract for environmental education and public participation programs, including staffing, materials, and supplies to support school and volunteer programs. Contracted services include one full-time and one part-time environmental educator working with the public at the park, as well as other operational support to Port staff (\$57,000).
- Porta-potty rental and service, green waste collection and recycling service (\$5,300).
- Installation and maintenance of wetland and transition zone plants to enhance habitat value, partially funded through a funding agreement with the National Fish and Wildlife Foundation (NFWF). During FY08/09, up to 1,000 plants will be planted, maintained, and monitored. Up to \$33,000 will be reimbursed by NFWF. (\$50,700).

Wharf J-10 Oversight (GPO547) - \$150,000

The Port has been ordered by the Regional Water Quality Control Board (RWQCB) to participate in the investigation and cleanup of petroleum contamination in soil and groundwater beneath the Wharf J10 area. Although ExxonMobil is the primarily responsible party and is proceeding with tasks ordered by the RWQCB, there is potential contamination present that must be investigated and/or remediated by the Port. Funds are required to conduct investigation, feasibility studies, and remedial action planning, as well as for technical support of the Port's review of work performed by ExxonMobil, its negotiations with regulatory agencies, and the public participation process.

Piers 94/96 Backlands Site Investigation (GPO561)- \$100,000

The Pier 90-94 Backlands area, portions of which are regulated under a permit issued by the Regional Water Quality Control Board, will require a "post-closure land use plan" or site management plan prior to leasing for new uses or initiating significant new construction. Several regulatory agencies have jurisdiction over such change in use or new construction, including the RWQCB, California Integrated Waste Management Board, City and County of San Francisco Department of Public Health, and Bay Area Air Quality Management District. Negotiating closure of the RWQCB permit and approval from the other agencies will require review and submittal of a detailed review of existing data and a proposal for how new uses and construction will be managed to mitigate potential risks to construction workers, future on-site workers and the environment. Development and approval of the plan will likely require sampling and analysis of soil gas for potentially hazardous constituents, and may require monitoring of any constituents of potential concern.

Character 081 - Services of Other Departments

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$182,084	\$380,439	\$947,255

Object 081CP - City Planning - \$769,766

One (1) FTE of City Planning staff for historic preservation planning work (\$135,880). The Department of City Planning will also provide early project and urban design review services.\$150,000 for other services. Planning staff time to conduct the NE SWL Planning Study (\$215,000). ½ FTE Environmental Planner to assist with CEQA reviews (\$61,675). Planning staff support for CEQA efforts (\$410,845).

Object 081PR - Purchasing - Reproduction - \$7,489

Printing reports, information and marketing materials to distribute to the public as part of the Port's planning and development and community relations efforts, and for printing environmental and safety and health policies, procedures and forms for distribution to Port employees and tenants.

Object 081RE – Real Estate - \$20,000

The Department of Real Estate appraises and investigates properties that the Port is considering for development. Establishing a property's fair market value is essential for determining rents on future development projects. The cost of these services depends on the scope of work and the size and potential uses for this property.

Object 081RP – Rec & Park - \$100,000

Staff support for project permitting.

Object 081PK – Municipal Transportation Agency - \$50,000

Analysis for transportation and parking management issues and solution options.

Planning & Development  
 FY 09/10 Operating Budget Summary

Char	Obj	Subobj		Actual	Budget	Budget	Budget	Increase / Decrease	
				07/08	07/08	08/09	09/10	Amount	Percent
<u>Salaries</u>									
001	001	00101	Permanent Salaries	\$1,462,385	\$1,483,575	\$1,429,603	\$1,433,702	\$4,099	0%
001	005	00501	Temp. Salaries	45,361	51,230	154,757	154,757	0	0%
001	009	00901	Premium Pay	2,069	8,240	8,240	8,240	0	0%
001	011	01101	Overtime	113	500	529	529	0	0%
			Subtotal	<u>1,509,928</u>	<u>1,543,545</u>	<u>1,593,129</u>	<u>1,597,228</u>	<u>4,099</u>	0%
013	013	01300	Mandatory Fringe Benefits	<u>353,618</u>	<u>367,419</u>	<u>352,427</u>	<u>432,711</u>	<u>80,284</u>	23%
			Subtotal Salaries & Fringe	<u>1,863,546</u>	<u>1,910,964</u>	<u>1,945,556</u>	<u>2,029,939</u>	<u>84,383</u>	4%
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
<u>Other Current Expenses</u>									
021	021	02100	Travel - Budget	4,482	6,000	7,500	7,500	0	0%
021	022	02200	Training - Budget	499	0	0	0	0	0%
021	023	02300	Employee Field Expenses - Budget	355	600	500	500	0	0%
021	024	02400	Membership Fees	2,563	2,500	3,500	3,500	0	0%
021	025	02500	Promotional & Entertain. - Budget	25,154	10,000	10,500	10,500	0	0%
021	027	02700	Prof. & Specialized Svcs - Budget	203,076	550,000	550,000	395,000	(155,000)	-28%
021	028	02800	Maint Svcs - Bldg & Structures - Budget	0	0	0	0	0	0%
021	029	02900	Maint Svcs - Equipment - Budget	139	500	500	500	0	0%
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0	0	0	0%
021	031	03100	Rents & Leases - Equipment - Budget	695	500	500	500	0	0%
021	032	03200	Utilities Expenses - Budget	0	0	0	0	0	0%
021	035	03500	Other Current Expenses - Budget	<u>18,086</u>	<u>16,550</u>	<u>20,000</u>	<u>20,000</u>	<u>0</u>	0%
			Subtotal	<u>255,049</u>	<u>586,650</u>	<u>593,000</u>	<u>438,000</u>	<u>(155,000)</u>	-26%
040	040	04000	Materials & Supplies - Budget	<u>2,679</u>	<u>6,000</u>	<u>5,000</u>	<u>5,000</u>	<u>0</u>	0%
050	052	05200	Taxes, Licenses & Permits - Budget	10,572	31,850	28,000	28,000	0	0%
050	053	05300	Judgment, Claims & Litigation - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
			Subtotal	<u>10,572</u>	<u>31,850</u>	<u>28,000</u>	<u>28,000</u>	<u>0</u>	0%
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%
06F	06F	06F00	Facilities Maintenance - Budget	<u>0</u>	<u>584,400</u>	<u>463,000</u>	<u>413,000</u>	<u>(50,000)</u>	-11%
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0%

Planning & Development  
FY 09/10 Operating Budget Summary

Char	Obj	Subobj	Actual 07/08	Budget 07/08	Budget 08/09	Budget 09/10	Increase / Decrease Amount	Percent
<u>Services of Other Departments</u>								
081	081	081AC	0	0	0	0	0	0%
081	081	081BI	0	0	0	0	0	0%
081	081	081EV	0	0	0	0	0	0%
081	081	081CA	44,019	0	0	0	0	0%
081	081	081CB	0	0	0	0	0	0%
081	081	081CI	0	0	0	0	0	0%
081	081	081CP	120,812	142,950	292,950	769,766	476,816	163%
081	081	081CT	0	0	0	0	0	0%
081	081	081CW	0	0	0	0	0	0%
081	081	081C3	0	0	0	0	0	0%
081	081	081C4	0	0	0	0	0	0%
081	081	081C5	0	0	0	0	0	0%
081	081	081ED	0	0	0	0	0	0%
081	081	081ET	0	0	0	0	0	0%
081	081	081FD	0	0	0	0	0	0%
081	081	081HE	0	0	0	0	0	0%
081	081	081HR	0	0	0	0	0	0%
081	081	081HY	0	0	0	0	0	0%
081	081	081HZ	0	0	0	0	0	0%
081	081	081H0	0	0	0	0	0	0%
081	081	081H2	0	0	0	0	0	0%
081	081	081H3	0	0	0	0	0	0%
081	081	081H4	0	0	0	0	0	0%
081	081	081H7	0	0	0	0	0	0%
081	081	081H8	0	0	0	0	0	0%
081	081	081H9	0	0	0	0	0	0%
081	081	081MY	0	0	0	0	0	0%
081	081	081M2	0	0	0	0	0	0%
081	081	081PA	0	0	0	0	0	0%
081	081	081PA	0	0	0	0	0	0%
081	081	081PG	0	0	0	0	0	0%
081	081	081PL	0	0	0	0	0	0%
081	081	081PM	0	0	0	0	0	0%
081	081	081PR	3,847	8,000	7,489	7,489	0	0%
081	081	081PS	0	0	0	0	0	0%
081	081	081RE	4,194	30,000	30,000	20,000	(10,000)	-33%
081	081	081RP	0	0	0	100,000	100,000	0%
081	081	081UL	0	0	0	0	0	0%
081	081	081UW	0	0	0	0	0	0%
081	081	081SB	0	0	0	0	0	0%
081	081	081PK	9,212	50,000	50,000	50,000	0	0%
081	081	081WG	0	0	0	0	0	0%
081	081	081WB	0	0	0	0	0	0%
081	081	081WC	0	0	0	0	0	0%
081	081	081WE	0	0	0	0	0	0%
081	081	081WMDPW	0	0	0	0	0	0%
081	081	081WR	0	0	0	0	0	0%
081	081	081WU	0	0	0	0	0	0%
081	081	081GE	0	0	0	0	0	0%
		Subtotal	<u>182,084</u>	<u>230,950</u>	<u>380,439</u>	<u>947,255</u>	<u>566,816</u>	149%
086	086	08699	0	0	0	0	0	0%
091	093	0931G	0	0	0	0	0	0%
		Total	<u>\$2,313,930</u>	<u>\$3,350,814</u>	<u>\$3,414,995</u>	<u>\$3,861,194</u>	<u>\$446,199</u>	<u>13%</u>

**FINANCE AND ADMINISTRATION DIVISION**

**EXPENDITURE JUSTIFICATIONS**

SUMMARY

The Finance and Administration division includes Human Resources, Information Systems, Business Services, and Accounting and Finance.

Character 001 - Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,396,003	\$3,646,092	\$3,821,877

Object 001 - Permanent Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,256,724	\$3,546,592	\$3,720,967

Positions	40.5	43.5
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Reassignment

1632 Sr. Account Clerk

1934 Storekeeper

1936 Sr. Storekeeper

From Maintenance

Object 005 - Temporary Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$124,327	\$81,581	\$81,581

Interns (Three-5382 Student Engineer Trainee III's) for the Information Systems section.  
(Section 0405)

Object 009 - Premium Pay

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$4,866	\$12,168	\$12,168

Longevity pay at the rate of \$.30/hour for SEIU employees who have been in the same class for over 10 years. There are 5 employees who receive longevity pay. One employee represented by SEIU receives lead worker pay.

Pay for performance premium for MEA employees. Each employee could receive 2% of his/her salary.

Object 011 - Overtime

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$10,086	\$5,751	\$7,161

Human Resources - The overtime funds are necessary to meet payroll processing deadlines, oracle database testing requirements, over holiday weekends and during any periods of increased work demands, such as fiscal year changeovers and for large payroll adjustments such as when payroll raises are implemented and/or when retroactive pay is mandated.

Accounting - Overtime funds for after-hours and weekend work necessary to meet Port and City imposed accounting deadlines.

Business Services - Overtime funds for the Sr. Clerk to provide overtime coverage for recording Port Commission meetings that usually run past regular work hours. Overtime funds for Storekeeper, two Senior Clerk Typists, one Senior Clerk and a Principal Clerk to provide occasional after-hours coverage of the reception desk and telephone message center.

Character 013 - Mandatory Fringe Benefits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,311,823	\$2,396,557	\$2,751,997

Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 020 - City-wide Overhead

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$355,290	\$538,550	\$261,219

Overhead for the Controller's Countywide Cost Allocation Plan (COWCAP).

Character 021 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$915,558	\$1,642,863	\$1,414,783

Object 021 - Travel

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$17,438	\$14,696	\$7,348

For two or more professional staff members in the Human Resources Department (to attend an annual Employment and Law Seminar sponsored by either an international personnel managers association or firm of labor attorneys. Dates and locations are unknown at this time. Costs would be for transportation and, if necessary, hotel only. \$600 (Section 0403)

Travel costs for Director of Finance and Administration to attend AAPA conferences and AMA conferences or other seminars and professional meetings related to improving the Port's operational functions and to promote efficient and effective management of public services. \$748 (Section 0407)

Travel costs for accounting staff to attend conferences and technical user groups, including GFOA, Tier (FAMIS Accounting) and/or PROPworks (agreement management and billing). \$1,000 (Section 0408)

Travel costs for the finance staff to attend annual meetings of California Public Finance conference and the Government Finance Officers Association annual meeting for two finance personnel. Two staff members to attend a Tax Increment Finance course. Other travel as may be necessary. \$1,500 (Section 0409)

Travel costs for Information Systems staff to attend annual technical conferences (Accela, Interop, PROPworks, Gartner, Microsoft). \$3,500 (Section 0405)

Object 022 - Training

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$44,871	\$75,000	\$75,000

The Port Human Resources (HR) staff developed a comprehensive, Port-wide Staff development Program. Courses are provided either on-site by Port staff or staff of other City agencies or from outside vendors. The Port intends to continue the operation of the Staff Development Program in FY 2008-09, providing classes including, but not limited to, harassment prevention; homeland security and emergency response; safety (hazmat, hazwoper, ergonomics, confined space, fall protection, lockout/tagout, etc.), AUTOCAD;

supervision and management for the new supervisory employees; supervisory training Maintenance Department supervisors (anticipated to be provided by Port staff in conjunction with staff from the Department of Public Works, City Attorney and/or outside vendors); CPR/First Aid and AED; technical training for specific occupations; training and fees required for required licenses for various occupational groups \$67,422 (Section 0403)

Technical training for Information Systems staff to support the Port's systems and network infrastructure and business applications, (network storage, virtualization, backup solutions, Microsoft and Linux operating systems, Oracle databases and business applications) and whatever maintenance management system replaces the Avantis application. \$7,578 (Section 0405)

Object 023 - Employee Field Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,524	\$2,250	\$1,724

Local field expense reimbursement for:

Business Services (Section 0401)	\$ 1,474
Human Resources (Section 0403)	\$50
Information Services (Section 0405)	\$100
Accounting (Section 0408)	\$50
Finance (Section 0409)	<u>\$50</u>
	\$1,724

Public transportation and/or personal mileage expenses to attend technical training and meetings within the city or local area, and to reimburse examination oral board members for travel and parking expenses.

Object 024 - Membership Fees

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$425	\$4,470	\$3,875

Department and individual membership in the International Personnel Managers Association (IPMA), and other related organizations providing educational and networking opportunities on human resources issues. \$450. (Section 0403)

Technical certifications for the IS staff, including preparation & examination fees: 5 @ \$125 + 6 @ \$150. Membership for Project Management Institute (PMI) \$160. \$1,517 (Section 0405)

Membership fees for professional organizations to support the Director of Administrative Services' efforts to establish relationships with industry representatives and stay abreast of issues affecting local government representatives in management, operations, and strategic business practices.

American Management Association	\$293
International City/County Management Association	\$800
National Management Association	<u>\$100</u>
(Section 0407)	\$1,193

Membership for one accounting staff member in the Government Finance Officers Association (GFOA) and American Institute of Certified Public Accountants. Membership allows staff to obtain reference materials and attend sponsored training at reduced rates. \$428 (Section 0408)

Membership for the GFOA. \$288 (Section 0409)

Object 025 - Entertainment & Promotion

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$25	\$1,000	\$1,000

Outreach and Recruitment

Entertainment and promotion expense for the Port's Outreach and Recruitment Program to participate in no more than three job fairs to encourage college students to apply for internship and other entry-level positions \$1,000 (Section 0403)

Object 027 - Professional Services

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$508,511	\$506,100	\$390,000

Hearing Officer – Various collective bargaining agreements between the City and labor organizations require the use of outside hearing officers to adjudicate terminations, discipline and grievances. Hearing costs, including cost of a court reporter, are estimated at \$4,000 per case. A possibility of two cases is a reasonable estimate for FY 2007/08. \$8,000 (Section 0403)

Information Systems--Consulting services for network and application support of third party proprietary software.

Network and infrastructure support	25,000
Tape backup troubleshooting	15,000
PROPworks application upgrade	25,000
Avantis upgrade- storeroom transfers	15,000
Expansion of SAN storage	10,000
Oracle applications DBA (410 hours @ 150/hour)	62,000
Accela permit search redesign	<u>20,000</u>
Total (Section 0405)	\$172,000

Accounting and auditing services – Contract fee of \$99,200 for annual financial audit conducted by a professional auditing firm. Audit firms are under multi-year contract with the Controller’s Office. Additional \$35,800 is estimated for as needed accounting and auditing services, which may include final grant-funded project cost audits, year-end account valuations related to the year-end financial audit and other specialized requirements. Assume no net increase, as new competitive bid to be completed in 2009 is expected to realize cost savings at least equal to normal-year cost escalation. \$135,000 (Section 0408)

Finance – Financial Advisor Services. \$75,000 (Section 0409).

Object 029 – Maintenance Services - Equipment

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$263,615	\$68,810	\$120,698

Outside auto maintenance for repairs and maintenance of pool vehicles. \$1,000 (Section 0401)

Office equipment maintenance for:

- Typewriters at \$100 per call (\$300); three calculators at \$50 each (\$150) annual maintenance agreements for Pier 1’s audio/video system (\$6,000); mailing machine (\$600), postage meter (\$600) and a Softguard plan that insures against postage rate increases. (\$600). \$8,250 (Section 0401)
- Time stamp machine (\$300); shredder (\$450). Maintenance agreement for decollator (\$600) and paper burster machines. (\$1,000). \$2,350 (Section 0401)
- Typewriters, adding machine, shredder, Port's I.D. card camera system and the date/time-stamping machine. \$300 (Section 0403)
- Typewriters, fax machine, shredder, calculators and date stamp machines. \$350 (Section 0408)
- Maintenance Service agreement for the Port Commission Hearing Room (PCHR) audio/visual equipment in the Ferry Building complex \$6,000 (Section 0401)

Information Systems Hardware Maintenance (Section 0405)

Desktop Hardware Maintenance (Peripherals)	\$2,100
HP Servers (2 DL385s @ 1500)	3,000

IBM RS/6000 Server Maintenance	8,173
IBM Magstar Tape System & 7133 Disk System Maintenance	9,527
IBM 3581 Tape System Maintenance	4,410
IBM ISS Proventia Security Appliance Maintenance	1,313
Precise Power--UPS Maintenance	4,043
Iron Mountain Offsite Data Storage	6,300
Network Appliance Maintenance	44,296
3Com switch maintenance	6,000
Brocade fiber channel switch maintenance	3,500
Taxes and COIT Fees	<u>9,786</u>
	\$102,448

Object 035 - Other Current Expenses

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$76,924	\$970,237	\$815,138

Freight expense for:

- Freight, Courier & Messenger Services. \$1,000 (Section 0401)
- UPS, Federal Express and messenger service for Human Resources mailings and for the biweekly transmittal of Port payroll to the Controller's Payroll and Personnel Services Division \$200 (Section 0403)
- Freight for UPS, Federal Express and messenger services (Section 0408) \$250
- Freight for UPS, Federal Express and messenger services Finance (Section 0409) \$600

Postage is for daily correspondence and express mail services via U.S. post office. This item covers cost of postage for business correspondence, billing and notices to tenants. Same as previous year postal cost. \$50,000 (Section 0401)

Off site records management, storage and retrieval, transportation costs – Portwide. \$7,500 (Section 0401)

Copy Machine Expense for:

1 <sup>st</sup> year lease ending FY 09/10 for copy machine located in Accounting	\$8,216
1 <sup>st</sup> year lease ending FY 09/10 for copy machine in Business Svcs	16,000
1st year lease ending FY 09/10 for copy machine in Real Estate offices	11,000
1st year lease ending FY 09/10 for copy machine in the Engineering office	12,000
1 <sup>st</sup> year lease ending FY 09/10 for copy machine in Planning	8,000
1 <sup>st</sup> year lease ending FY 09/10 for copy machine in Human Resources	6,000
1 <sup>st</sup> year lease ending FY 09/10 for color copy machine in Executive office	10,000
1 <sup>st</sup> year lease ending FY 09/10 for copy machine in the Legal office	6,000
1 <sup>st</sup> year lease ending FY 09/10 for networked color copy machine	6,000
Misc. supplies and repairs not covered by maintenance agreement	<u>5,178</u>
Total (Section 0401)	\$88,394

Printing for:

- Printed forms and other official stationery. \$8,000 (Section 0401)

- Personnel Policy and Procedures Manual, City Employee Handbook, training materials for the staff development program. \$500 (Section 0403)
- Revolving fund checks and miscellaneous accounting forms. \$500 (Section 0408)

Subscriptions for:

- Consumer Reports, modern office technology magazines and other materials relating to customer service operations. These publications help enhance employee awareness and productivity. \$250 (Section 0401)
- Technical periodicals and other professional publications such as LAN Magazine, LAN Technology, Spectrum, Wired, Inside Microsoft Windows, Microsoft Systems Journal, RDBM Computing, \$500 (Section 0405)  
Internet registration fees. \$100 (Section 0405)  
Gartner Research. \$6,637 (Section 0405)
- Operations related journals, , magazines, and other periodicals. \$150 (Section 0407)
- Accounting standard codification and other professional reference materials issued by GFOA, GASB or AICPA. \$600 (Section 0408)
- Bond Buyer and Wall Street Journal. \$500 (Section 0409)

Other current expenses for:

- Advertising in minority, community and general circulation newspapers, professional association journals and other media sources to recruit candidates for Port employment. \$10,000 (Section 0403)
- Provide refreshments and lunch to non-paid, recruited exam board/panel members who provide necessary services in employment exam administration, for both civil service and provisional exams (at least 10 exams or other selection processes) \$400 (Section 0403)
- Refreshments for trainers and participants in classes offered onsite and divisional offsite meetings in the Staff Development Program \$400 (Section 0403)
- Administration. Messenger service, business cards, etc. \$250 (Section 0407)
- Revenue bond trustee fees (\$1,500); equipment repairs (\$300); miscellaneous expenses (\$1,000). \$2,800 (Section 0409)

03596--Information Systems Software and Maintenance (Section 0405):

Accela Building Permits--Land Management (hosted)	32,534
Adobe Acrobat Writer (10@150)-New	1,500
Adobe Acrobat Writer Maintenance (70@40)	2,800
Adobe Creative Suite (4@2850)-New	11,400
Adobe Creative Suite Maintenance (18@360)	6,500
AirIT PROPworks Annual Maintenance Agreement	41,800
Autodesk AutoCAD Buzzsaw -New	20,000
Citrix Metaframe Software Maintenance	1,734
Docuware Document Storage Software (DSSI) Maintenance	8,623
Embarcadero DBArtisan Database Mgmt. – New	3,800
Entisys Infrastructure Maintenance	35,000
Forefront Client Security (235)	7,000
Google Earth Pro subscriptions (6@500)	3,000

Hypack Hydrographic Software Maintenance	1,839
IBM AIX Annual Maintenance Agreement	4,410
Invensys Avantis Annual Maintenance Agreement	42,341
Microsoft Enterprise Agreement Desktop & Server Licenses	110,000
Microsoft MDOP optimization for App-V licenses (235)	5,000
Misc. Desktop Software—New, as needed	437
NetApp Filer Option Licenses	23,605
Network Monitoring Tools--New	15,387
Oracle Application Server License (PROPworks)	2,493
Oracle Application Server License (Financials 11i)	13,234
Oracle Discoverer Seats (2)	1,733
Oracle Financials Software Maintenance	81,679
Powerfuse Maintenance (235@34) - New	7,990
Quest TOAD Maintenance	1,500
Redhat Linux Enterprise (4@800)	3,200
Screenscraper Software (Data Collector replacement)-New	5,000
Symantec Enterprise NetBackup Maintenance	12,000
Symantec Norton Antivirus Maintenance (235@32)	7,520
VMware Maintenance	29,000
VMware Maintenance—additional processors (2)	7,000
VMware Blade Server Licenses (6)—New	21,000
VMware VDI Virtual Desktop Infrastructure Maintenance	5,000
Taxes and COIT Fees	<u>65,785</u>
	\$642,844
	(Section 0405)

Character 040 - Materials & Supplies

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$256,837	\$375,702	\$267,668

Object 049 - Information Technology (IT) Equipment under \$5K (per unit)—(Section 405):

Backup Tapes-New and Replacement :	
Ultrium high density LT03-20-pk (2@ \$2,000)	4,000
Ultrium high density LT04 20-pk (4 @ \$2,000)	8,000
IBM Magstar (10 @ \$200) New	2,000
DP Supplies (CDs,DVDs, cables, flash drives, etc.)	1,000
Laptops (4@ \$2,000) Replacements	8,000
Printer Replacements:	
Desktop: 2 @ \$400	800
Network Tabloid (11x17) 1@ \$8,529	8,529
Network B&W 2 @ \$1,839	3,678
Network Color: 1 @ \$5,600	5,600
Routers:	
Router replacements (2@ \$1,762)	3,524
NM-CIDS-K9 Network modules (2@ \$2,115)	4,230
WAN interface card 4-port HWIC (2@ \$2,800)	5,600

NM-NAM Network analysis module (2@ \$3,178)	6,356
Switch—Pier 1 replacement & cables	4,000
Switch-Powerconnect 5316M GBE	600
Workstations--New & Replacements:	
Engineering (3 @ \$2,200)	6,600
Standard (40 @ \$1,300)	52,000
Monitors:	
Flat panel 22-24" (40 @ \$400)	16,000
Taxes and COIT Fees	<u>12,171</u>
Subtotal:	\$152,688

Small tools & instruments:

- Small tools & instruments. \$500 (Section 0401)

Other office supplies:

- Xerographic paper (\$25,000), pens, and other miscellaneous office supplies (\$30,000), individual sections will continue to pay for special items not in stock. \$55,000 (Section 0401)
- Human Resources and Payroll routine office needs and office supplies and office material for training \$1,500 (Section 0403)
- Administration. \$500 (Section 0407)
- Finance miscellaneous office supplies. \$100 (Section 0409)

Rental of drinking water dispensers and associated supplies such as filters which are recommended to be changed out periodically in order to meet federal and state drinking water standards. \$5,000 (Section 0401)

Safety supplies:

- Other Safety Supplies for replacement and maintenance of fire extinguishers (\$125), solvents, towels, rags, and disinfectants for preventative maintenance of the office (\$250). \$375 (Section 0401)
- Supplies required for continuing program to comply with VDT ordinance and ergonomic evaluations performed by the Port's safety officer. Assumes average of \$100 x 15 people. \$1,500 (Section 0408)

Building Maintenance Supplies for bolts, nuts, washers that need to be replaced immediately by Office Services. Includes drapes/blinds repair and maintenance. \$1,500. (Section 0401)

Fuel & lubricants for Port vehicles assigned to the administrative car pool. \$7,500 (Section 0401)

Data Processing supplies:

- Printers (40) at \$150/toner x 3 toners/yr (\$17,000), fax machines (11) at \$185/toner x 3 toners/yr (\$6,105). \$24,105 (Section 0401)
- Computer paper, printer ribbons, labels, magnetic tapes, CDs, DVDs, flash drives. \$6,000 (Section 0405)

- Miscellaneous computer supplies \$200 (Section 0409)

Forms such as work order requisitions, revolving funds transfers, dockage invoice, voucher payment forms, Time Record, etc. Forms are maintained in inventory for use by all sections. \$10,000 (Section 0401)

Minor furnishings:

- File cabinets, chairs, shelves and related accessories. \$1,000 (Section 0408)
- Miscellaneous furnishings. \$500 (Section 0409)
- File cabinet for Payroll office \$600 (0403)

Other office supplies:

- Routine office needs. \$1,000 (Section 0408)
- Other office supplies. \$300 (Section 0409)

Other materials and supplies:

- Miscellaneous supplies. \$1,500 (Section 0408)
- Miscellaneous supplies. \$300 (Section 0409)

Character 050 - Fixed Charges

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$271,456	\$500,000	\$500,000

Judgments and claims against the Port not covered by insurance. \$300,000 (Section 0407)  
Litigation expense for outside counsel and other legal advice. \$200,000 (Section 0407)

Character 060 - Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$47,506	\$186,258	\$92,982

IT Equipment: (Section 0405) (includes taxes and COIT fees)

Fiber Equipment- switches, routers, cables, etc.	44,225
NetApp DS14MK2 shelf--7.0 TB storage	<u>48,757</u>
Subtotal:	\$92,982

Character 06F - Facilities Maintenance & Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$200,500	\$997,500

CMMS (Avantis Replacement) Project (GPO554) \$997,500

The Port currently uses Avantis, a software application from Invensys, to manage its Maintenance inventory, procurement, time reporting, and facilities-related work orders and cost tracking. A Maintenance inventory audit conducted by the Controller recommended that the Port replace Avantis in favor of a CMMS (Computerized Maintenance Management System) product that better meets the Port's business requirements. The goal of the CMMS (Avantis Replacement) project is to identify, configure and implement a commercial technology solution for the Port's Maintenance management needs. The project scope includes replacing Avantis, streamlining current business processes, converting existing data, as well as integrating with several of the Port's existing software applications and business processes.

Software Aquisition	\$150,000
Infrastructure Extension	50,000
Data Conversion	100,000
Interfaces	250,000
Implementation	400,000
Contingency (5%, per COIT)	<u>47,500</u>
	\$997,500

Character 070 - Debt Service

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$4,656,532	\$4,702,720	\$4,702,760

DEBT SERVICE SUMMARY:

	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>	<u>Increase/</u> <u>(Decrease)</u>
Revenue Bonds	\$4,470,960	\$4,470,960	0)
City General Obligation Bonds	0	0	0
Hyde Street Harbor Loan	<u>231,760</u>	<u>231,760</u>	<u>0</u>
Total Debt Service Budget	<u>\$4,702,720</u>	<u>\$4,702,720</u>	(\$0)

Debt Service: Bonds \$4,478,085

	<u>Current</u> <u>Debt Payable</u>	<u>Total Debt</u> <u>Remaining</u>	<u>Maturity</u> <u>Date</u>
Revenue Bonds:			
Interest	\$150,960	\$0	7/1/09
Principal	<u>4,320,000</u>	<u>0</u>	
Total Interest & Principal	<u>\$4,478,085</u>	<u>\$0</u>	

Debt Service: Hyde Street Harbor Loan \$231,760

- The Port has entered into a subordinated loan agreement for \$3,500,000 with the State of California Department of Boating and Waterways to partially fund the construction of Hyde Street Harbor.

	<u>Current</u> <u>Debt Payable</u>	<u>Total Debt</u> <u>Remaining</u>	<u>Maturity</u> <u>Date</u>
Hyde Street Harbor Loan:			
Interest	\$139,800	\$1,620,461	8/1/28
Principal	<u>91,960</u>	<u>3,014,705</u>	
Total Interest & Principal	<u>\$231,760</u>	<u>\$4,635,166</u>	
Totals			
Interest	\$290,760		
Principal	<u>4,411,960</u>		
Total Interest & Principal	<u>\$4,702,720</u>		

Character 081 - Services of Other Departments

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,027,857	\$6,297,746	\$6,279,534

Subobject 081CB - ADM – Insurance & Risk Reduction - \$1,890,033

Estimated cost of insurance premiums and the fee for the City's Risk Manager. (Section 0407)

Subobject 081CI - ISD – Services Infrastructure - \$464,624

Subobject 081CW - SFGTV – Services Infrastructure - \$29,444

Subobject 081C3 - Controller – Financial Systems - \$25,000

FAMIS interface project. (Section 0405)

Subobject 081C4 - Controller - Internal Audits - \$157,595

Tenant lease audits performed by the Controller's Office (City Services Auditor) (Section 0408)

Tax consultant to prepare the Port's arbitrage rebate calculation. \$2,500

Subobject 081C5 - ISD - Maintenance & Operations - \$140,186

Represents consolidation of electricity, information services, and telecommunications charges and new DTIS rate model. Includes Controller ISD charges for SAA gateway access and connectivity charges for On-line FAMIS, ADPICS, GIS subscription, City-wide communications, DTIS technical consulting services for Oracle database administration, network and application system support and development, radio communications, web site maintenance, FAMIS interface project, SFGTV annual subscription for live webcasting and archiving of Port Commission meetings. (Section 0405)

Subobject 081ET - DET - Telephone - \$252,630

Port telephone bill charges. (Section 0405)

Subobject 081FD Fire Protection \$2,775,131

Fire protection services provided by the Fire Department. Budget includes salary and fringe benefits for two fire lieutenants, one fire captain, a marine engineer and a fireboat pilot; materials and supplies; annual dry-docking for one fireboat; overhead costs for the Fire Department; sewer service, auto maintenance; and electricity. (Increased by 15%) Moved from Real Estate Division (Section 0407)

Subobject 081H0 – DHR Equal Opportunity - \$6,377

DHR recovery for EOE programs. (Section 0403)

Subobject 081H2 - DHR - Management Training - \$6,188

This is a mandatory contribution to the Civil Service Commission Management Development Unit. Cost is based on a formula established by the Commission. Rates are \$85 per manager or supervisor; total 50 managers/supervisors. (Section 0403)

Subobject 081H4 – DHR – Client Services/Recruitment & Assessment Services - \$17,899  
Supports costs for the Citywide layoff programs and the early retirement program.(Section 0403)

Subobject 081H7 - DHR – Employee Relations - \$25,603  
This is a mandatory contribution to defray the cost of City-wide labor negotiations and collective bargaining. (Section 0403)

Subobject 081H8 – DHR – Health and Safety - \$7,032  
The Omnibus Transportation Employee Testing Act, effective January 1, 1995, requires alcohol and drug testing of drivers with commercial driver's licenses in jobs with safety-sensitive functions. Legally required supportive services as a result of any positive tests are additional costs. (Section 0403)

Subobject 081H9 - Human Rights Commission - \$220,442  
To provide for contract and lease compliance and MBE/WBE outreach assistance from the Human Rights Commission. (The surety bond program has been moved to 081SB) (Section 0403)

Subobject 081HR - DHR – Tuition Reimbursement - \$8,283  
This is a mandatory contribution to the Department of Human Resources for local 21 members. (Section 0403)

Subobject 081HZ – DHR – Human Resources Management System - \$87,639  
Costs of PeopleSoft/Human Resources Management and Benefits Administration System. Cost is based on the number of active employees. (Section 0403)

Subobject 081M2 – Mayor’s Youth Works - \$9,072  
Funds interns placed at the Port by the Mayor’s Youth Works program. (Section 0403)

Subobject 081PA - Purchasing - Central Shops Auto - \$398  
For smog certificates and certifications of pool vehicles. (Section 0401)

Subobject 081PG - Purchasing - General Office - \$59,990  
For services of the City Purchasing Department including the salary of one clerk to process Port documents. (Section 0401)

Subobject 081PL – OCA – Labor Standards Enforcement - \$22,599  
For services of the Office of Contract Administration. (Section 0401)

Subobject 081PM – PURCH – Mail - \$3,598

Subobject 081PR - Purchasing - Reproduction - \$26,385  
Printing of reports, invitations, facility inserts and programs. Technical specification reproduction is required for all the Construction Contracts and Standard Agreements. Plans and Specifications are sent to contractors expressing interest in bidding on Port construction projects. \$18,428 (Section 0401)

The Capital Plan, Budget, Financial Plan, update, and other financial documents. \$7,021(Section 0409)

For printing Personnel Policy and Procedures Manual and other material related to Human Resources Management. \$936 (Section 403)

Subject 081SB – Surety Bond - \$43,386

To provide funding for HRC to staff the City-wide Surety Bond Program. (Section 0403)

Finance and Administration  
FY 09/10 Expenditure Summary

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<u>Salaries</u>								
001	001	00101	\$3,256,724	3,386,429	3,546,592	3,720,967	174,375	5%
001	005	00501	124,327	22,149	81,581	81,581	0	0%
001	009	00901	4,866	12,105	12,168	12,168	0	0%
001	011	01101	10,086	4,932	5,751	7,161	1,410	25%
		Subtotal	<u>3,396,003</u>	<u>3,425,615</u>	<u>3,646,092</u>	<u>3,821,877</u>	<u>175,785</u>	5%
013	013	01300	<u>2,311,823</u>	<u>2,321,819</u>	<u>2,396,557</u>	<u>2,751,997</u>	<u>355,440</u>	15%
		Subtotal Salaries & Fringe	<u>5,707,826</u>	<u>5,747,434</u>	<u>6,042,649</u>	<u>6,573,874</u>	<u>531,225</u>	9%
020	020	02000	<u>355,290</u>	<u>335,290</u>	<u>538,550</u>	<u>261,219</u>	<u>(277,331)</u>	-51%
<u>Other Current Expenses</u>								
021	021	02100	17,438	16,496	14,696	7,348	(7,348)	-50%
021	022	02200	44,871	67,422	75,000	75,000	0	0%
021	023	02300	2,524	2,250	2,550	1,724	(826)	-32%
021	024	02400	425	4,100	4,470	3,875	(596)	-13%
021	025	02500	25	1,000	1,000	1,000	0	0%
021	027	02700	508,511	240,334	506,100	390,000	(116,100)	-23%
021	028	02800	0	0	0	0	0	N/A
021	029	02900	263,615	449,711	68,810	120,698	51,888	75%
021	030	03000	0	0	0	0	0	N/A
021	031	03100	1,225	0	0	0	0	N/A
021	032	03200	0	0	0	0	0	N/A
021	035	03500	<u>76,924</u>	<u>170,172</u>	<u>970,237</u>	<u>815,138</u>	<u>(155,099)</u>	-16%
		Subtotal	<u>915,558</u>	<u>951,485</u>	<u>1,642,863</u>	<u>1,414,783</u>	<u>(228,081)</u>	-14%
040	040	04000	<u>256,837</u>	<u>301,132</u>	<u>375,702</u>	<u>267,668</u>	<u>(108,034)</u>	-29%
050	052	05200	0	0	0	0	0	N/A
050	053	05300	<u>271,456</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>0</u>	0%
		Subtotal	<u>271,456</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>0</u>	0%
060	060	06000	<u>47,506</u>	<u>227,700</u>	<u>186,258</u>	<u>92,982</u>	<u>(93,276)</u>	-50%
06F	06F	06F00	<u>0</u>	<u>425,435</u>	<u>200,500</u>	<u>997,500</u>	<u>797,000</u>	398%
070	070	07000	<u>4,656,532</u>	<u>4,709,845</u>	<u>4,702,720</u>	<u>4,702,760</u>	<u>40</u>	0%

Finance and Administration  
FY 09/10 Expenditure Summary

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<u>Services of Other Departments</u>								
081	081	081AC	0	0	0	0	0	N/A
081	081	081BI	0	0	0	0	0	N/A
081	081	081EV	0	0	0	0	0	N/A
081	081	081CA	22,334	0	2,500	0	(2,500)	-100%
081	081	081CB	1,909,851	2,020,033	2,100,033	1,890,033	(210,000)	-10%
081	081	081CI	200,324	200,324	397,498	464,624	67,126	17%
081	081	081CP	0	0	0	0	0	N/A
081	081	081CT	0	0	0	0	0	N/A
081	081	081CW	0	0	0	29,444	29,444	N/A
081	081	081C3	0	0	25,000	25,000	0	0%
081	081	081C4	65,968	123,308	149,384	157,595	8,211	5%
081	081	081C5	179,654	190,718	62,970	140,186	77,216	123%
081	081	081ED	0	0	0	0	0	N/A
081	081	081ET	247,406	255,386	253,603	252,630	(973)	0%
081	081	081FD	0	0	2,736,582	2,775,131	38,549	1%
081	081	081HE	0	0	0	0	0	N/A
081	081	081HR	6,138	8,283	8,283	8,283	0	0%
081	081	081HY	0	0	0	0	0	N/A
081	081	081HZ	11,980	11,980	117,310	87,639	(29,671)	-25%
081	081	081H0	6,377	6,377	6,377	6,377	0	0%
081	081	081H2	12,865	6,188	6,188	6,188	0	0%
081	081	081H3	0	0	0	0	0	N/A
81 - IIA	081	081H4	17,899	17,899	17,899	17,899	0	0%
	081	081H7	25,603	25,603	25,603	25,603	0	0%
	081	081H8	7,032	7,032	7,032	7,032	0	0%
	081	081H9	141,528	148,418	220,442	220,442	0	0%
	081	081MY	0	2,500	0	0	0	N/A
	081	081M2	9,072	9,072	9,072	9,072	0	0%
	081	081PA	398	398	398	398	0	0%
	081	081PF	0	0	0	0	0	N/A
	081	081PG	59,990	59,990	59,990	59,990	0	0%
	081	081PL	16,099	16,099	22,599	22,599	0	0%
	081	081PM	3,023	3,039	3,598	3,598	0	0%
	081	081PR	2,193	23,032	26,385	26,385	0	0%
	081	081PS	0	0	0	0	0	N/A
	081	081RE	0	0	0	0	0	N/A
	081	081RP	0	0	0	0	0	N/A
	081	081UL	0	0	0	0	0	N/A
	081	081UW	0	0	0	0	0	N/A
	081	081SB	28,813	29,000	29,000	43,386	14,386	50%
	081	081PK	0	0	0	0	0	N/A
	081	081WG	0	0	10,000	0	(10,000)	-100%
	081	081WB	0	0	0	0	0	N/A
	081	081WC	0	0	0	0	0	N/A
	081	081WE	0	0	0	0	0	N/A
	081	081WMDPW	0	0	0	0	0	N/A
	081	081WR	0	0	0	0	0	N/A
	081	081WU	0	0	0	0	0	N/A
	081	081GE	0	0	0	0	0	N/A
		Subtotal	<u>2,974,547</u>	<u>3,164,679</u>	<u>6,297,746</u>	<u>6,279,534</u>	<u>(18,212)</u>	0%
	086	08699	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A
	091	0931G	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	N/A
		Total	<u>\$15,185,552</u>	<u>\$16,363,000</u>	<u>\$20,486,988</u>	<u>\$21,090,320</u>	<u>\$603,332</u>	3%

Finance and Administration  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Business Services 0401	Human Resources 0403	Information Services 0405	Storeroom 0406	Administration 0407	Accounting 0408	Finance 0409	Total	
<u>Salaries</u>											
001	001	00101	Permanent Salaries	\$377,818	\$490,895	\$923,267	\$101,524	\$336,449	\$1,174,530	\$316,484	\$3,720,967
001	005	00501	Temp. Salaries	0	0	81,581		0	0	0	81,581
001	009	00901	Premium Pay	0	3,866	2,142		2,929	3,231	0	12,168
001	011	01101	Overtime	1,936	2,119	0	1,253	0	1,853	0	7,161
			Subtotal	<u>379,754</u>	<u>496,880</u>	<u>1,006,990</u>	<u>102,777</u>	<u>339,378</u>	<u>1,179,614</u>	<u>316,484</u>	<u>3,821,877</u>
013	013	01300	Mandatory Fringe Benefits	<u>156,156</u>	<u>170,457</u>	<u>267,302</u>	<u>48,608</u>	<u>1,620,934</u>	<u>398,805</u>	<u>89,735</u>	<u>2,751,997</u>
			Subtotal Salaries & Fringe	<u>535,910</u>	<u>667,337</u>	<u>1,274,292</u>	<u>151,385</u>	<u>1,960,312</u>	<u>1,578,419</u>	<u>406,219</u>	<u>6,573,874</u>
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>261,219</u>	<u>0</u>	<u>0</u>	<u>261,219</u>
<u>Other Current Expenses</u>											
021	021	02100	Travel - Budget	0	600	3,500	0	748	1,000	1,500	7,348
021	022	02200	Training - Budget	0	67,422	7,578	0	0	0	0	75,000
021	023	02300	Employee Field Expenses - Budget	1,474	50	100	0	0	50	50	1,724
021	024	02400	Membership Fees	0	450	1,517	0	1,193	428	288	3,875
021	025	02500	Promotional & Entertain. - Budget	0	1,000	0	0	0	0	0	1,000
021	027	02700	Prof. & Specialized Svcs - Budget	0	8,000	172,000	0	0	135,000	75,000	390,000
021	028	02800	Maint Svcs - Bldg & Structures - Budget	0	0	0	0	0	0	0	0
021	029	02900	Maint Svcs - Equipment - Budget[IS-HW Maint]	17,400	300	102,448	0	0	350	200	120,698
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0	0	0	0	0	0
021	031	03100	Rents & Leases - Equipment - Budget	0	0	0	0	0	0	0	0
021	032	03200	Utilities Expenses - Budget	0	0	0	0	0	0	0	0
021	035	03500	Other Current Expenses - Budget [includes IS-SW Maint]	<u>155,144</u>	<u>11,500</u>	<u>642,844</u>	<u>0</u>	<u>400</u>	<u>1,350</u>	<u>3,900</u>	<u>815,138</u>
			Subtotal	<u>174,018</u>	<u>89,322</u>	<u>929,987</u>	<u>0</u>	<u>2,341</u>	<u>138,178</u>	<u>80,938</u>	<u>1,414,783</u>
040	040	04000	Materials & Supplies - Budget	<u>103,980</u>	<u>2,100</u>	<u>154,688</u>	<u>0</u>	<u>500</u>	<u>5,000</u>	<u>1,400</u>	<u>267,668</u>
050	052	05200	Taxes, Licenses & Permits - Budget	0	0	0	0	0	0	0	0
050	053	05300	Judgment, Claims & Litigation - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>500,000</u>
			Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>500,000</u>	<u>0</u>	<u>0</u>	<u>500,000</u>
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>0</u>	<u>92,982</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>92,982</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>0</u>	<u>0</u>	<u>997,500</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>997,500</u>
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,702,760</u>	<u>0</u>	<u>4,702,760</u>

61 - IIA

Finance and Administration  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Business Services 0401	Human Resources 0403	Information Services 0405	Storeroom 0406	Administration 0407	Accounting 0408	Finance 0409	Total
<u>Services of Other Departments</u>										
081	081	081AC	Airport Commision	0	0	0	0	0	0	0
081	081	081B1	Department of Building Inspection	0	0	0	0	0	0	0
081	081	081EV	Environment	0	0	0	0	0	0	0
081	081	081CA	ADM - General	0	0	0	0	0	0	0
081	081	081CB	ADM - Insurance & Risk	0	0	0	0	1,890,033	0	1,890,033
081	081	081CI	ISD - Services Infrastructure	0	0	464,624	0	0	0	464,624
081	081	081CP	City Planning	0	0	0	0	0	0	0
081	081	081CT	City Attorney - Legal Svcs.	0	0	0	0	0	0	0
081	081	081CW	SFGTV	0	0	29,444	0	0	0	29,444
081	081	081C3	Controller - Financial Systems	0	0	25,000	0	0	0	25,000
081	081	081C4	Controller - Internal Audit	0	0	0	0	157,595	0	157,595
081	081	081C5	ISD - Maintenance & Operations	0	0	140,186	0	0	0	140,186
081	081	081ED	Business & Economic Devel. - Mayor's	0	0	0	0	0	0	0
081	081	081ET	TIS - Telephone	0	0	252,630	0	0	0	252,630
081	081	081FD	Fire	0	0	0	0	2,775,131	0	2,775,131
081	081	081HE	SFGH - Medical Services	0	0	0	0	0	0	0
081	081	081HR	HR-HSS Tuition Reimbursement	0	8,283	0	0	0	0	8,283
081	081	081HY	HR-MGMT Comp & Classification	0	0	0	0	0	0	0
081	081	081HZ	HR - HR Management System	0	11,980	0	0	75,659	0	87,639
081	081	081H0	HR-Equal Opportunity	0	6,377	0	0	0	0	6,377
081	081	081H2	HR - Management Training	0	6,188	0	0	0	0	6,188
081	081	081H3	HR - Workers Comp.	0	0	0	0	0	0	0
VII	081	081H4	HR Client SRVS/ Recruit/Assess	0	17,899	0	0	0	0	17,899
-	081	081H7	HR - Labor Negotiations	0	25,603	0	0	0	0	25,603
20	081	081H8	HR - Drug Testing	0	7,032	0	0	0	0	7,032
	081	081H9	Human Rights Commission	0	220,442	0	0	0	0	220,442
	081	081MY	Mayor's Office Services	0	0	0	0	0	0	0
	081	081M2	Mayor's Youth Works	0	9,072	0	0	0	0	9,072
	081	081PA	PURCH - Central Shops - Auto	398	0	0	0	0	0	398
	081	081PF	PURCH - Central Shops - Fuel	0	0	0	0	0	0	0
	081	081PG	PURCH - General Office	59,990	0	0	0	0	0	59,990
	081	081PL	OCA - Labor Standards Enforcement	0	22,599	0	0	0	0	22,599
	081	081PM	PURCH - Mail	3,598	0	0	0	0	0	3,598
	081	081PR	PURCH - Reproduction	18,428	936	0	0	0	7,021	26,385
	081	081PS	Police Security	0	0	0	0	0	0	0
	081	081RE	Real Estate	0	0	0	0	0	0	0
	081	081RP	Rec & Park - Gardener	0	0	0	0	0	0	0
	081	081UL	PUC - Light, Heat & Power	0	0	0	0	0	0	0
	081	081UW	PUC - Water	0	0	0	0	0	0	0
	081	081SB	Surety Bond	0	0	0	0	43,386	0	43,386
	081	081PK	Parking & Traffic	0	0	0	0	0	0	0
	081	081WG	DPW - General Administratior	0	0	0	0	0	0	0
	081	081WB	DPW - Building Repair	0	0	0	0	0	0	0
	081	081WC	DPW - Street Cleaning	0	0	0	0	0	0	0
	081	081WE	DPW - Engineering	0	0	0	0	0	0	0
	081	081WMDPW	- Construction Management	0	0	0	0	0	0	0
	081	081WR	DPW - Street Repair	0	0	0	0	0	0	0
	081	081WU	DPW - Urban Forestry	0	0	0	0	0	0	0
	081	081GE	General City Respsibility	0	0	0	0	0	0	0
		Subtotal	<u>82,414</u>	<u>336,411</u>	<u>911,884</u>	<u>0</u>	<u>4,784,209</u>	<u>157,595</u>	<u>7,021</u>	<u>6,279,534</u>
086	086	08699	Interdepartmental Recovery	0	0	0	0	0	0	0
091	093	0931G	Revenue Transfer Out - DPT	0	0	0	0	0	0	0
		Total	<u>\$896,322</u>	<u>\$1,095,170</u>	<u>\$4,361,333</u>	<u>\$151,385</u>	<u>\$7,508,581</u>	<u>\$1,879,192</u>	<u>\$5,198,338</u>	<u>\$21,090,320</u>

## MAINTENANCE

### EXPENDITURE JUSTIFICATIONS

#### Summary

The Maintenance Division is comprised of eighteen Maintenance Shops that provides facility maintenance and repairs to 20 million square feet of property along the 71/2 miles of Port waterfront.

#### Character 001 – Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$7,399,629	\$8,360,503	\$8,142,373

#### Object 001 - Permanent Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$6,675,820	\$7,855,431	\$7,637,301

Positions	103	100
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#### Positions reassigned from Maintenance to the Finance Division

1408 Principal Clerk  
1906 Senior Storekeeper  
1934 Storekeeper

#### Object 005 – Temporary Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$251,059	\$118,934	\$118,934

#### 9343 - Roofers

To reduce the backlog of roof repairs on Port facilities and to enable the Port to have an extra full crew during the good weather months (summer). (Section 0525)

7334 - Stationary Engineers

Positions are essential, as they provide relief for vacation, sick leave, training and other authorized release time. (Section 0514)

7345 - Electrician

This position is essential to provide relief for vacations, sick leave, workers comp, etc. A temporary position is needed to meet the increased demand in work orders. (Section 0512)

7346 - Painter

These positions are essential to provide relief for vacation, sick leave, workers comp, etc. Temporary painters are needed to meet the increased demand in paint related work orders and for relief of permanent painters. (Section 0524)

7347 - Plumber

This position is essential to provide relief for vacations, sick leave, workers comp, etc. A temporary position is needed to meet the increased demand in work orders. (Section 0511)

7376 – Sheet Metal Worker

These positions are essential to provide relief for vacation, sick leave, workers comp, etc. The as needed temporary positions are needed to meet the increased demand in work orders and for relief of permanent positions. (Section 0523)

7514 - General Laborer

This position is essential to provide relief for vacations, sick leave, workers comp, etc. A temporary position is needed to meet the increased demand in work orders. These positions are needed to help keep public access areas clean. This includes steam cleaning of sidewalks, Piers and all other public access areas. This position will also be used to assist all other crafts as needed. (Section 0518)

3417 - Gardener

These positions are essential to provide relief for vacation, sick leave, workers comp, etc. The as needed temporary positions are needed to meet the increased demand in work orders and for relief of permanent positions. Currently, there is only one Gardener budgeted through Operating Funds (Section 0517)

7344 Carpenter

This position is essential to provide relief for back up for personnel on vacation, sick leave, or workers comp. This position is also needed to address unexpected increase workloads (Section 0521)

7395 Ornamental Iron Worker

Positions are essential to provide relief for vacation, sick leave, workers comp, etc. A temporary position is needed to reduce the backlog of security fencing and other security issues throughout the Port.

7332 Maintenance Machinist

This position is essential to provide relief for vacations, sick leave, workers comp, etc. A temporary position is needed to reduce the backlog of on going maintenance issues on the China Basin and Ferry terminals.

Object 009 - Premium Pay

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$145,182	\$104,753	\$104,753

Premium Pay includes the following:

- Night - 6.25% above overtime rate
- Underwater Diving - \$12.00 per hour above base hourly rate.
- Pneumatic Tools - \$0.45 per hour above base hourly rate
- Lead Mechanic - \$10.00 per day
- Sand Blasting - \$0.50 per hour above base hourly rate
- Sewage - \$0.375 per hour above base hourly rate
- Truck Driver - \$1.224 per hour above base hourly rate
- Supervisory Differential.
- MEA Pay for Performance – 3% of salary on average for all MEA employees
- Longevity Pay - \$.30 per hour for SEIU employees in same class for over 10 years

Object 011 – Overtime

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$327,568	\$281,385	\$281,385

Elevator & Crane Technicians provide necessary support to the shipping operations at the Port's container terminals. Shipping operations frequently occur during off-hours, weekends and holidays as a function of ship schedules, which are not under control of the Port. Crane mechanic supervisors and technicians must be present to prepare the cranes for operation, perform required inspections between crane usage, assist longshoremen during operations on technical issues, scheduling and training, ensure that the equipment is being operated safely, respond to breakdowns and make repairs and secure the cranes when operations are finished. Some corrective maintenance and damage repairs must be done on overtime in order to have the cranes operational by the next scheduled ship arrival. (Section 0503)

Ornamental Ironworkers and Supervisor are needed for emergency repairs to cargo doors and fences on weekends, holidays and off-hours for security and safety reasons. (Section 0526)

Electricians and Supervisor provide emergency service after hours. Scheduled overtime needed for standby work for cruise ships, special events on weekends and holidays. (Section 0512)

General Laborers provide trash-hauling and cleaning of all Port facilities, including Fisherman's Wharf after hours, on weekends, on holidays and after special events. (Section 0518)

Carpenters respond to after hours emergency repair of broken doors and windows often due to vandalism. They provide support for plumbers in emergency underground service on water-line breaks and locksmithing service for Port tenants on weekends, after hours and holidays. (Section 0521)

Truck Drivers provide trash hauling and cleaning of all Port facilities, including Fisherman's Wharf after hours, on weekends, on holidays and after special events or parades. (Section 0528)

Painters perform traffic work and street painting in busy areas on weekends or off-peak hours for easy accessibility and convenience. To meet deadlines for painting rental spaces to assist the Real Estate Division in placing tenants. (Section 0524)

Plumbers respond to emergency requests for repairs caused by water main breaks, sewer backups, pump failures, gas leaks, and failures of heating systems during evenings, weekends and holidays. (Section 0511)

Stationary Engineers work unexpected overtime to evaluate, maintain, boilers, adjust heat, ventilation and air conditioning for Port tenants. To perform required monthly inspections and operations of the Illinois Street Bridge during off peak traffic hours and weekends. (Section 0514)

Asphalt Finishers, Workers and Supervisor must work overtime to repair streets and sidewalks and for after-hours, emergency work. (Section 0515)

Operating Engineer works overtime for after-hours to assist with emergency repairs to water, sewer and electrical breakdowns. (Section 0527)

Sheet Metal Workers and Supervisor work overtime for after-hours emergency services to fix skylights, air conditioning, and cooling tower and for special requests by Real Estate and Maritime operations. (Section 0523)

Welders work overtime for after-hours emergency services for welding jobs. (Section 0519)

Pile Workers, Pile Engine Operators and Piledriver Supervisors work overtime for after-hours and emergency repair services, some of which is determined by tidal and weather conditions. (Section 0522)

Roofers and Roofer Supervisor work overtime for after-hours and emergency roofing service for tenants and Real Estate and Maritime operations. (Section 0525)

Machinists & Machinist Supervisor work overtime for after-hour emergency services for sewage pumps and air conditioning, and special requests from Real Estate and Maritime, also emergency

after or before hour repairs to all Port railroad switches, derailments, weekend repairs, and Ferry terminal emergencies. (Section 0513)

Character 013 - Mandatory Fringe Benefits

Actual <u>FY 07/08</u> \$1,952,183	Budget <u>FY 08/09</u> \$2,224,029	Budget <u>FY 09/10</u> \$2,549,853
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Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 021 - Other Current Expenses

Actual <u>FY 07/08</u> \$432,747	Budget <u>FY 08/09</u> \$707,748	Budget <u>FY 09/10</u> \$654,433
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Object 021 – Travel

Actual <u>FY 07/08</u> \$2,471	Budget <u>FY 08/09</u> \$4,800	Budget <u>FY 09/10</u> \$4,800
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<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0502	Health and Safety	\$3,200
0510	Administration	\$1,600

- Travel for a Port Industrial Hygienist to attend the American Industrial Hygiene Conference and Exposition in Denver, CO to keep abreast of technological and regulatory developments for injury and illness prevention, environmental assessment, sampling techniques, etc. and to obtain credit for professional certifications. (Section 0502)
- Travel for Safety Officer to attend the American Society of Safety Engineers Conference in Baltimore, MD to keep abreast of technological developments for injury prevention and to obtain credit for professional certifications. (Section 0502)
- Travel for Maintenance staff. (Section 0510)

Object 023 - Employee Field Expenses

Actual <u>FY 07/08</u> \$209	Budget <u>FY 08/09</u> \$463	Budget <u>FY 09/10</u> \$463
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<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0502	Health and Safety	\$50
0510	Administration	\$413

- Reimbursement for bridge tolls, parking, etc.

Object 024 - Membership Fees

Actual <u>FY 07/08</u> \$1,228	Budget <u>FY 08/09</u> \$1,310	Budget <u>FY 09/10</u> \$1,035
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<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0502	Health and Safety	\$639
0511	Plumber	\$396

- Memberships to environmental, health and safety services to keep abreast of rapidly changing technology for hazardous material control and environmental health and safety. (Section 0502)
  - American Industrial Hygiene Association \$166
  - American Conference of Govt. Industrial Hygienists 224
  - American Society of Safety Engineers 175
  - National Hearing Conservation Association 145
- Port plumber membership to the American Water Works Association, International Association of Plumbing and Mechanical Officials, and The Northern California Backflow Association; these memberships allow Port plumbers to maintain contact and learn changes from industry professionals. (Section 0511)

Object 025 - Promotional & Entertainment Expense

Actual <u>FY 07/08</u> \$0	Budget <u>FY 08/09</u> \$0	Budget <u>FY 09/10</u> \$0
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Object 027 - Professional & Specialized Services

Actual <u>FY 07/08</u> \$47,259	Budget <u>FY 08/09</u> \$51,000	Budget <u>FY 09/10</u> \$40,000
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<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0502	Health and Safety	\$12,500
0510	Administration	\$27,500

- Services of specialized health and safety consultants to assist the Port with regulatory compliance. Issues to be addressed include machine guarding, confined space rescue procedures, electrical safety, and fall protection system engineering. (Section 0502)
- Services of the medical clinic at AT&T Park to provide medical monitoring for the Port's Pile Workers, including the dive exams (15 hearing exams, 6 dive exams). (Section 0502)
- Professional Marine Engineer services to assist in the maintenance, survey, repair, testing and certification of pile drivers and associated assets. (Section 0510)
- Services of professional goat herders and herd to assist the Port in managing weed abatement on twenty-four acres of rough terrain known as the Backlands. The use of mowing equipment and/or a grader is ineffective, dangerous, and created erosion and dust control issues in the past. The use of goats is a nontoxic alternative to pesticides. (Section 0510)

Object 028 - Maintenance Services - Bldgs & Structures

Actual <u>FY 07/08</u> \$259,274	Budget <u>FY 08/09</u> \$316,186	Budget <u>FY 09/10</u> \$316,186
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<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0510	Administration	\$271,454
0514	Stationary Engineer	\$3,600
0517	Gardener	\$3,146
0522	Pilemen	\$33,486
0524	Painter	\$4,500

- Waste disposal services (Section 0510)
  - Pickup, removal, hauling and dumping of trash receptacles and debris
  - For daily trash removal at selected sites.
  - Recycling of gardening clippings, weeds, shrubs, ivy, bushes etc.
- Building maintenance services.

- Carpet cleaning, replacement, maintenance and repair for selected sites. (Section 0510)
  - Fire extinguisher service, fire sprinkler monitoring. (Section 0510)
  - Auxiliary plant machinery repair. (Section 0514)
  - Spraying of trees at parks and Fisherman’s Wharf. (Section 0517)
  - Lift equipment, scaffolding. (Section 0524)
- Debris box rental for materials from all Port repairs or pick-ups. (Section 0522)

Object 029 - Maintenance Services – Equipment

<u>Actual</u> <u>FY 07/08</u> \$39,577	<u>Budget</u> <u>FY 08/09</u> \$133,079	<u>Budget</u> <u>FY 09/10</u> \$116,039
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<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0502	Health and Safety	\$2,300
0503	Cranes	\$15,000
0510	Administration	\$1,720
0511	Plumber	\$3,950
0512	Electrical	\$17,265
0515	Asphalt	\$4,840
0517	Gardener	\$2,050
0518	Laborers	\$10,890
0521	Carpenter	\$2,000
0522	Pilemen	\$38,589
0523	Sheetmetal	\$7,865
0526	Ironworker	\$6,000
0530	Meter Shop	\$3,570

- Maintenance and calibration of sampling equipment such as gas detection meters, noise dosimeters, and sound level meters. The gas detection meters are used to detect hazardous gases during routine (confined space entry) and emergency response operations. The noise equipment is used during health hazard evaluations of employee work sites, as required by Cal/OSHA. The equipment represents a significant cost investment, and unless the electronic elements are factory calibrated on an annual basis, they are not reliable. This budget also includes costs for maintenance when this and other equipment (such as sampling pumps) need repair. Costs for these services include calibration, and equipment repairs. (Section 0502)
- Other equipment maintenance for coin sorting and counting equipment in support of parking meter revenue collection; amount is based on 6 service visits at average cost of \$167 per visit. (Section 0530)

Other equipment maintenance for:

- Hoists, jacks, crimpers, pumps, gauges and other crane maintenance tools and maintenance equipment, testing and servicing of fire extinguishers and fire systems, radios repair, electric motor and generator rebuilding, diesel repairs, field engineering, waste oil disposal. Elevator testing and certification. \$15,000 (Section 0503)
- Miscellaneous radio repairs. \$1,500 (Section 0510)
- Maintenance service contracts for maintenance service of emergency equipment, i.e., mud pumps, generators, drills, roto drills, boat motors, etc. \$3,950 (Section 0511)
- Passenger and freight elevators, electric motors, electric neon signs. \$17,265 (Section 0512)
- Maintenance service contracts for all pneumatic tools such as jackhammer, maintenance of service high pressure hydro jet sewer machine. \$4,840 (Section 0515)
- Weed eaters and gas blowers. \$2,050 (Section 0517)
- Jackhammers and ground pounders and concrete saws. \$10,890 (Section 0518)
- Weekly saw filing service. \$2,000 (Section 0521)
- Sand blasting for boats and punts, boom certificates, tool and compressor repair, outboard motor repairs, chain saw repairs, all boat related repairs for the Port's Boston Whaler, survey boats, and inflatable boat, hydraulic equipment, pumps, weed eaters, blowers, and foundry replacement parts. \$16,350 (Section 0522)
- Maintenance and repair of 21 poly application equipment. \$4,000 (Section 0522)
- Maintenance and repairs to pile driving hammers. The funds requested will be needed to maintain and repair the pile driving hammers and associated equipment. \$18,239 (Section 0522)
- Maintenance service contract for repairs to HVAC systems. \$7,865 (Section 0523)
- Maintenance service contracts for all electric and pneumatic tools such as roto-hammers, drills, grinders, chipping guns, impact wrenches and compressors. \$920 (Section 0526)
- Metal galvanizing services. \$5,080 (Section 0526)
- Other equipment maintenance for coin sorting and counting equipment in support of parking meter revenue collection. \$1,750 (Section 0530)

Object 031 - Rents & Leases - Equipment

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$18,229	\$112,661	\$112,661

<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0510	Administration	\$6,655
0511	Plumber	\$5,500
0512	Electrical	\$12,386
0515	Asphalt	\$2,200
0518	Laborers	\$3,300
0521	Carpenter	\$800
0522	Pilemen	\$50,250
0523	Sheetmetal	\$18,700
0527	Operating Engineer	\$9,360
0528	Truck Driver	\$3,510

Construction equipment rental for:

- Rental and repairs of copy machines. \$6,655 (Section 0510)
  - Pumps, hoses, trench shoring & plating, etc. to assist in plumbing repairs. \$1,650 (Section 0511)
  - Man lifts over 37 feet. \$12,386 (Section 0512)
  - Construction equipment such as pumps, hoses, trench shoring and plating. \$2,200 (Section 0515)
  - Concrete saws, portable hydraulic shoring. \$3,300 (Section 0518)
  - Scissors lifts. \$800 (Section 0521)
  - Debris barges truck cranes. \$4,850 (Section 0522)
  - Oxygen acetylene rental of bottles. \$9,400 (Section 0522)
  - Rental of marine services, tugs, barge and cranes. \$30,000 (Section 0522)
  - Rental of land based cranes \$6,000 (Section 0522)
  - Rentals of high lift. \$18,700 (Section 0523)
  - Excavator cat, truck type loader, cranes and spreader box. \$9,360 (Section 0527)
  - Dump trucks for debris removal, deliveries and hauling. \$3,510 (Section 0528)
- Subtotal \$113,811

Other equipment rentals for:

- High man lift to repair fire sprinklers, & cranes to pull sewer pumps from pump stations. \$3,850 (Section 0511)

Object 035 - Other Current Expenses

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$62,500	\$88,249	\$63,249

<b>Section No.</b>	<b>Shop</b>	<b>Shop Budget</b>
0502	Health and Safety	\$46,860

0503	Cranes	\$2,530
0510	Administration	\$13,859

Cleaning & laundry services per MOU:\$4,387 (Section 0510)

Freight for

- Shipment of parts for container cranes and elevators. \$110 (Section 0503)
- Overnight courier services to meet regulatory filing requirements, to send samples to labs, and to send equipment for repairs and calibration. \$250 (Section 0502):

Subtotal \$360

Copy machine for:

- Pier 80. \$2,420 (Section 0503)
- Maintenance Administration office. \$4,500 (Section 510)
- Supplies, usage charges, maintenance and services. \$5,450 (Section 0510)

Subtotal \$12,370

Printing for presentations, training & large documents. \$250 (Section 0502)

Subscriptions for:

- Periodicals on federal & state regulations, court cases and other technical standard and books. (Section 0502):

Workers' Compensation Report	\$110
Cal/OSHA Reporter (2)	700
ANSI, ASTM standards, technical books	650
Wellness newsletter (30 subscriptions)	<u>700</u>
	\$2,160

Other current expenses for:

- Analysis of air and bulk samples to determine the amount and types of toxins present. Samples are sent to accredited laboratories for analysis. \$6,000 (Section 0502)
- Disposal of hazardous waste generated by Port Maintenance activities as well as the cleanup and disposal of waste abandoned on Port Property, which has increased over the past several years. \$62,500. (Section 0502)

Subtotal \$68,500

Character 040 - Materials & Supplies

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$861,620	\$932,136	\$1,117,236

Section No.	Shop	Shop Budget
0502	Health and Safety	\$48,500
0503	Cranes	\$33,940
0510	Administration	\$333,412

0511	Plumber	\$98,688
0512	Electrical	\$88,850
0513	Machinist	\$36,300
0514	Stationary Engineer	\$31,900
0515	Asphalt	\$20,880
0517	Gardener	\$2,760
0518	Laborers	\$17,490
0520	Welders	\$17,566
0521	Carpenters	\$39,200
0522	Pilemen	\$175,900
0523	Sheetmetal	\$26,340
0524	Painter	\$37,500
0525	Roofer	\$28,000
0526	Ironworker	\$35,170
0530	Meter Shop	\$44,840

To purchase materials and supplies for the 18 Port Maintenance Shops that provides facility maintenance and repairs to 20 million square feet of property along the 7 1/2 miles of Port waterfront.

The funds support the purchase of electrical supplies, lighting, lumber, piles, heavy timber, painting supplies, plumbing supplies, small tools, construction materials, building maintenance supplies, communication devices, equipment maintenance supplies, health and safety supplies, uniforms, fuels and lubricants, water and sewer treatment supplies, agricultural and gardening, supplies, office supplies, minor furnishings, and equipment under \$5,000.

A Material and Supplies budget increase of \$185,100 for FY 2009/10 will support:

- An increase \$110,000 to purchase piles and heavy timber to repair damaged or deteriorated piers. \$130,000 (Section 0522)
- An increase of \$70,000 to purchase new and replace worn out equipment for various shops. The equipment being requested are a pipe locator, sewer camera, motors for tar kettle, line lasers (paint machine), gas powered tamper, portable pressure washers, aluminum boat and motor for plumbers, trash pumps, wet/dry shop vacuums, gas powered jack hammer. \$70,000 (Section 510)
- An increase of \$5,100 to support employee health and safety programs. The funds will support the required purchase of work shoes/boots and for ergonomic equipment or supplies to help reduce/prevent repetitive motion and stress injuries. \$27,000 (Section 0502)

Examples of typical expenditure patterns for annual supplies purchases are outlined below. Figures are approximate as expenditures can vary significantly from year to year due to unanticipated needs, often necessitated by emergency repair requests.

- Electrical supplies \$72,000
- Lighting supplies \$25,000

- Lumber supplies \$35,000
- Painting supplies \$45,000
- Plumbing supplies: \$84,000
- Small tools: \$146,000
- Other construction materials \$116,000
- Other building maintenance supplies:\$69,000
- Communication supplies: \$3,000
- Other Equipment maintenance supplies \$130,000
- Medical supplies \$37,000
- Uniforms: \$29,000
- Other safety supplies:\$29,000
- Personal Protective Equipment: \$46,500
- Fuels & lubricants: \$90,000
- Water & sewage treatment supplies: \$10,000
- Agricultural supplies:\$5,000
- Data processing supplies: \$3,000
- Minor furnishings \$1,000
- Other office supplies: \$6,000
- Other materials & supplies: \$36,000

Equipment under \$5,000:

- pipe locator, sewer camera, motors for tar kettle, line lasers (paint machine), gas powered tamper, portable pressure washers, aluminum boat and motor for plumbers, trash pumps, wet/dry shop vacuums, gas powered jack hammer. \$70,000 (Section 510)
- New equipment to measure sound levels and personal noise exposures as a time weighted average. \$4,000 (Section 0502)
  - One Rigid K-39BFP-1 Battery Snake with/auto feed #88147 (Replacement) for one battery snake that is worn and beyond repair. Equipment used to clear stoppages in lavatory sinks, urinal water lines, air condition condensate waste lines and drinking fountains. \$800. (Section 0511).
  - One Chapin Sprayer model #3XL41 6 gallon on wheels – wheels preventing back injuries, \$200. (Section 0517).
  - One Professional duty spreader – existing spreader exceeds service life. \$200. (Section 0517).
  - 2 each – Pneumatic Jack Hammer (60 lbs). Will replace worn out Jack Hammers that are too expensive, or damaged beyond repair and need to be ergonomically upgraded. \$1,900. (Section 0518).
  - 1 each – Pneumatic Chipping Gun. Will replace Chipping Gun that has outlived its life span. \$650. (Section 0518).
  - 1 each – Pneumatic Tamper. Will replace Tamper that is damaged and too expensive to repair. \$830. (Section 0518).
  - 4 each – Chain Saws (36”). Will replace Chain saws that are damaged and too expensive to repair. \$5,000. (Section 0522).
  - 1 each HEPA Wet/Dry Vacuum Cleaner. Will replace Wet/Dry Vacuum that is damaged and too expensive to repair. \$1,250. (Section 0518).

- One 1 inch Drive Pneumatic Impact Wrench (Replacement) for existing equipment that has exceeded its service life. \$1,600 (Section 0522).
- Two 50' Sections Hydraulic Hose. (Replacement) for existing hose that has exceeded its service life. \$1,100. (Section 0522).
- Two each Skill Saw Magnum #77. Replacement \$600. (Section 0522).
- One Milwaukee ½" Magnum Drill. Replacement. \$600. (Section 0521)
- One Milwaukee Impact Wrench, (Replacement) ½" with deep 14 Sockets with Metal Tray. \$400. (Section 0521)
- Two Saws to replace equipment removed from service. \$300. (Sections 0520 & 0526).
- One Deep Throat Band Saw to replace worn out equipment. \$350. (Section 0526).
- Two Fume Extractors to replace safety equipment removed from service. \$2,600. (Sections 0520 & 0526).

Subtotal \$18,380

Character 050 – Fixed Charges

Actual <u>FY 07/08</u> \$9,391	Budget <u>FY 08/09</u> \$9,467	Budget <u>FY 09/10</u> \$9,467
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Section No.	Shop	Shop Budget
0502	Health and Safety	\$9,467

- The Health and Safety Section staff holds several professional certifications and licenses. Included here are Lead Certifications needed for maintenance employees (Section 0502):
  - Certified Industrial Hygienist (3) \$300
  - Certified Safety Professional (2) \$200
  - Lead-Related Construction Certification (20) \$1,500
- Permit fees for (Section 0502):
  - Hazardous Materials Unified Program Agency (DPH). \$6,267
  - Hazardous Waste Generator (DTSC) \$1,200

Character 060 – Equipment

Actual <u>FY 07/08</u> \$308,663	Budget <u>FY 08/09</u> \$623,800	Budget <u>FY 09/10</u> \$150,000
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Dump Truck 1 \$150,000

This 10 yard dump truck will replace a 20 year old dump truck that is mandated to be retired by California emission regulations.

Character 06F - Facilities Maintenance & Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$2,193,024	\$1,565,626

Rincon Park Maintenance (PPO10101) - \$285,626

This is a project for the maintenance, management, and security of Rincon Park. In February 2003, the Port entered into a three year agreement with the San Francisco Redevelopment Agency to maintain and manage Rincon Park. The original agreement was amended in April 2007 to extend the original agreement to June 30, 2007 and to extend the term of the agreement for a period of three years to expire on June 30, 2010. The Port is required as part of the agreement to provide no less than \$100,000 worth of security services at the Park. \$286,183 (Section 0510)

Facility Maintenance (GPO543)- \$380,000

This project will provide funding for the as needed repair and replacement of Port facilities and equipment located throughout the Port.

Youth Employment Project (PYEAES06) \$500,000

To provide additional employment opportunities to the City's youth, The Port has contracted with the San Francisco Conservation Corps. To organize, implement, and administer a youth employment program to assist in the maintenance of Port properties. (\$200,000) The Port will implement a new employment program that includes (1) an expanded college level intern program and (2) hire employees through the City's federally funded Jobs Now program. The expanded intern program will increase the number of interns as well as extend internship placements throughout the organization. Recruitment efforts will be primary focused on students on financial aid.

Corrosion Protection Project (GPO560) \$400,000

Assessment, monitoring and treatment for metallic facilities (ex. ferry terminal floats and Pier 14) that are immersed, confined or exposed to the marine atmosphere have the potential to corrode. The requested funding is essential to provide control of corrosion. The sacrificial anode, or sacrificial rod, is a metallic anode used in cathodic protection where it is intended to be dissolved to protect other metallic components. The more active metal corrodes first and generally must oxidize nearly completely before the less active metal will corrode, thus acting as a barrier against corrosion for the protected metal. Proactive maintenance ensures corrosion will not prevent a particular piece of equipment or structure from performing its function. Unmitigated corrosion activity may result in facility degradation to the point where replacement or reinforcement is required in order to sustain facility function.

Character 081 - Services of Other Departments

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,867,292	\$2,075,445	\$2,391,045

Subobject 081EV - Environment - \$21,308

The Port's share of funding to establish a central information program to assist with the implementation of the of the City's Integrated Pest Management. (Section 0502)

Subobject 081HE – Medical Services - \$28,000

Medical certifications, physicals, hearing tests, blood lead testing, Certified Ergonomist and other services. (Section 0502)

Subobject 081H3 – Workers Compensation - \$826,811

To provide for legally mandated worker's compensation benefits for Port employees who have work-related injuries or illnesses. This w/o includes workers compensation program administrative costs. (Section 0502)

Subobject 081PA -- Central Shops - \$420,000

For (1) Mechanic Supervisor and (1) Maintenance Mechanic provided by Central Shops to staff the Port Maintenance Auto Shop. For maintenance of Port vehicles and preventive maintenance on small & medium size trucks, compressors, and other motorized equipment. Labor, and materials and supplies. (Section 0516)

Subobject 081PF -- Central Shops - \$60,000

For fuel provided by Central Shop. Biodeisel, unleaded, CNG, PG&E CNG, LPG.

Subobject 081PK – Parking and Traffic - \$382,458

To provide parking meter servicing and collection for all Port parking meters.

Subobject 081PR – PURCH – Reproduction - \$468

For printing safety and health policies, procedures and forms for Port-wide distribution to Port employees. \$500 (Section 0502)

Subobject 081RP - Rec & Park Green House - \$102,000

To purchase plants and shrubs for public access areas, parks and administration buildings. \$2,000. Tree removal services \$100,000. (Section 0510)

Subobject 081UW – PUC –Water Department - \$2,000

This workorder is to provide water meters for Port usage. (Section 0510)

Subobject 081WB - DPW Building Repair - \$39,000

To provide Bridge Tenders and other supporting crafts as needed for the Illinois Street Bridge and for the establishment and administration of a contract for elevators and escalators within Port facilities. (Section 0510)

Subobject 081WC - DPW Street Sweeping - \$275,000  
Street Sweeping Services along the Embarcadero Roadway

Subobject 081WM - DPW Construction Management- \$80,000  
For hazardous material removal contracting services.

Subobject 081WR - DPW Street Repairs - \$100,000  
To purchase asphalt from DPW. Used for streets, sidewalks, piers; electrical and plumbing repairs to broken water and sewer lines. \$100,000 (Section 0510)

Subobject 081WU - DPW Urban Forestry - \$14,000  
For tree assessment, pruning.

Character 086 – Interdepartmental Recovery

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$41,802	(\$169,000)	(\$303,000)

Abated against expenditures in the Maintenance Department in the expenditure category Interdepartmental Recovery. For work to be performed by the Port for other City departments throughout the year. (Section 0510)

Maintenance  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj		Actual	Budget	Budget	Budget	Increase / Decrease	
				07/08	07/08	08/09	09/10	Amount	Percent
<u>Salaries</u>									
001	001	00101	Permanent Salaries	\$6,675,820	\$7,812,576	\$7,855,431	\$7,637,301	(\$218,130)	-3%
001	005	00501	Temp. Salaries	251,059	168,934	118,934	118,934	0	0%
001	009	00901	Premium Pay	145,182	104,753	104,753	104,753	0	0%
001	011	01101	Overtime	<u>327,568</u>	<u>306,385</u>	<u>281,385</u>	<u>281,385</u>	<u>0</u>	<u>0%</u>
			Subtotal	<u>7,399,629</u>	<u>8,392,647</u>	<u>8,360,503</u>	<u>8,142,373</u>	<u>(218,130)</u>	<u>-3%</u>
013	013	01300	Mandatory Fringe Benefits	<u>1,952,183</u>	<u>2,255,997</u>	<u>2,224,029</u>	<u>2,549,853</u>	<u>325,824</u>	<u>15%</u>
			Subtotal Salaries & Fringe	<u>9,351,812</u>	<u>10,648,644</u>	<u>10,584,532</u>	<u>10,692,226</u>	<u>107,694</u>	<u>1%</u>
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
<u>Other Current Expenses</u>									
021	021	02100	Travel - Budget	2,471	4,800	4,800	4,800	0	0%
021	022	02200	Training - Budget	0	0	0	0	0	0%
021	023	02300	Employee Field Expenses - Budget	209	463	463	463	0	0%
021	024	02400	Membership Fees	1,228	1,566	1,310	1,035	(275)	-21%
021	025	02500	Promotional & Entertain. - Budget	0	0	0	0	0	0%
021	027	02700	Prof. & Specialized Svcs - Budget	47,259	41,000	51,000	40,000	(11,000)	-22%
021	028	02800	Maint Svcs - Bldg & Structures - Budget	259,274	316,186	316,186	316,186	0	0%
021	029	02900	Maint Svcs - Equipment - Budget	39,577	164,379	133,079	116,039	(17,040)	-13%
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	2,000	0	0	0	0	0%
021	031	03100	Rents & Leases - Equipment - Budget	18,229	117,661	112,661	112,661	0	0%
021	032	03200	Utilities Expenses - Budget	0	0	0	0	0	0%
021	035	03500	Other Current Expenses - Budget	<u>62,500</u>	<u>98,549</u>	<u>88,249</u>	<u>63,249</u>	<u>(25,000)</u>	<u>-28%</u>
			Subtotal	<u>432,747</u>	<u>744,604</u>	<u>707,748</u>	<u>654,433</u>	<u>(53,315)</u>	<u>-8%</u>
040	040	04000	Materials & Supplies - Budget	<u>861,620</u>	<u>927,033</u>	<u>932,136</u>	<u>1,117,236</u>	<u>185,100</u>	<u>20%</u>
050	052	05200	Taxes, Licenses & Permits - Budget	9,391	8,200	9,467	9,467	0	0%
050	053	05300	Judgment, Claims & Litigation - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
			Subtotal	<u>9,391</u>	<u>8,200</u>	<u>9,467</u>	<u>9,467</u>	<u>0</u>	<u>0%</u>
060	060	06000	Equipment Purchase - Budget	<u>308,663</u>	<u>623,872</u>	<u>623,800</u>	<u>150,000</u>	<u>(473,800)</u>	<u>-76%</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>0</u>	<u>896,183</u>	<u>2,193,024</u>	<u>1,565,626</u>	<u>(627,398)</u>	<u>-29%</u>
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>

Maintenance  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<u>Services of Other Departments</u>								
081	081	081AC	0	0	0	0	0	0%
081	081	081BI	0	0	0	0	0	0%
081	081	081EV	17,836	19,553	21,308	21,308	0	0%
081	081	081CA	0	0	0	0	0	0%
081	081	081CB	0	0	0	0	0	0%
081	081	081CI	0	0	0	0	0	0%
081	081	081CP	0	0	0	0	0	0%
081	081	081CT	222,982	0	0	0	0	0%
081	081	081CW	0	0	0	0	0	0%
081	081	081C3	0	0	0	0	0	0%
081	081	081C4	0	0	0	0	0	0%
081	081	081C5	0	0	0	0	0	0%
081	081	081ED	0	0	0	0	0	0%
081	081	081ET	0	0	0	0	0	0%
081	081	081FD	0	0	0	0	0	0%
081	081	081HE	26,897	22,400	22,400	28,000	5,600	25%
081	081	081HR	0	0	0	0	0	0%
081	081	081HY	0	0	0	0	0	0%
081	081	081HZ	0	0	0	0	0	0%
081	081	081H0	0	0	0	0	0	0%
081	081	081H2	0	0	0	0	0	0%
081	081	081H3	864,840	1,158,888	826,811	826,811	0	0%
081	081	081H4	0	0	0	0	0	0%
081	081	081H7	0	0	0	0	0	0%
081	081	081H8	0	0	0	0	0	0%
081	081	081H9	0	0	0	0	0	0%
081	081	081MY	0	0	0	0	0	0%
081	081	081M2	0	0	0	0	0	0%
081	081	081PA	370,000	370,000	390,000	420,000	30,000	8%
081	081	081PA	0	0	0	60,000	60,000	0%
081	081	081PG	0	0	0	0	0	0%
081	081	081PL	0	0	0	0	0	0%
081	081	081PM	0	0	0	0	0	0%
081	081	081PR	390	500	468	468	0	0%
081	081	081PS	0	0	0	0	0	0%
081	081	081RE	0	0	0	0	0	0%
081	081	081RP	720	2,000	2,000	102,000	100,000	5000%
081	081	081UL	0	0	0	0	0	0%
081	081	081UW	0	2,000	2,000	2,000	0	0%
081	081	081SB	0	0	0	0	0	0%
081	081	081PK	0	0	382,458	422,458	40,000	10%
081	081	081WGD	2,627	0	0	0	0	0%
081	081	081WB	3,775	10,000	39,000	39,000	0	0%
081	081	081WC	273,771	336,425	275,000	275,000	0	0%
081	081	081WE	0	0	0	0	0	0%
081	081	081WMD	0	0	0	80,000	80,000	0%
081	081	081WR	83,454	114,000	114,000	100,000	(14,000)	-12%
081	081	081WU	0	0	0	14,000	14,000	0%
081	081	081GE	0	0	0	0	0	0%
		Subtotal	<u>1,867,292</u>	<u>2,035,766</u>	<u>2,075,445</u>	<u>2,391,045</u>	<u>315,600</u>	<u>15%</u>
086	086	08699	<u>41,802</u>	<u>(204,325)</u>	<u>(169,000)</u>	<u>(303,000)</u>	<u>(134,000)</u>	<u>79%</u>
091	093	0931G	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
		Total	<u>\$12,873,327</u>	<u>\$15,679,977</u>	<u>\$16,957,152</u>	<u>\$16,277,033</u>	<u>(\$680,119)</u>	<u>-4%</u>

Maintenance  
FY 09/10 Budget - Shop Detail

Health & Safety    Administration    Shops    Total Division

<u>Char</u>	<u>Obj</u>	<u>Subobj</u>	502	510			
<u>Salaries</u>							
001	001	00101	Permanent Salaries	\$222,993	\$518,034	\$6,896,274	\$7,637,301
001	005	00501	Temp. Salaries	0	118,934	0	118,934
001	009	00901	Premium Pay	0	104,753	0	104,753
001	011	01101	Overtime	0	281,385	0	281,385
			Subtotal	<u>222,993</u>	<u>1,023,106</u>	<u>6,896,274</u>	<u>8,142,373</u>
013	013	01300	Mandatory Fringe Benefits	<u>61,083</u>	<u>184,468</u>	<u>2,304,302</u>	<u>2,549,853</u>
			Subtotal Salaries & Fringe	<u>284,076</u>	<u>1,207,574</u>	<u>9,200,576</u>	<u>10,692,226</u>
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Other Current Expenses</u>							
021	021	02100	Travel - Budget	2,400	2,400	0	4,800
021	022	02200	Training - Budget	0	0	0	0
021	023	02300	Employee Field Expenses - Budget	50	413	0	463
021	024	02400	Membership Fees	639	0	396	1,035
021	025	02500	Promotional & Entertain. - Budget	0	0	0	0
021	027	02700	Prof. & Specialized Svcs - Budget	12,500	27,500	0	40,000
021	028	02800	Maint Svcs - Bldg & Structures - Budget	0	271,454	44,732	316,186
021	029	02900	Maint Svcs - Equipment - Budget	2,300	1,720	112,019	116,039
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0	0
021	031	03100	Rents & Leases - Equipment - Budget	0	6,655	106,006	112,661
021	032	03200	Utilities Expenses - Budget	0	0	0	0
021	035	03500	Other Current Expenses - Budget	<u>46,860</u>	<u>13,859</u>	<u>2,530</u>	<u>63,249</u>
			Subtotal	<u>64,749</u>	<u>324,001</u>	<u>265,683</u>	<u>654,433</u>
040	040	04000	Materials & Supplies - Budget	<u>53,600</u>	<u>338,312</u>	<u>725,324</u>	<u>1,117,236</u>
050	052	05200	Taxes, Licenses & Permits - Budget	9,467	0	0	9,467
050	053	05300	Judgment, Claims & Litigation - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
			Subtotal	<u>9,467</u>	<u>0</u>	<u>0</u>	<u>9,467</u>
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>150,000</u>	<u>0</u>	<u>150,000</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>0</u>	<u>1,565,626</u>	<u>0</u>	<u>1,565,626</u>
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Maintenance  
FY 09/10 Budget - Shop Detail

	Health & Safety	Administration	Shops	Total Division
	502	510		
<u>Char</u> <u>Obj</u> <u>Subobj</u>				
<u>Services of Other Departments</u>				
081 081 081AC	0	0	0	0
081 081 081BI	0	0	0	0
081 081 081EV	21,308	0	0	21,308
081 081 081CA	0	0	0	0
081 081 081CB	0	0	0	0
081 081 081CI	0	0	0	0
081 081 081CP	0	0	0	0
081 081 081CT	0	0	0	0
081 081 081CW	0	0	0	0
081 081 081C3	0	0	0	0
081 081 081C4	0	0	0	0
081 081 081C5	0	0	0	0
081 081 081ED	0	0	0	0
081 081 081ET	0	0	0	0
081 081 081FD	0	0	0	0
081 081 081HE	28,000	0	0	28,000
081 081 081HR	0	0	0	0
081 081 081HY	0	0	0	0
081 081 081HZ	0	0	0	0
081 081 081H0	0	0	0	0
081 081 081H2	0	0	0	0
081 081 081H3	826,811	0	0	826,811
081 081 081H4	0	0	0	0
081 081 081H7	0	0	0	0
081 081 081H8	0	0	0	0
081 081 081H9	0	0	0	0
081 081 081MY	0	0	0	0
081 081 081M2	0	0	0	0
081 081 081PA	0	420,000	0	420,000
081 081 081PF	0	60,000	0	60,000
081 081 081PG	0	0	0	0
081 081 081PL	0	0	0	0
081 081 081PM	0	0	0	0
081 081 081PR	468	0	0	468
081 081 081PS	0	0	0	0
081 081 081RE	0	0	0	0
081 081 081RP	0	102,000	0	102,000
081 081 081UL	0	0	0	0
081 081 081UW	0	2,000	0	2,000
081 081 081SB	0	0	0	0
081 081 081PK	0	0	422,458	422,458
081 081 081WG	0	0	0	0
081 081 081WB	0	39,000	0	39,000
081 081 081WC	0	275,000	0	275,000
081 081 081WE	0	0	0	0
081 081 081WM	0	80,000	0	80,000
081 081 081WR	0	100,000	0	100,000
081 081 081WU	0	14,000	0	14,000
081 081 081GE	0	0	0	0
Subtotal	<u>876,587</u>	<u>1,092,000</u>	<u>422,458</u>	<u>2,391,045</u>
086 086 08699	0	(303,000)	0	(303,000)
091 093 0931G	0	0	0	0
Total	<u>\$1,288,479</u>	<u>\$4,374,513</u>	<u>\$10,614,041</u>	<u>\$16,277,033</u>

**ENGINEERING**  
**EXPENDITURE JUSTIFICATIONS**

Character 001 - Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,849,992	\$3,672,806	\$3,028,104

Object 001 - Permanent Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,695,829	\$2,865,786	\$2,875,670

Positions	26	26
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Object 005 – Temporary Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$76,279	\$59,434	\$59,434

5382 Student Engineering Trainee (III) \$59,434

Three positions will provide support services to permanent engineering staff throughout the year. The positions will extend into the school year on a part-time basis. The Trainees will perform multiple and complex tasks related to various Engineering projects and programs. 1,040 hours each

Object 009 - Premium Pay

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$68,341	\$78,000	\$78,000

Premium Pay includes the following:

- Structural Differential (5211) & Supervisory Differential (0941)
- ICC premium.
- MEA Pay for Performance – 3% of salary on average for all MEA employees
- Longevity Pay - \$.30 per hour for SEIU employees in same class for over 10 years

- Local 21 Project Assignment Premium Pay

Object 011 - Overtime

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$9,543	\$15,000	\$15,000

<u>Classification</u>	<u>Approx. Hours</u>
6318 Construction Inspector (2)	100
6333 Senior Building Inspector	100

Construction inspectors in the Engineering Division need to inspect work performed by contractors after working hours and on weekends.

Character 013 - Mandatory Fringe Benefits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$639,702	\$654,586	\$811,901

Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 021 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$54,813	\$76,995	\$76,406

Object 021 - Travel

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$8,619	\$7,225	\$7,225

Chief Harbor Engineer (or staff) to attend American Association of Port Authorities technical presentations pertaining to Port Engineering: Conference Fee \$825, Airfare \$700, Hotel \$600, Meals \$200, Transportation \$100. \$2,425

Senior Building Inspector (6333) and Building Inspector (6331) to attend Accela Conference: Conference Fee \$600, Airfare \$600, Hotel \$400, Meals \$200, Transportation \$100. \$1,900

Senior Engineer (5211) and Engineer (5241) to attend California Ports Engineering Conference: Conference Fee \$600, Airfare \$600, Hotel \$400, Meals \$200, Transportation \$100. \$1,900

Transit costs to attend numerous meetings of organizations, governmental and regulatory agencies. Travel for Regulatory Specialist to attend California Water Environment association Annual Storm Water Training Conference in Lake Tahoe \$1,000

Object 022 – Training

<u>Actual</u> <u>FY 07/08</u> \$15,199	<u>Budget</u> <u>FY 08/09</u> \$20,880	<u>Budget</u> <u>FY 09/10</u> \$20,880
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Because all Engineering staff have a Professional Development Objective to attend at least one technical and one professional class in each category, the training budget is to fund \$500 per person. Projected budget is for staff of 21, or \$10,500 (Section 0501).

To provide the required training for certification, this training is for ICC, IAPMO and CALBO classes for Building Inspectors 6331 and Senior Building Inspector 6333. \$2,000

In 2003, Senate Bill 262 was passed and incorporated into Government Code 4459.5 to establish and publicize a program for voluntary certification by the state of any person who meets the specified criteria as a certified access specialist. To provide this requirement in the Port Building Permit Group will cost \$3,360 for two people.

Accela Annual User Conference includes presentations, breakout sessions, user group meetings, case studies, hands-on training, and networking events; topics that are essential to achieving optimum performance with our Permit Tracking system to provide a service that is accessible, responsible, and convenient to the public and Port's end users. Cost estimated is to send two for \$4,000 total.

<b>Self-paced Training Materials</b>			
<b>Quantity</b>	<b>Description</b>	<b>Unit Cost</b>	<b>Subtotal</b>
1	AutoCAD 2009: Creating and Presenting 3D Models AOTC	\$71.95	\$71.95
1	AutoCAD Architecture 2009: Advanced AATC	\$71.95	\$71.95
1	AutoCAD Architecture 2009: Essentials AATC	\$71.95	\$71.95
1	Revit Architecture 2009: Advanced AOTC	\$59.95	\$59.95
1	Revit Architecture 2009: Essentials AOTC	\$71.95	\$71.95
1	Revit Architecture 2009: Migrating to Revit Architecture AOTC	\$47.95	\$47.95
		Subtotal:	\$ 395.70
		8.5% Sales Tax:	\$33.63
		Shipping:	\$11.67
		<b>Est. Total:</b>	<b><u>\$ 441.00</u></b>

For the rental and catering expenses to fund the annual engineering retreat \$4,900.

Object 023 - Employee Field Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$307	\$500	\$500

- Reimbursement of local field expenses. \$500

Object 024 - Membership Fees

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,001	\$5,890	\$5,301

For memberships in professional organizations such as:

- Structural Engineers of Northern California (SEAONC)
- American Institute of Architects (AIA)
- National Fire Protection Association (NFPA)
- International Code Council (ICC)
- Redwood Empire of Certified Officials (REACO)
- Portland Cement Association (PCA)
- Int'l Assoc. of Plumbing & Mechanical Officials (IAPMO)
- American Society of Civil Engineers (ASCE)
- Western Dredging Association (WEDA)
- Society of Naval Architects and Mechanical Engineers (SNAME)
- American Society of Mechanical Engineers (ASME)
- Illuminating Engineers Society (IESNA)
- Royal Institute of Naval Architects (RINA)
- California Building Officials (CALBO)
- American Welding Society (AWS)

Object 025 - Promotional & Entertainment Expense

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$429	\$2,000	\$2,000

Entertainment and promotion expense for senior engineering staff to attend the City's Townhall Meeting and other professional and contracting community functions. Many City and Port representatives attend the City Townhall Meeting to present projects as part of the City's outreach program to promote goodwill with the local professional and contracting communities. This expense is activities pertaining to outreach efforts in recruiting under represented minority contractors and consultants in obtaining Port contracts. \$1,700

Entertainment and promotion expense for public meetings are necessary for reserving community rooms and public outreach. \$300

Object 027 - Professional & Specialized Services

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$4,506	\$5,000	\$5,000

Professional and specialized service expenses related to facilitation and accommodations for Department retreat.

Object 028 - Maintenance Services - Bldgs & Structures

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$671	\$0	\$0

Object 029 - Maintenance Services – Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$2,882	\$500	\$500

Office equipment maintenance for:

- Fax machine and plan-size copier. \$500

Object 031 - Rents & Leases - Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$500	\$500

Other equipment rentals for:

- Rental of temporary replacement equipment for broken survey equipment, drafting equipment, and/or office and laboratory equipment. \$500

Object 035 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$19,199	\$34,500	\$34,500

Freight for

- Document messenger services, shipping and freight charges for RFP's, plans and specifications. \$5,600
- Printing for plans, binding, photo processing, mounting, reductions, enlargements, offset printing, and graphics. \$10,000
- Advertising for RFP's, RFQ's construction contracts, and informal contracts: \$10,000

Subscriptions for:

- Technical journals, magazines, books, updated building, plumbing, mechanical, electrical code books, and updated standard specifications. \$3,900

The following are for subscription funds that were previously budgeted in IT, but are now moved to Engineering:

- ASTM standards online. \$1,625
- 2006 International codes complete collection, License for internet access - 1 user for 3 years - \$1,500
- National fire codes subscription service web based - 1 user for 3 years - \$1,995

Character 040 - Materials & Supplies

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$21,141	\$25,805	\$25,805

[04799] Fuels & lubricants:

- \$2,000

[04921] Data processing supplies:

- Personal computers, printers, ergonomic items, and peripherals. \$1,500

[04399] Other Equipment Maintenance Supplies:

- To provide for maintaining plotter, fax, and copier machines, which the Engineering Division shares use with other Port Divisions, such as toner, paper, ink cartridges, equipment repair calls, and other items as necessary. \$5,500

[04941] Minor furnishings:

- File cabinets, bookshelves, desks, chairs, or ergonomic items as necessary. \$1,550

[04951] Other office supplies:

- Supplies required for contracts, agreements and property maps, blueprint paper, drafting and surveying supplies, and other reproduction materials. Plan reproduction is performed in-house for prints requiring instant turnaround. \$15,000

[04699] Food:

- To provide for panelists during Request for proposals, advertising of contracts, and presentations. \$1,000

[04999] Other materials & supplies:

- [04975] Technical engineering books. \$5,000
- Emergency operations-related supplies. \$1,500
- Purchase four digital cameras, memory cards, and camera cases. \$2,000

Survey Equipment and supplies:

Item	Quantity	Item	Price (est'd.)
1	1	Mini-reflector (leica GMP-111-0)	350.00
2	1	Mini-Pole (Leica GLS 14)	145.00
	1	Tripod	520.00
3	2	Microphone (Motorola HMN9725D)	30.00
4	1	"Smart" Level (Smart Tool 60 cm Rail)	150.00
5	2	100' cloth tape	70.00
6	2	25' Surveyor's handy tape	55.00
7	1	6' Surveyor's folding rule	35.00
8	1	Box - Loose leaf Level Sheets	20.00
9	1	Box - Loose leaf Field Book Sheets	20.00
10	--	Miscellaneous nails, stakes, paint, flagging	65.00
<b>TOTAL Survey Equipment &amp; Supplies:</b>			<b>\$1,460.00</b>

Character 050 - Fixed Charges

Actual  
FY 07/08  
\$900

Budget  
FY 08/09  
\$3,000

Budget  
FY 09/10  
\$3,000

Licenses for:

- Civil Engineer Professional Licenses (7); Architect's License (2); Mechanical Engineer's License (2); Electrical Engineer's License (1); Structural Engineer's License (3); \$3,000

Character 060 Equipment Purchase

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$23,857	\$0	\$0

Character 06F - Facilities Maintenance & Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$900,000	\$720,000

A/E Consulting Services (GPO551) - \$350,000

To fund Architectural and Engineering (A/E) Consulting Services for project conceptual designs, designs and cost estimations for "as needed" consulting services to support various capital improvement projects, development projects, detailed utility and facility inspections, repair designs, emergency projects, renewable energy , and security projects.

The Port has a number of capital projects that include apron, seawall and retaining wall evaluation and repair and utility evaluation and repair. Port staff needs assistance to provide timely support to these projects. In cases where the Port has an obligation to make the repairs, a repair plan, including construction drawings, specifications, and a detailed cost estimate, is needed before repairs can be budgeted and scheduled. The only way to complete the needed architectural and engineering work in a timely manner is to supplement current staff with an as needed professional services contract. Failure to supplement current staff will result in lengthy delays in completing this work, and ultimately the needed repairs. Delays will also significantly increase the cost of the final projects. These projects require design and cost estimating assistance to provide timely construction documents to meet project schedules.

Facility Structural Inspections (GPO546) - \$100,000

The current staffing level in the Engineering Group is inadequate to fulfill all the structural inspection needs of the Facility Inspection Program. The only way to accomplish the goals of this program is to supplement the current staff with the use of Port's "as-needed" professional service contracts. These contracts are implemented to provide structural inspections, assessments, evaluations, testing, reports, and other services as required to supplement the current staff in conducting structural inspections and performing conceptual and detailed designs and cost estimates. The Port has legal obligations with some tenants to perform inspections and notify them of facility conditions on periodic basis (one to four

years) and ownership responsibilities to inspect and maintain its facilities. This will also fund the various other needs of Facility Assessment Program such as purchase of equipment related to inspection tasks, computer programs to manage inspection database.

Port Storm Water Pollution Control Program and Sanitary Sewer Management Plan (GPO-228) - \$120,000

The Statewide General Storm Water Permit for Small Municipalities issued by the State Water Resources Control Board (SWRCB) in 2003 requires the Port of San Francisco to develop and administer a storm water management program for areas of the waterfront served by separate storm sewer collection systems. The Port of San Francisco Storm Water Management Program, submitted to the SWRCB in September 2003, commits the Port to specified efforts including planning, inspection, maintenance and public outreach. Port staff is required to provide a greater level of oversight for both Port and tenant operations, as well as for construction contractors working on Port property. Port staff is required to coordinate interdepartmentally and through consultants to develop outreach campaigns, strategies and materials to educate the public along San Francisco's waterfront about storm water pollution prevention. During FY 09-10, specific outreach efforts will be developed in support of the recently completed San Francisco Stormwater Design Guidelines (\$25,000). Port staff will also purchase stormwater facility compliance training materials to share with Port tenants (\$1,000)

Port staff will continue to assist tenants in complying with provisions of the Statewide Industrial Storm Water Permit (Industrial Permit), as mandated by the SWRCB. The industrial storm water monitoring program includes 45 Port industrial tenants, and the costs of administering this program are an ongoing annual expense. Port staff will hire a consultant team to perform facility compliance audits for all Industrial Permit facilities (\$75,000).

The Port administers a Group Stormwater Monitoring Program for tenants operating subject to the Industrial Permit. Projected costs for FY 09-10 include laboratory analysis of water quality samples (\$20,000) and consultant support to complete required sampling of permitted facilities (\$24,000).

In May 2006 the State Water Resources Control Board issued Waste Discharge Requirements for sanitary sewer collection systems under Order N. 2006-0003-DWQ. By early 2009, the Port will have completed a Sanitary Sewer Management Plan as required by the WDR. Port staff seeks an additional \$50,000 to contract for infrastructure evaluations and capital planning efforts required by the WDR (\$50,000).

Hazardous Waste Assessment and Removal (GPO550) - \$50,000

Port Engineering staff often encounters lead, asbestos and other hazardous materials during construction which were not identified during the project design phase. Funds are required in order to perform necessary investigations and inspections, obtain permits and approvals, prepare plans, specifications and cost estimates, and write reports in support of hazardous materials management requirements at Port construction sites. This funding will be particularly useful in providing support for "emergency" projects that arise due to 1) public health and safety

concerns, 2) emergency infrastructure repairs, and 3) improvements necessary to ready a property for leasing.

Annual Utilities Maintenance (GPO556) - \$50,000

This fund is for small utility service improvements, which do not qualify for capital improvement funds. This fund will also be used to pay utility companies and/or agencies for their services related top utility service operations and improvements.

Building Permitting Management System (GPO544)- \$50,000

This is to fund purchase and implementation of technology for Electronic Plan Submittal, Review, Tracking and Storage for the building permit process. Implementation of an Electrical Plan Submittal System will be helpful to the general public by making use of informational technology to both improve compliance with safety and health provisions of building codes while at the same time helping to retain businesses and attract new business to the Port by improving the time it takes to move a building permit application through the regulatory process by up to 60%. Additionally, by reducing travel time and energy expenses and eliminating 90% of white paper use, it will help the community meet sustainability and green community goals.

Character 081 - Services of Other Departments

Actual	Budget	Budget
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$37,086	\$86,372	\$186,372

Subobject 081B1 – Department of Building Inspection - \$25,000

Under a Memorandum of Understanding between the Port and the Department of Building Inspection (DBI), the Port utilizes services from DBI on an as-needed basis. DBI services are required to supplement the staffing and to balance the workloads. DBI provides plan review and field inspection services in accordance with the San Francisco Building Code on projects enforced by the Port.

Subobject 081RP – Rec & Park - \$100,000

Staff support for capital project permitting.

Subobject 081PR – Purchasing – Reproduction - \$1,872

To fund printing of reports, specifications, requests for proposals, and other documents. Specification reproduction is required for all construction contracts and standard agreements. Plans and specifications are sent to contractors expressing interest in bidding on Port construction projects. Plan rooms reaching minority and women owned businesses are provided with plans and specifications at no cost as part of the Port's outreach program to encourage minorities, women, and local businesses to participate in Port construction work. \$2,000

Subobject 081WE – DPW –Engineering - \$20,000

To fund as-needed geotechnical, mechanical and electrical professional services for specialty and emergency projects.

Subobject 081WG – DPW – General Administration - \$39,500

Services of 3 student interns through the Project Pull program. \$39,500

Engineering  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj		Actual	Budget	Budget	Budget	Increase / Decrease	
				07/08	07/08	08/09	09/10	Amount	Percent
<u>Salaries</u>									
001	001	00101	Permanent Salaries	\$2,695,829	\$2,756,635	\$2,865,786	\$2,875,670	\$9,884	0%
001	005	00501	Temp. Salaries	76,279	15,170	59,434	59,434	0	0%
001	009	00901	Premium Pay	68,341	55,000	78,000	78,000	0	0%
001	011	01101	Overtime	9,543	13,779	15,000	15,000	0	0%
			Subtotal	<u>2,849,992</u>	<u>2,840,584</u>	<u>3,018,220</u>	<u>3,028,104</u>	<u>9,884</u>	<u>0%</u>
013	013	01300	Mandatory Fringe Benefits	<u>639,702</u>	<u>643,259</u>	<u>654,586</u>	<u>811,901</u>	<u>157,315</u>	<u>24%</u>
			Subtotal Salaries & Fringe	<u>3,489,694</u>	<u>3,483,843</u>	<u>3,672,806</u>	<u>3,840,005</u>	<u>167,199</u>	<u>5%</u>
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
<u>Other Current Expenses</u>									
021	021	02100	Travel - Budget	8,619	7,225	7,225	7,225	0	0%
021	022	02200	Training - Budget	15,199	15,045	20,880	20,880	0	0%
021	023	02300	Employee Field Expenses - Budget	307	500	500	500	0	0%
021	024	02400	Membership Fees	3,001	5,890	5,890	5,301	(589)	-10%
021	025	02500	Promotional & Entertain. - Budget	429	2,000	2,000	2,000	0	0%
021	027	02700	Prof. & Specialized Svcs - Budget	4,506	0	5,000	5,000	0	0%
021	028	02800	Maint Svcs - Bldg & Structures - Budget	671	0	0	0	0	0%
021	029	02900	Maint Svcs - Equipment - Budget	2,882	1,000	500	500	0	0%
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0	0	0	0%
021	031	03100	Rents & Leases - Equipment - Budget	0	500	500	500	0	0%
021	032	03200	Utilities Expenses - Budget	0	0	0	0	0	0%
021	035	03500	Other Current Expenses - Budget	<u>19,199</u>	<u>31,900</u>	<u>34,500</u>	<u>34,500</u>	<u>0</u>	<u>0%</u>
			Subtotal	<u>54,813</u>	<u>64,060</u>	<u>76,995</u>	<u>76,406</u>	<u>(589)</u>	<u>-1%</u>
040	040	04000	Materials & Supplies - Budget	<u>21,141</u>	<u>25,180</u>	<u>25,805</u>	<u>25,805</u>	<u>0</u>	<u>0%</u>
050	052	05200	Taxes, Licenses & Permits - Budget	900	3,000	3,000	3,000	0	0%
050	053	05300	Judgment, Claims & Litigation - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
			Subtotal	<u>900</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>	<u>0</u>	<u>0%</u>
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>85,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
06F	06F	06F00	Facilities Maintenance - Budget	<u>0</u>	<u>1,500,000</u>	<u>900,000</u>	<u>720,000</u>	<u>(180,000)</u>	<u>-20%</u>
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>

Engineering  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<u>Services of Other Departments</u>								
081	081	081AC	0	0	0	0	0	0%
081	081	081BI	15,440	40,000	25,000	25,000	0	0%
081	081	081EV	0	0	0	0	0	0%
081	081	081CA	0	0	0	0	0	0%
081	081	081CB	0	0	0	0	0	0%
081	081	081CI	0	0	0	0	0	0%
081	081	081CP	0	0	0	0	0	0%
081	081	081CT	0	0	0	0	0	0%
081	081	081CW	0	0	0	0	0	0%
081	081	081C3	0	0	0	0	0	0%
081	081	081C4	0	0	0	0	0	0%
081	081	081C5	0	0	0	0	0	0%
081	081	081ED	0	0	0	0	0	0%
081	081	081ET	0	0	0	0	0	0%
081	081	081FD	0	0	0	0	0	0%
081	081	081HE	0	0	0	0	0	0%
081	081	081HR	0	0	0	0	0	0%
081	081	081HY	0	0	0	0	0	0%
081	081	081HZ	0	0	0	0	0	0%
081	081	081H0	0	0	0	0	0	0%
081	081	081H2	0	0	0	0	0	0%
081	081	081H3	0	0	0	0	0	0%
081	081	081H4	0	0	0	0	0	0%
081	081	081H7	0	0	0	0	0	0%
081	081	081H8	0	0	0	0	0	0%
081	081	081H9	0	0	0	0	0	0%
081	081	081MY	0	0	0	0	0	0%
081	081	081M2	0	0	0	0	0	0%
081	081	081PA	0	0	0	0	0	0%
081	081	081PF	0	0	0	0	0	0%
081	081	081PG	0	0	0	0	0	0%
081	081	081PL	0	0	0	0	0	0%
081	081	081PM	0	0	0	0	0	0%
081	081	081PR	2,000	2,000	1,872	1,872	0	0%
081	081	081PS	0	0	0	0	0	0%
081	081	081RE	0	0	0	0	0	0%
081	081	081RP	0	0	0	100,000	100,000	0%
081	081	081UL	0	0	0	0	0	0%
081	081	081UW	0	0	0	0	0	0%
081	081	081SB	0	0	0	0	0	0%
081	081	081PK	0	0	0	0	0	0%
081	081	081WG	4,329	15,000	39,500	39,500	0	0%
081	081	081WB	0	0	0	0	0	0%
081	081	081WC	0	0	0	0	0	0%
081	081	081WE	15,317	0	20,000	20,000	0	0%
081	081	081WMDPW	0	0	0	0	0	0%
081	081	081WR	0	0	0	0	0	0%
081	081	081WU	0	0	0	0	0	0%
081	081	081GE	0	0	0	0	0	0%
		Subtotal	<u>37,086</u>	<u>57,000</u>	<u>86,372</u>	<u>186,372</u>	<u>100,000</u>	<u>116%</u>
086	086	08699	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
091	093	0931G	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
		Total	<u>\$3,603,634</u>	<u>\$5,218,083</u>	<u>\$4,764,978</u>	<u>\$4,851,588</u>	<u>\$86,610</u>	<u>2%</u>

Engineering  
FY 09/10 Budget - Section Detail

			Engineering	Permits			
Char	Obj	Subobj	0911	903	Total		
<u>Salaries</u>							
001	001	00101	Permanent Salaries	\$2,441,072	\$434,598	\$2,875,670	
001	005	00501	Temp. Salaries	59,434	0	59,434	
001	009	00901	Premium Pay	78,000	0	78,000	
001	011	01101	Overtime	<u>15,000</u>	<u>0</u>	<u>15,000</u>	
			Subtotal	<u>2,593,506</u>	<u>434,598</u>	<u>3,028,104</u>	
013	013	01300	Mandatory Fringe Benefits	<u>686,419</u>	<u>125,482</u>	<u>811,901</u>	
			Subtotal Salaries & Fringe	<u>3,279,925</u>	<u>560,080</u>	<u>3,840,005</u>	
020	020	02000	Indirect Cost Reimbursement	<u>0</u>	<u>0</u>	<u>0</u>	
<u>Other Current Expenses</u>							
021	021	02100	Travel - Budget	7,225	0	7,225	
021	022	02200	Training - Budget	20,880	0	20,880	
021	023	02300	Employee Field Expenses - Budget	500	0	500	
021	024	02400	Membership Fees	5,301	0	5,301	
021	025	02500	Promotional & Entertain. - Budget	2,000	0	2,000	
021	027	02700	Prof. & Specialized Svcs - Budget	5,000	0	5,000	
021	028	02800	Maint Svcs - Bldg & Structures - Budget	0	0	0	
021	029	02900	Maint Svcs - Equipment - Budget	500	0	500	
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0	
021	031	03100	Rents & Leases - Equipment - Budget	500	0	500	
021	032	03200	Utilities Expenses - Budget	0	0	0	
021	035	03500	Other Current Expenses - Budget	<u>34,500</u>	<u>0</u>	<u>34,500</u>	
			Subtotal	<u>76,406</u>	<u>0</u>	<u>76,406</u>	
040	040	04000	Materials & Supplies - Budget	<u>25,805</u>	<u>0</u>	<u>25,805</u>	
050	052	05200	Taxes, Licenses & Permits - Budget	3,000	0	3,000	
050	053	05300	Judgment, Claims & Litigation - Budget	0	0	0	
			Subtotal	<u>3,000</u>	<u>0</u>	<u>3,000</u>	
060	060	06000	Equipment Purchase - Budget	<u>0</u>	<u>0</u>	<u>0</u>	
06F	06F	06F00	Facilities Maintenance - Budget	<u>720,000</u>	<u>0</u>	<u>720,000</u>	
070	070	07000	Debt Service - Budget	<u>0</u>	<u>0</u>	<u>0</u>	

41 - XI

Engineering  
FY 09/10 Budget - Section Detail

			Engineering	Permits			
			0911	903	Total		
Char	Obj	Subobj					
<u>Services of Other Departments</u>							
081	081	081AC	Airport Commision	0	0	0	
081	081	081BI	Department of Building Inspection	25,000	0	25,000	
081	081	081EV	Environment	0	0	0	
081	081	081CA	ADM - General	0	0	0	
081	081	081CB	ADM - Insurance & Risk	0	0	0	
081	081	081CI	ISD - Service Infrastructure	0	0	0	
081	081	081CP	City Planning	0	0	0	
081	081	081CT	City Attorney - Legal Svcs.	0	0	0	
081	081	081CW	SFGTV	0	0	0	
081	081	081C3	Controller - Financial Systems	0	0	0	
081	081	081C4	Controller - Internal Audit	0	0	0	
081	081	081C5	ISD - Maintenance & Operations	0	0	0	
081	081	081ED	Business & Economic Devel. - Mayor's	0	0	0	
081	081	081ET	TIS - Telephone	0	0	0	
081	081	081FD	Fire	0	0	0	
081	081	081HE	SFGH - Medical Services	0	0	0	
081	081	081HR	HR-HSS Tuition Reimbursement	0	0	0	
081	081	081HY	HR-MGMT Comp & Clasification	0	0	0	
081	081	081HZ	HR - HR Management System	0	0	0	
081	081	081H0	HR-Equal Opportunity	0	0	0	
081	081	081H2	HR - Management Training	0	0	0	
081	081	081H3	HR - Workers Comp.	0	0	0	
081	081	081H4	HR - Employee Assistance Program	0	0	0	
081	081	081H7	HR - Labor Negotiations	0	0	0	
081	081	081H8	HR - Drug Testing	0	0	0	
081	081	081H9	Human Rights Commission	0	0	0	
081	081	081MY	Mayor's Office Services	0	0	0	
081	081	081M2	Mayor's Youth Works	0	0	0	
081	081	081PA	PURCH - Central Shops - Auto	0	0	0	
081	081	081PF	PURCH - Central Shops - Fuel	0	0	0	
081	081	081PG	PURCH - General Office	0	0	0	
081	081	081PL	OCA - Labor Standards Enforcement	0	0	0	
081	081	081PM	PURCH - Mail	0	0	0	
081	081	081PR	PURCH - Reproduction	1,872	0	1,872	
081	081	081PS	Police Security	0	0	0	
081	081	081RE	Real Estate	0	0	0	
081	081	081RP	Rec & Park - Gardener	100,000	0	100,000	
081	081	081UL	PUC - Light, Heat & Power	0	0	0	
081	081	081UW	PUC - Water	0	0	0	
081	081	081SB	Surety Bond	0	0	0	
081	081	081PK	Parking & Traffic	0	0	0	
081	081	081WG	DPW - General Administration	39,500	0	39,500	
081	081	081WB	DPW - Building Repair	0	0	0	
081	081	081WC	DPW - Street Cleaning	0	0	0	
081	081	081WE	DPW - Engineering	20,000	0	20,000	
081	081	081WM	DPW - Construction Management	0	0	0	
081	081	081WR	DPW - Street Repair	0	0	0	
081	081	081WU	DPW - Urban Forestry	0	0	0	
081	081	081GE	General City Respnsibility	0	0	0	
			Subtotal	<u>186,372</u>	<u>0</u>	<u>186,372</u>	
086	086	08699	Interdepartmental Recovery	<u>0</u>	<u>0</u>	<u>0</u>	
091	093	0931G	Revenue Transfer Out - DPT	<u>0</u>	<u>0</u>	<u>0</u>	
Total			<u>\$4,291,508</u>	<u>\$560,080</u>	<u>\$4,851,588</u>		

## EXECUTIVE DIVISION

### EXPENDITURE JUSTIFICATIONS

#### SUMMARY

The Executive Division includes the Executive Director, the Commission Secretary, Homeland Security, Communications, and Legal.

#### Character 001 - Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$735,716	\$797,951	\$774,810

#### Object 001 - Permanent Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$735,337	\$690,735	\$692,594
Positions	5	5

#### Object 005 - Temporary Salaries

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$379	\$95,396	\$70,396

One quarter-time intern (9922) for the Communications Office \$10,396 (Section 0703)

One half-time Prop F employee to assist Homeland Security Director with implementation of the Port's new Emergency Operations Plan (EOP) and Physical Security Plan (PSP). EOP implementation tasks will include developing standards for position-based emergency operations and response training, as required by federal, state, and local mandate for all Port employees with a disaster response role; creating Port-specific initial and recurrent emergency response training curricula for Port emergency workers; and establishing an organic training capability within the Port. The PSP, when fully implemented, will harden the Port against terrorist attack, reduce crime on Port property, and provide a 'roadmap' for future technology and capital expenditures to buy down security risk at the Port. PSP implementation tasks include creating Port-specific security training curricula; developing qualified trainers to teach Port-specific security practices to Port employees with a security

role and contract security employees; establishing a seamless security transition between Port facilities regulated by the Coast Guard under the Maritime Transportation Security Act (MTSA), and non-regulated Port facilities; and developing an interoperability framework among security stakeholders and first responders at the Port and within the nine-county UASI region. \$60,000 (Section 0706)

Object 009 - Premium Pay

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$11,820	\$11,820

Pay for performance premium for MEA employees. Each employee could receive 2% of his/her salary.

Object 011 – Overtime

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$0	\$0

Character 013 - Mandatory Fringe Benefits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$154,429	\$174,297	\$208,137

Mandatory Fringe Benefits include retirement contributions, payroll taxes, medical and other employee benefits.

Character 021 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$461,220	\$853,625	\$890,754

Object 021 - Travel

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$22,882	\$23,280	\$11,780

Travel expenses for the Executive Director, Port Commissioners, to market and promote Port industries, participate in trade missions, attend professional meetings, open new business opportunities, and participate in AAPA meetings. \$3,000 (Section 0701)

Travel for the Communications Manager to attend AAPA conferences and other marketing meetings, and other miscellaneous travel. \$3,000 (Section 0703)

Travel for the Homeland Security Manager to attend security conferences and/or training seminars. State-mandated security meetings; 4 per year (\$1,780), one trip to DC to meet with DHS and other federal officials (\$1,000), two AAPA conferences (\$3,000). California Maritime Security Council (\$500) (\$5,780) (Section 0706)

Object 022 Training

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,374	\$3,500	\$3,000

Object 023 Employee Field Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$254	\$1,050	\$1,050

Local field expense reimbursement for:

- Parking, bridge tolls and other field expenses. \$200 (0701)
- Muni Fast Pass \$200 (0701)
- Port Attorneys for parking and mileage. \$50 (Section 0702)
- Communications parking, bridge tolls and other field expenses. \$100 (0703)
- Homeland Security parking, bridge tolls and other field expenses. \$500 (0701)

Object 024 - Membership Fees

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$18,221	\$16,210	\$14,589

Port membership in the American Association of Port Authorities (\$8,500), Bay Planning Coalition (\$2,000), SF Chamber of Commerce (\$2,500), and S.P.U.R (\$2,000) \$15,000 (Section 0701)

Membership fees for Communications Manager: SF Convention and Visitor's Bureau (\$400), Public Relations Roundtable (\$200) \$600 (Section 0703)

Homeland Security membership fees:

International Association of Emergency Managers (\$165)  
 California Emergency Services Association (\$185)  
 Northern California Airborne Law Enforcement Organization (\$125)  
 Neptune Coalition (\$110)  
 National Fire Protection Association (\$135) \$610 (Section 0706)

Object 025 - Entertainment & Promotion

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$141,042	\$114,500	\$100,250

Entertainment of Visitors - \$16,000

This is a continuing expense for entertaining trade delegations and foreign and domestic officials. Staff often conduct tours of Port facilities and projects for visitors from other ports, shipping companies and government agencies. Sometimes tours commence or terminate with lunch or dinner. \$10,000 (Section 0701) \$5,500 (Section 0703) \$500 (Section 0706)

Sponsorship of Events - \$17,250

The Port's Waterfront Land Use Plan includes several major construction projects along the waterfront. Additional funding is required to raise community support and awareness of Port programs and initiatives and to increase patronage of Port retail tenants' businesses. Special event sponsorship is targeted at bringing people to the waterfront to increase both our tenants' general sales and the amount of percentage rent income derived by the Port. The Port also participates in several public events that require special materials such as signs, decorations, promotional leaflets and portable public address systems \$17,250 (Section 0703)

Promotional expenditures include:

Destination Embarcadero Marketing Initiative	5,000
Annual CAC Breakfast	1,000
Annual Tenant Reception	1,000
SF Business Times Breakfast	1,000
SF Economic Forum Breakfast	1,000
Silver SPUR Luncheon	1,500
SF Chamber of Conference Luncheon	1,000
Friends of the Fleet	5,000
MFAC	<u>750</u>
	\$17,250

Publications - \$5,000

Production, printing and distribution costs for publications. Costs include services for research, writing, photo reproduction, maps, graphic design and printing. Additional funding is to expand the Port newsletter and develop marketing kit and materials. (Section 0703)

Promotional Items - \$5,000

Use of promotional items is customary in a competitive sales environment. Some typical uses are as gifts for customers or to attract visitors at trade shows. Broad distribution of useful items bearing the Port logo is an inexpensive and long-lasting form of advertising, creates public

awareness and an image as a competitive business. Successful promotion increases sales and generates new revenue. (Section 0703)

Photographic Services - \$3,000

For marketing Port's services and facilities, including slide shows, sales presentations and photos for press releases, advertising, promotional displays and exhibits. Additional funding is required to update the Port's photograph/slide collection, purchase camera equipment, and photo supplies and lab services. (Section 0703)

Advertising - \$5,000

These funds are for the development and publication of promotional advertising. Advertising is a necessary part of the Port's overall marketing effort to increase cargo and passenger shipping traffic, increase demand for vacant properties and increase patronage at Port retail facilities. Advertising is an economical way to improve sales coverage with a limited travel budget. Strategically placed advertising can deliver the Port's sales message to thousands of decision-makers worldwide. (Section 0703)

S.F. Chamber Publications - \$2,500

The Port of San Francisco traditionally runs a profile in the annual San Francisco Chamber of Commerce International Directory. This directory is a resource guide for international businesses that want to conduct business in the San Francisco Bay Area. The Port's commercial, maritime and public activities are highlighted in a two-page spread in the directory that is circulated to hundreds of thousands of members of the San Francisco Chamber of Commerce to promote economic growth and strengthen international trade. (Section 0703)

Miscellaneous - \$46,500

8 season tickets to the Giants at AT&T Park (\$46,500). (Section 0701) The Port plans to sell all tickets through the Giant's *Double Play Ticket Window Service*. This service allows season ticket holders to sell their unused season ticket anonymously through the Giant's web site. (Section 0701)

Object 027 - Professional Services

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$1,886	\$150,000	\$215,000

1. Assist Homeland Security Director with drafting the Port Continuity of Operations/Continuity of Government (COOP/COG) Plan, mandated by the City of San Francisco. This plan differs from the Port Emergency Operations Plan in that the COOP/COG Plan establishes the framework for the Port's internal reconstitution, with the end result being resumption of critical day-to-day Port functions following a disaster - \$75,000

2. Funding for the profession services in grant proposal development and support. These funds will allow the Homeland Security Director to bring in outside experts – primarily in security systems and technologies – who can provide technical expertise and insure that project

proposals are technologically feasible and will meet the needs of the department. - \$25,000

3. Crime prevention design consulting services - \$25,000

4. The Port has been successful in securing Federal Homeland Security grants and State Port Security funds. Each of these funding sources requests that the fund projects be completed by a mandated deadline. These funds will provide for profession project management services to manage the project execution and ensure that they are completed on time and on budget – \$90,000

Object 028 - Maintenance Services - Bldgs & Structures

<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
<u>FY 07/08</u>	<u>FY 08/09</u>	<u>FY 09/10</u>
\$259,609	\$500,000	\$500,000

Security Service - \$500,000

Provides night and weekend holiday and special events security for various office buildings and waterfront sites and a foot patrol in the vicinity of Ferry Plaza. Cost breakout:

<u>Service</u>	<u>Amount</u>
Ferry Plaza area day guard	\$75,000
Mobile patrols	150,000
Bicycle patrols of the Central Waterfront	75,000
Contingency for emergencies and special events	<u>200,000</u>
FY 09/10	<u>\$500,000</u>

FY 09/10 budget amounts are calculated on actual contract amounts for the existing contract, which was let May 2007.

In addition to ongoing services at Ferry Plaza, the FY 09/10 budget includes mobile patrols throughout Port property, realigned patrol area and periods in the Hyde Street Harbor and Fisherman’s Wharf area, foot patrols along the Central Waterfront and a greater emphasis on patrolling the Southern Waterfront, in particular high crime areas. Contingency required for emergencies, incidents and mitigation of safety problems as required by Port personnel such as the Fire Marshal and to provide increased security, public safety and crowd control at special events.

Amount FY 08/09	\$500,000
Estimated Hourly Rate*	\$19.21/hr.
	\$23.93/hr. for Mobile Patrol
Additional services, as needed*	\$27.85hr.
Holiday/Overtime Rate, as needed*	\$27.85
Minimum Compensation increases*	3% (estimated)
DBE:	Yes

\* Based on contract rates.

Object 031 - Rents & Leases - Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$2,000	\$2,000

Equipment rental for large public meetings. \$2,000 (0701)

Object 035 - Other Current Expenses

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$15,952	\$43,085	\$43,085

Freight expense for:

- Postage, messenger service, freight and express mail for the Commission and Executive Director. \$6,600 (Section 0701)
- Postage, messenger service and express mail. Much of the Port attorneys' work is time sensitive, making it necessary to expedite delivery. \$550 (Section 0702)
- Postage to keep the public informed of projects, delivery and messenger services, advertising of development opportunities, public meetings, etc. to keep the public informed of the activities of the Port. \$1,100 (Section 0703)

Subscriptions for:

- Periodicals and reference material for Executive Office and Commissioners such as Journal of Commerce, S.F. Business Times. \$200 (Section 0701)
- Port legal library. Over the past several years, monies in this fund have predominantly been used to update statutory and case reporting services. The requested increase would allow for increased subscription costs. \$9,000 (Section 0702)
- Marketing related subscriptions, such as the New Media Yellow Book, Video Monitoring Service (transcripts), SF Business Times, and daily newspapers. \$1,000 (Section 0703)
- Homeland security related subscriptions (\$250) (Section 0706)

Other current expenses for:

- Business cards, etc. \$500 (Section 0702)
- Annual service fee for 5 satellite phones, includes 60 minutes of airtime for each phone \$5,600 (Section 0706)
- Application processing fee for Federal mandated Transportation Worker Identification Credential (TWIC) for 115 Port employees at \$159 per card. The TWIC program will require background checks of all maritime workers before they are granted unescorted access to secure areas of vessels and maritime facilities. TWIC consists of a TWIC 'smart card', with embedded biometric data, and a physical security infrastructure containing card readers. TWIC applicants will undergo a comprehensive background check which

examines criminal history records, terrorist watch lists, immigration status, and outstanding wants and warrants. The Port of San Francisco, as owner of all U.S. Coast Guard-regulated maritime facilities within the City and County of San Francisco, is required by federal law to participate in this program. All Port employees requiring unescorted access to regulated facilities within the port complex must complete the TWIC credentialing process by August 2008. \$18,285 (Section 0706)

Character 040 - Materials & Supplies

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,666	\$8,900	\$8,900

Emergency Supplies \$3,000 (Section 0706)

Minor furnishings for:

- Executive staff. \$1,000 (Section 0701)
- Legal staff (chairs and file cabinets). \$1,000 (Section 0702)

Other office supplies for:

- Executive Office and Port Commission. \$2,400 (Section 0701)
- Legal staff. \$500 (Section 0702)
- Public Relations. \$500 (Section 0703)
- Homeland Security \$500

Character 050 - Fixed Charges

Subobject 052 Taxes, Licenses & Permits

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$20,457	\$0	\$0

Character 060 - Equipment

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$0	\$0

Character 06F - Facilities Maintenance & Capital Projects

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$0	\$50,000	\$75,000

ICS Training and Exercise Development & Implementation (GPO549) - \$50,000

Development and management of Emergency Management and Homeland Security training programs and the development and management of training exercises, targeted toward Port employees, CCSF First Responders and other Port stakeholders with maritime security and response roles. ICS training and training documentation is mandated by federal, state and local authorities; MARSEC training, drills, exercises and records maintenance is mandated by DHS and the Coast Guard.

Emergency Operations Equipment and DOC Supplies (GPO559) \$25,000

For the ongoing upgrading and replacement of emergency equipment and supplies for the Port.

Character 081 - Services of Other Departments

<u>Actual</u> <u>FY 07/08</u>	<u>Budget</u> <u>FY 08/09</u>	<u>Budget</u> <u>FY 09/10</u>
\$3,255,215	\$3,182,531	\$3,242,531

Subsubject 081CT - City Attorney - \$2,554,650

To fund four full-time attorneys, one part-time attorney, and one full-time paralegal assigned to the Port. (5% estimated cost increase) (Section 0702)

Numerous attorneys in the City Attorney's Office are consulted by Port counsel to advise on matters in which they may have a special area of expertise (e.g., land use, affirmative action, personnel, environmental, etc.). In addition, attorneys and support staff in the office's litigation division are handling the defense of several Port cases where the costs associated with the defense of these cases is not covered by insurance. Further, we have taken into account litigation that is expected to occur in the budgeted year. (Section 0702)

Subsubject 081ED – Business & Economic Development - \$125,000

Services of the Mayor's Office of Business and Economic Development for support in the solicitation and negotiations of major development projects. (Section 0701)

Subsubject 081?? – Department of Emergency Management - \$60,000

Support for DEM's planning efforts for Golden Guardian 2010. (Section 0706).

Subsubject 081MY - Mayor's Office Services - \$14,532

Services of Sacramento legislative representatives. \$14,532 (Section 0701)

Subsubject 081PS - Police Security - \$488,349

Funds provide patrols by SFPD officers of Port properties and facilities on a full-time basis, 8

hours per day, 5 days a week. The patrol ensures legal enforcement when Port staff has no authority and provides better security for Port staff and tenants. \$250,000 for additional services. (Section 0706).

Executive  
FY 09/10 Expenditure Summary

Char	Obj	Subobj		Actual	Budget	Budget	Budget	Increase / Decrease	
				07/08	07/08	08/09	09/10	Amount	Percent
<u>Salaries</u>									
001	001	00101	Permanent Salaries	\$735,337	\$705,487	\$690,735	698,222	\$7,487	1%
001	005	00501	Temp. Salaries	379	95,396	95,396	70,396	(25,000)	-26%
001	009	00901	Premium Pay	0	10,937	11,820	11,820	0	0%
001	011	01101	Overtime	0	0	0	0	0	0%
			Subtotal	<u>735,716</u>	<u>811,820</u>	<u>797,951</u>	<u>780,438</u>	<u>(17,513)</u>	<u>-2%</u>
013	013	01300	Mandatory Fringe Benefits	<u>154,429</u>	<u>186,479</u>	<u>174,297</u>	<u>208,747</u>	<u>34,450</u>	<u>20%</u>
			Subtotal Salaries & Fringe	<u>890,145</u>	<u>998,299</u>	<u>972,248</u>	<u>989,185</u>	<u>16,937</u>	<u>2%</u>
020	020	02000	Indirect Cost Reimbursement	0	0	0	0	0	0%
<u>Other Current Expenses</u>									
021	021	02100	Travel - Budget	22,882	18,780	23,280	11,780	(11,500)	-49%
021	022	02200	Training - Budget	1,374	2,500	3,500	3,000	(500)	-14%
021	023	02300	Employee Field Expenses - Budget	254	750	1,050	625	(425)	-40%
021	024	02400	Membership Fees	18,221	16,010	16,210	14,589	(1,621)	-10%
021	025	02500	Promotional & Entertain. - Budget	141,042	125,500	114,500	100,250	(14,250)	-12%
021	027	02700	Prof. & Specialized Svcs - Budget	1,886	100,000	150,000	211,500	61,500	41%
021	028	02800	Maint Svcs - Bldg & Structures - Budget	259,609	349,000	500,000	493,400	(6,600)	-1%
021	029	02900	Maint Svcs - Equipment - Budget	0	0	0	0	0	0%
021	030	03000	Rents & Leases - Bldgs & Struct - Budget	0	0	0	0	0	0%
X	021	031	03100 Rents & Leases - Equipment - Budget	0	2,000	2,000	2,000	0	0%
	021	032	03200 Utilities Expenses - Budget	0	0	0	0	0	0%
II	021	035	03500 Other Current Expenses - Budget	<u>15,952</u>	<u>43,085</u>	<u>43,085</u>	<u>43,085</u>	<u>0</u>	<u>0%</u>
			Subtotal	<u>461,220</u>	<u>657,625</u>	<u>853,625</u>	<u>880,229</u>	<u>26,604</u>	<u>3%</u>
040	040	04000	Materials & Supplies - Budget	<u>3,666</u>	<u>8,900</u>	<u>8,900</u>	<u>8,900</u>	<u>0</u>	<u>0%</u>
050	052	05200	Taxes, Licenses & Permits - Budget	20,457	0	0	0	0	0%
050	053	05300	Judgment, Claims & Litigation - Budget	0	0	0	0	0	0%
			Subtotal	<u>20,457</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
060	060	06000	Equipment Purchase - Budget	0	0	0	0	0	0%
06F	06F	06F00	Facilities Maintenance - Budget	0	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>0</u>	<u>0%</u>
070	070	07000	Debt Service - Budget	0	0	0	0	0	0%

Executive  
FY 09/10 Expenditure Summary

Char	Obj	Subobj	Actual	Budget	Budget	Budget	Increase / Decrease	
			07/08	07/08	08/09	09/10	Amount	Percent
<u>Services of Other Departments</u>								
081	081	081AC	0	0	0	0	0	0%
081	081	081BI	0	0	0	0	0	0%
081	081	081EV	0	0	0	0	0	0%
081	081	081CA	0	0	0	0	0	0%
081	081	081CB	0	0	0	0	0	0%
081	081	081CI	0	0	0	0	0	0%
081	081	081CP	0	0	0	0	0	0%
081	081	081CT	2,954,110	2,433,000	2,554,650	2,554,650	0	0%
081	081	081CW	0	0	0	0	0	0%
081	081	081C3	0	0	0	0	0	0%
081	081	081C4	0	0	0	0	0	0%
081	081	081C5	0	0	0	0	0	0%
081	081	081ED	75,000	75,000	125,000	125,000	0	0%
081	081	081ET	0	0	0	0	0	0%
081	081	081FD	0	0	0	0	0	0%
081	081	081HE	0	0	0	0	0	0%
081	081	081HR	0	0	0	0	0	0%
081	081	081HY	0	0	0	0	0	0%
081	081	081HZ	0	0	0	0	0	0%
081	081	081H0	0	0	0	0	0	0%
081	081	081H2	0	0	0	0	0	0%
081	081	081H3	0	0	0	0	0	0%
X	081	081H4	0	0	0	0	0	0%
-	081	081H7	0	0	0	0	0	0%
12	081	081H8	0	0	0	0	0	0%
	081	081H9	0	0	0	0	0	0%
	081	081MY	65,180	14,532	14,532	14,532	0	0%
	081	081M2	0	0	0	0	0	0%
	081	081PA	0	0	0	0	0	0%
	081	081PA	0	0	0	0	0	0%
	081	081PG	0	0	0	0	0	0%
	081	081PL	0	0	0	0	0	0%
	081	081PM	0	0	0	0	0	0%
	081	081PR	0	0	0	0	0	0%
	081	081PS	160,925	226,999	488,349	488,349	0	0%
	081	081RE	0	0	0	0	0	0%
	081	081RP	0	0	0	0	0	0%
	081	081UL	0	0	0	0	0	0%
	081	081UW	0	0	0	0	0	0%
	081	081SB	0	0	0	0	0	0%
	081	081PK	0	0	0	0	0	0%
	081	081WG	0	0	0	0	0	0%
	081	081WB	0	0	0	0	0	0%
	081	081WC	0	0	0	0	0	0%
	081	081WE	0	0	0	0	0	0%
	081	081WE	0	0	0	0	0	0%
	081	081WR	0	0	0	0	0	0%
	081	081WU	0	0	0	0	0	0%
	081	081GE	0	0	0	60,000	60,000	0%
		Subtotal	<u>3,255,215</u>	<u>2,749,531</u>	<u>3,182,531</u>	<u>3,242,531</u>	<u>60,000</u>	<u>2%</u>
	086	08699	0	0	0	0	0	0%
	091	0931G	0	0	0	0	0	0%
		Total	<u>\$4,630,703</u>	<u>\$4,464,355</u>	<u>\$5,067,304</u>	<u>\$5,170,845</u>	<u>\$103,541</u>	<u>2%</u>



Executive  
FY 09/10 Budget - Section Detail

Char	Obj	Subobj	Executive 0701	Legal 0702	Communi- cations 0703	Special Projects 0705	Homeland Security 0706	Total
<u>Services of Other Departments</u>								
081	081	081AC	0	0	0	0	0	0
081	081	081BI	0	0	0	0	0	0
081	081	081EV	0	0	0	0	0	0
081	081	081CA	0	0	0	0	0	0
081	081	081CB	0	0	0	0	0	0
081	081	081CI	0	0	0	0	0	0
081	081	081CP	0	0	0	0	0	0
081	081	081CT	0	2,554,650	0	0	0	2,554,650
081	081	081CW	0	0	0	0	0	0
081	081	081C3	0	0	0	0	0	0
081	081	081C4	0	0	0	0	0	0
081	081	081C5	0	0	0	0	0	0
081	081	081ED	125,000	0	0	0	0	125,000
081	081	081ET	0	0	0	0	0	0
081	081	081FD	0	0	0	0	0	0
081	081	081HE	0	0	0	0	0	0
081	081	081HR	0	0	0	0	0	0
081	081	081HY	0	0	0	0	0	0
081	081	081HZ	0	0	0	0	0	0
081	081	081H0	0	0	0	0	0	0
081	081	081H2	0	0	0	0	0	0
081	081	081H3	0	0	0	0	0	0
081	081	081H4	0	0	0	0	0	0
081	081	081H7	0	0	0	0	0	0
081	081	081H8	0	0	0	0	0	0
081	081	081H9	0	0	0	0	0	0
081	081	081MY	14,532	0	0	0	0	14,532
081	081	081M2	0	0	0	0	0	0
081	081	081PA	0	0	0	0	0	0
081	081	081PA	0	0	0	0	0	0
081	081	081PG	0	0	0	0	0	0
081	081	081PL	0	0	0	0	0	0
081	081	081PM	0	0	0	0	0	0
081	081	081PR	0	0	0	0	0	0
081	081	081PS	0	0	0	0	488,349	488,349
081	081	081RE	0	0	0	0	0	0
081	081	081RP	0	0	0	0	0	0
081	081	081UL	0	0	0	0	0	0
081	081	081UW	0	0	0	0	0	0
081	081	081SB	0	0	0	0	0	0
081	081	081PK	0	0	0	0	0	0
081	081	081WG	0	0	0	0	0	0
081	081	081WB	0	0	0	0	0	0
081	081	081WC	0	0	0	0	0	0
081	081	081WE	0	0	0	0	0	0
081	081	081WE	0	0	0	0	0	0
081	081	081WR	0	0	0	0	0	0
081	081	081WU	0	0	0	0	0	0
081	081	081GE	0	0	0	0	60,000	60,000
		Subtotal	<u>139,532</u>	<u>2,554,650</u>	<u>0</u>	<u>0</u>	<u>548,349</u>	<u>3,242,531</u>
086	086	08699	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
091	093	0931G	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
		Total	<u>\$649,331</u>	<u>\$2,566,250</u>	<u>\$209,228</u>	<u>\$161,623</u>	<u>\$1,584,413</u>	<u>\$5,170,845</u>

F1 - X

**FIVE YEAR BUDGET  
REVENUE & EXPENSE SUMMARY  
FISCAL YEARS 2009/10 - 2013/14**

	Budget <u>2009/10</u>	Budget <u>2010/11</u>	Budget <u>2011/12</u>	Budget <u>2012/13</u>	Budget <u>2013/14</u>
<b>OPERATING REVENUES</b>					
Cargo	\$4,497,500	\$4,385,000	\$4,815,000	\$4,945,000	\$5,100,000
Ship Repair	855,000	974,000	974,000	1,024,000	1,074,000
Harbor Services	1,335,000	1,296,000	1,905,000	1,955,000	1,995,000
Cruise	1,980,000	1,970,000	2,015,000	2,138,000	2,198,000
Fishing	1,820,000	1,965,000	2,035,000	2,073,000	2,114,000
Other Marine	1,744,000	1,640,000	1,680,000	1,700,000	1,720,000
Commercial/Industrial Rent	38,740,000	43,239,462	44,158,910	46,494,941	52,023,611
Parking	10,900,000	13,714,628	13,888,568	14,025,796	13,802,606
Filming	0	0	0	0	0
Special Events	100,000	100,000	100,000	100,000	100,000
Miscellaneous Services	105,000	105,000	105,000	105,000	105,000
Facilities Improvements	402,000	391,000	606,000	598,000	620,000
Developer Fees	250,000	50,000	50,000	50,000	50,000
Interest & Service Charges	1,148,300	2,460,000	2,436,500	2,369,000	2,291,500
<b>TOTAL REVENUES</b>	<b><u>\$63,876,800</u></b>	<b><u>\$72,290,090</u></b>	<b><u>\$74,768,978</u></b>	<b><u>\$77,577,737</u></b>	<b><u>\$83,193,717</u></b>
<b>OPERATING EXPENSES</b>					
Salaries & Fringe Benefits	28,110,910	28,954,237	29,822,864	30,717,550	31,639,077
Other Operating Expenses	30,886,999	30,813,609	31,738,017	32,690,158	33,670,862
Debt Service	<u>4,702,760</u>	<u>4,089,704</u>	<u>5,762,349</u>	<u>7,923,486</u>	<u>7,956,817</u>
<b>TOTAL OPERATING EXPENSES</b>	<b><u>\$63,700,669</u></b>	<b><u>\$63,857,550</u></b>	<b><u>\$67,323,231</u></b>	<b><u>\$71,331,194</u></b>	<b><u>\$73,266,756</u></b>
<b>Change in Fund Balance</b>	<b><u>\$176,131</u></b>	<b><u>\$8,432,540</u></b>	<b><u>\$7,445,747</u></b>	<b><u>\$6,246,543</u></b>	<b><u>\$9,926,961</u></b>

## **FIVE YEAR REVENUE ASSUMPTIONS FISCAL YEARS 2009/10 – 2013/14**

### **Cargo**

Revenue assumes that Metro Ports will continue as terminal operator at Pier 80, break-bulk volumes will be down in 09/10 and remain flat through 2013/14 and vessel revenues will be shared with Metro Ports Terminals.

Vessel revenues for existing tenants handling sand/aggregate and tallow are based lease minimums.

Cargo Facilities Rent reflects FY 09/10 budgeted tenancies with scheduled increases and CPI adjustments assumed at .50% for FY 10/11, 1% for FY 11/12, 2% for FY 12/13 and FY 13/14. Two major leases expire in 2008/09 and renegotiation assumes upgrade to market rates.

### **Ship Repair**

Rent revenue is lease base rent with stepped increase effective January 2013 and includes no percentage rent overage. Lease provides for \$3 million in credits over ten years against percentage rent overages for tenant improvements to the drydock. Gross yard revenues projected at \$40m annually. Business is subject to subcontracting issues and government contracts.

### **Harbor Services**

Rents are based on existing tenancies adjusted for scheduled increases and tenant improvement credits. Dockage variable and assumed to be flat.

### **Cruise**

Cruise revenues reflect anticipated FY 09/10 levels through 2013/14 and assumes that Pier 35 will remain the primary cruise terminal through 2014. A rate increase was effective January 09.

### **Fishing**

It is assumed that the Pier 45 Seafood Center and other pier fish processing spaces will continue to be fully occupied. For budget years after FY 09/10, CPI adjustment is assumed at .50% for FY 10/11, 1% for FY 11/12, 2% for FY 12/13 and FY 13/14. Fish dockage reflects a decline in current berthing levels due to impact of regulatory issues that have shortened or closed fishing seasons. An annual adjustment to dockage rates per Port tariff is included.

### **Other Marine**

This revenue category is composed of ferries, boatworks, marinas, ceremonial and idle ship berthing (Marad ships) as well as miscellaneous layberth activity. Dockage revenues include three Marad vessels at new rates effective April 2009 through 2014 and continued strong layberth activity. Rent revenues are based on existing tenancies and for budget years after FY 09/10, CPI adjustment is assumed at .50% for FY 10/11, 1% for FY 11/12, 2% for FY 12/13 and FY 13/14. Pier 38 Maritime Recreation Center is included at minimum rent. Landing fees assume an increase in January 2011.

### **Commercial/Industrial**

Commercial/Industrial rents are based on existing tenancies. No annual CPI is included in FY 09/10 due to economic uncertainties. For budget years after FY 09/10, CPI adjustment is

assumed at .50% for FY 10/11, 1% for FY 11/12, 2% for FY 12/13 and FY 13/14. Waterfront development opportunities such as Piers 15-17, Piers 27-31 and SWL 337 are considered for the Five-Year Plan. Exploratorium at Piers 15-17 is projected to start construction in July 2010. Potential annual revenue loss at this facility is (\$342,000) for MUNI lease # M-13737 and (\$51,000) for Central Parking L-12664 Lot 188. Cruise Terminal construction is projected to start in January 2012. Most of the current tenancies are anticipated to be able to relocate to other Port facilities. SWL 337 and Pier 48 construction is projected to start in February 2013 and complete in October, 2027. Trans Bay Cable lease commenced in September 2007. Revenue will increase from \$326,321 to \$1,331,392 in March, 2010. We originally expected this bump in 2011. Overage rents for FY 09/10 are anticipated to increase by 5.7% compared to FY 08/09 actual and gradually increase by 5.7%, 7.5%, 9% and 16% for the subsequent years.

### **Parking**

Revenue reflects significant increases between 18% - 32.7% for the upcoming years. No CPI increase is included in FY 09/10 budget due to economic uncertainties. For budget years subsequent to FY 09/10, CPI assumption is the same as Commercial/Industrial for all applicable leases. Effective November 2009, two new parking operators will assume operations at SWL 301, 314, 321, 322-1, 323 and 324. As a result, parking revenue should increase by \$1,440,000 in FY 09/10 compared to FY 08/09. Parking Meters revenue forecast to increase by 40% compared to FY 08/09 as a result of the new parking meter program. The new parking meter program permits flexible pricing based on parking demand.

### **Filming**

The Port is no longer receiving revenue for filming as all filming requests are coordinated through SF Film Commission.

### **Special Events**

Revenue is from special events held in various Port facilities. Revenue is expected to remain stable based on demand for waterfront locations for events.

### **Miscellaneous Services**

This revenue is variable. Projection is based on recent trends with no increase.

### **Facility Improvements**

This category includes revenue from facility damage, tenant services, permits and miscellaneous repairs. The revenue estimate is based on actual revenue trends for the past six years and assumes revenue will remain level in the future.

### **Negotiation Fees**

This category includes the fees paid by developers for the exclusive right to negotiate on Port development projects. The revenue is projected to decline as the larger projects are already underway.

### **Interest & Services Charges**

Interest revenue is on projected cash balances and spend down schedules consistent with the Capital Plan. Interest rate assumptions are provided by the Chief Investment Officer for the City and County of San Francisco.

## **FIVE YEAR EXPENSE ASSUMPTIONS FISCAL YEARS 200/08 – 20011/12**

### **Salaries & Fringe Benefits**

Salaries assumes an overall salary increase of 3% annually. Fringe benefits are projected to increase 3%.

### **Other Operating Expenses**

Assumes 3% inflation. FY 09/10 includes a \$1,000,000 reduction in operating expenses anticipated to take place in conjunction with the debt issuance.

### **Debt Service**

Based on estimated loan repayment schedules and current debt repayment schedules for revenue bonds, general obligation bonds, and state bonds. FY 09/10 debit service drops as a result of the paying off of the outstanding revenue bonds. The increase in debt service in FY 10/11 is a result of the anticipated issuance of debt in FY 09/10.

## STAFFING

### SUMMARY OF CHANGES

The 2009/10 budget has a total of 214.5 positions. The budget includes no new operating fund positions and one existing capital funded position moved onto the operating budget

#### BUDGETED OPERATING FUND POSITION SUMMARY

2008/09	219.5
New	0
Deleted	(5)
Total	214.5

#### POSITIONS BY DIVISION

Maritime	13
Real Estate	19
Planning & Development	13
Finance & Administration	43.5
Maintenance	95
Engineering	26
Executive	<u>5</u>
Total	214.5

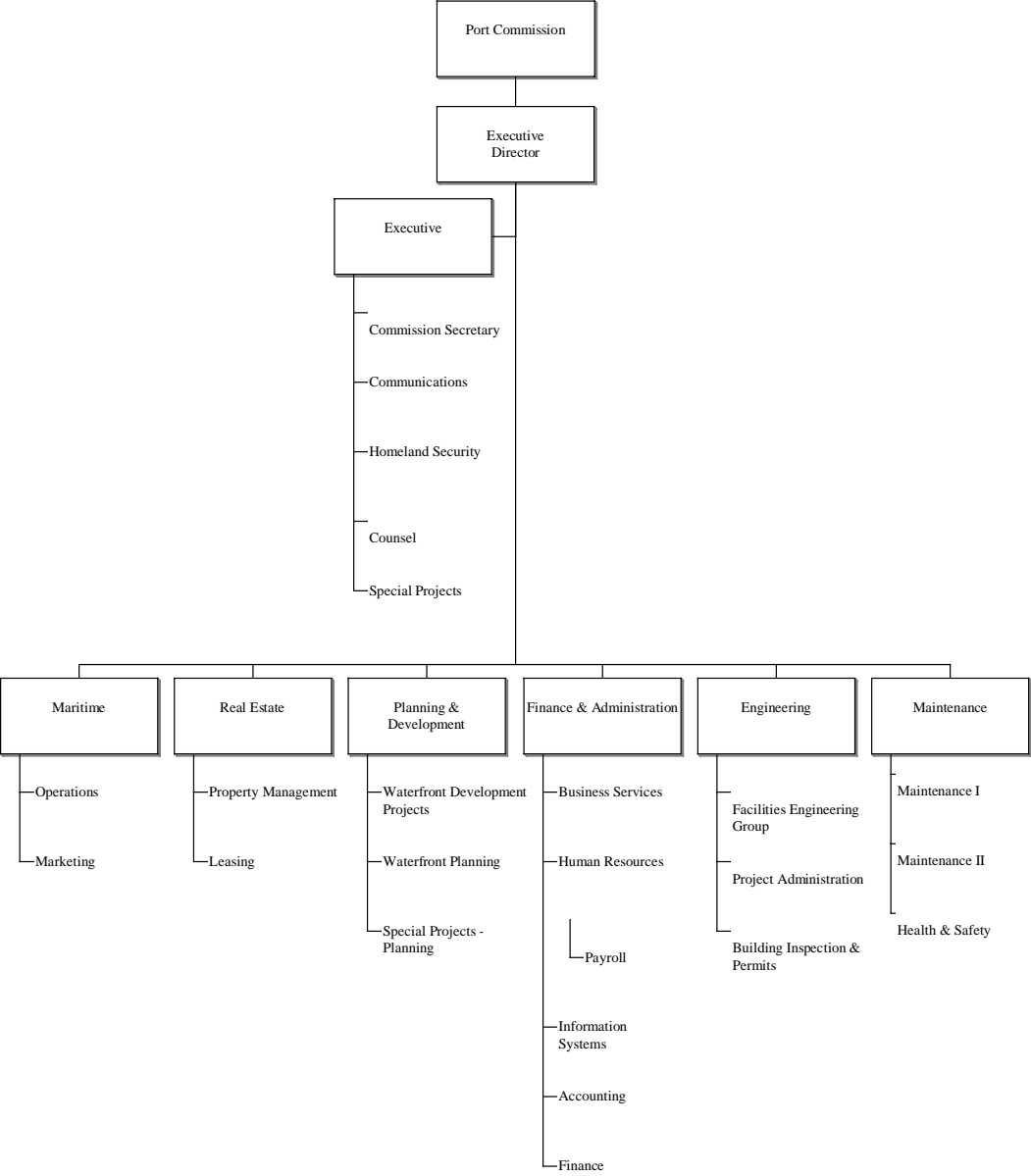
## DELETIONS

7345 Electrician	Maintenance
7347 Plumber	Maintenance
7355 Truck Driver	Maintenance
7514 General Labor (2)	Maintenance

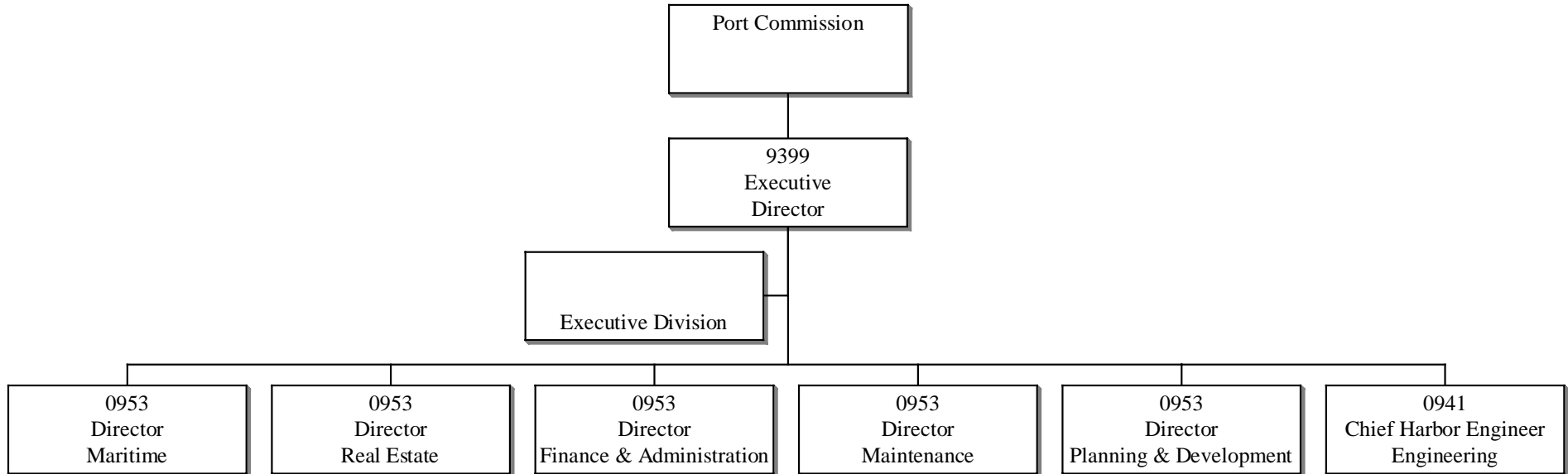
## TRANSFERS

1408 Principal Clerk	Finance & Administration
1934 Storekeeper	Finance & Administration
1936 Sr. Storekeeper	Finance & Administration

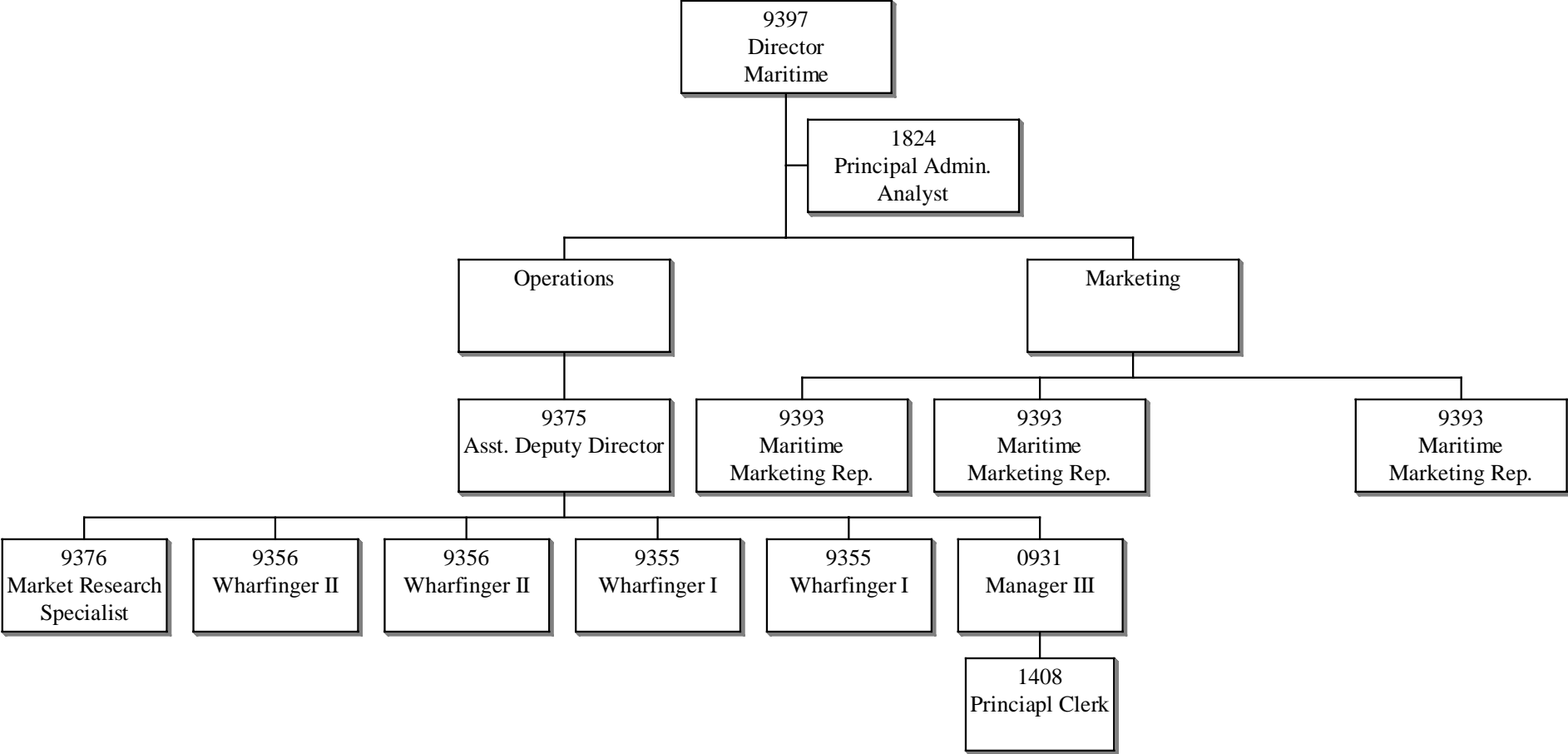
# Port of San Francisco



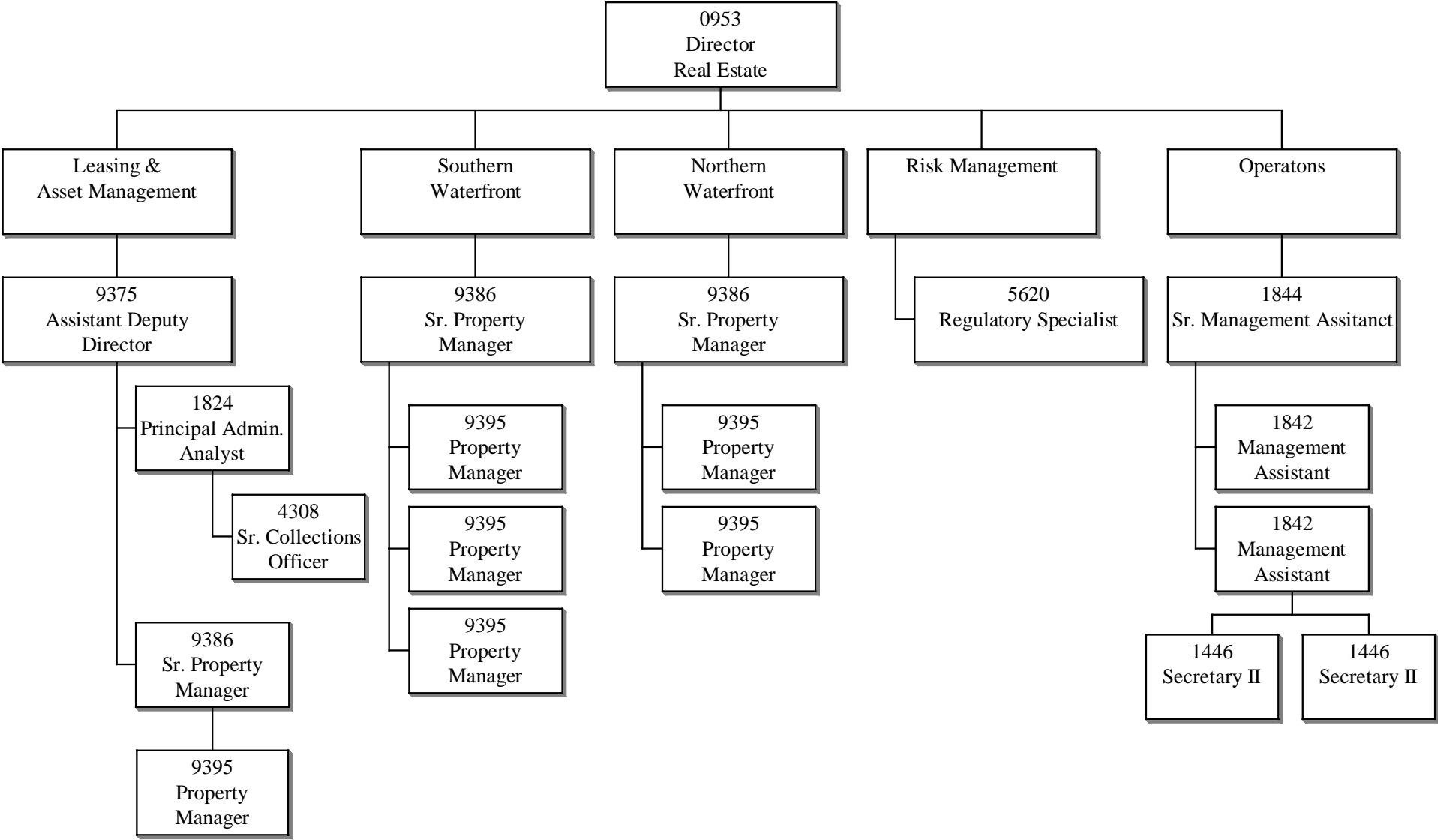
**Port of San Francisco  
Senior Management Staff  
FY 09/10**



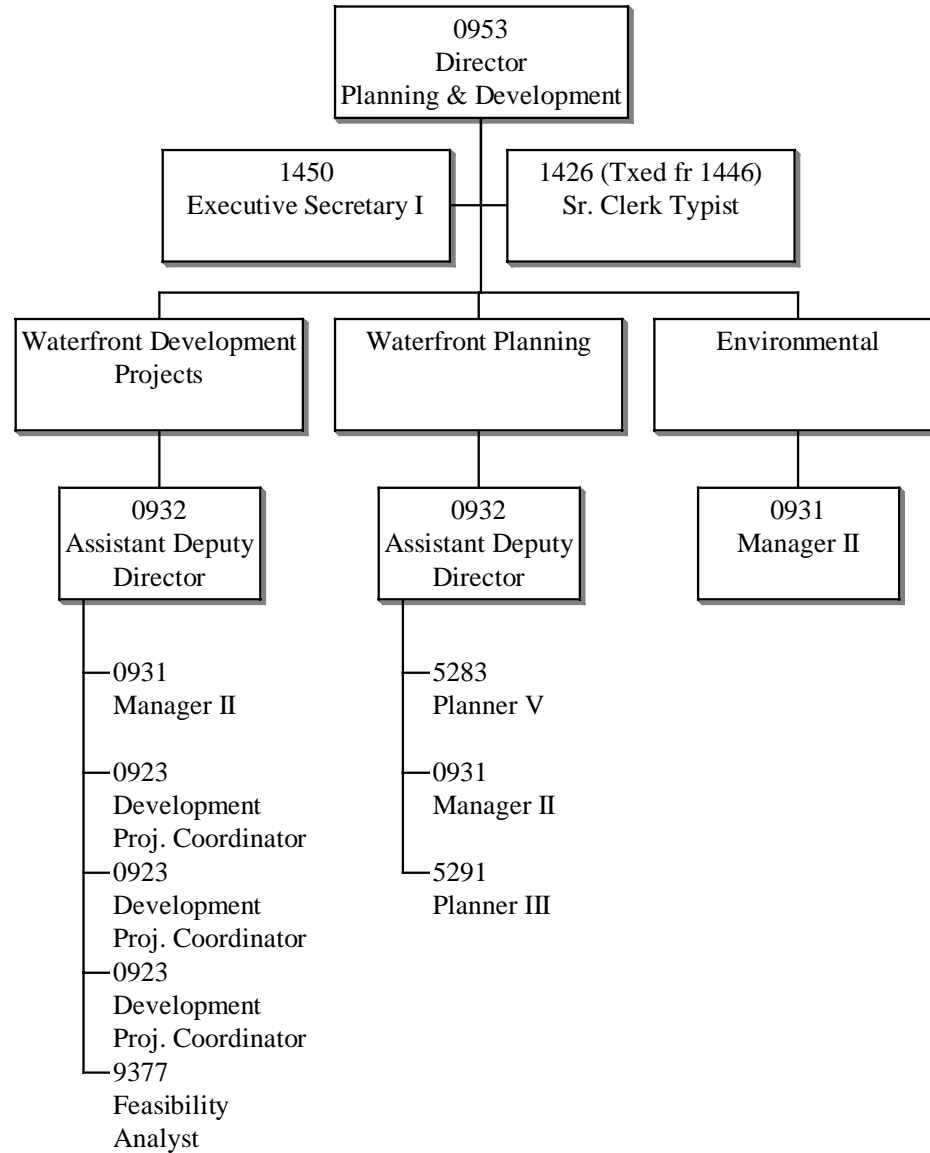
# Maritime FY 09/10



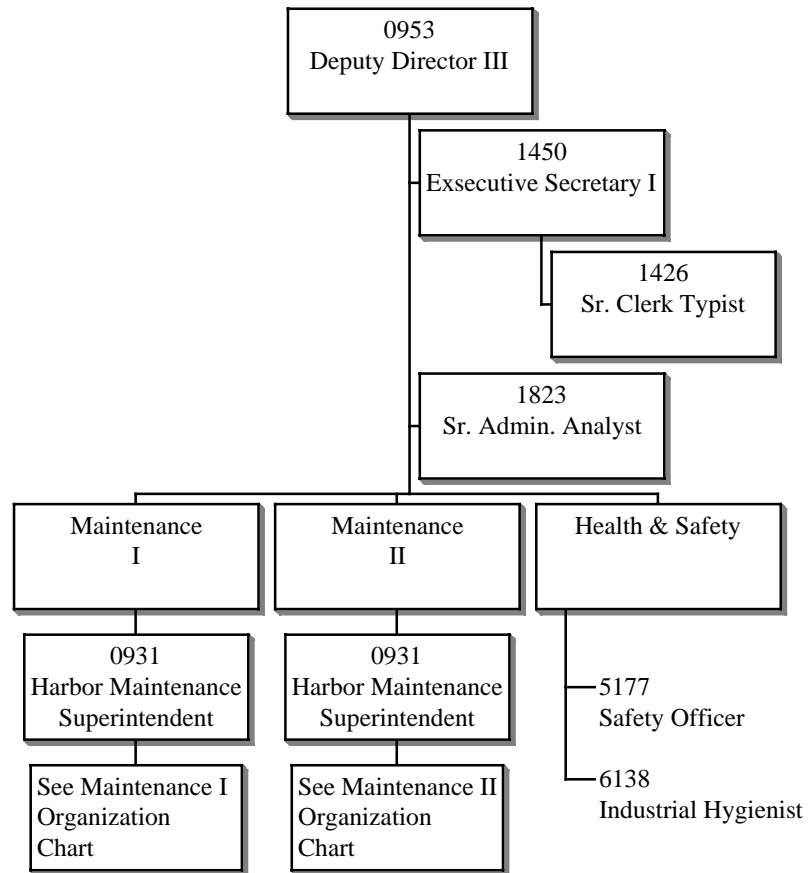
# Real Estate FY 09/10



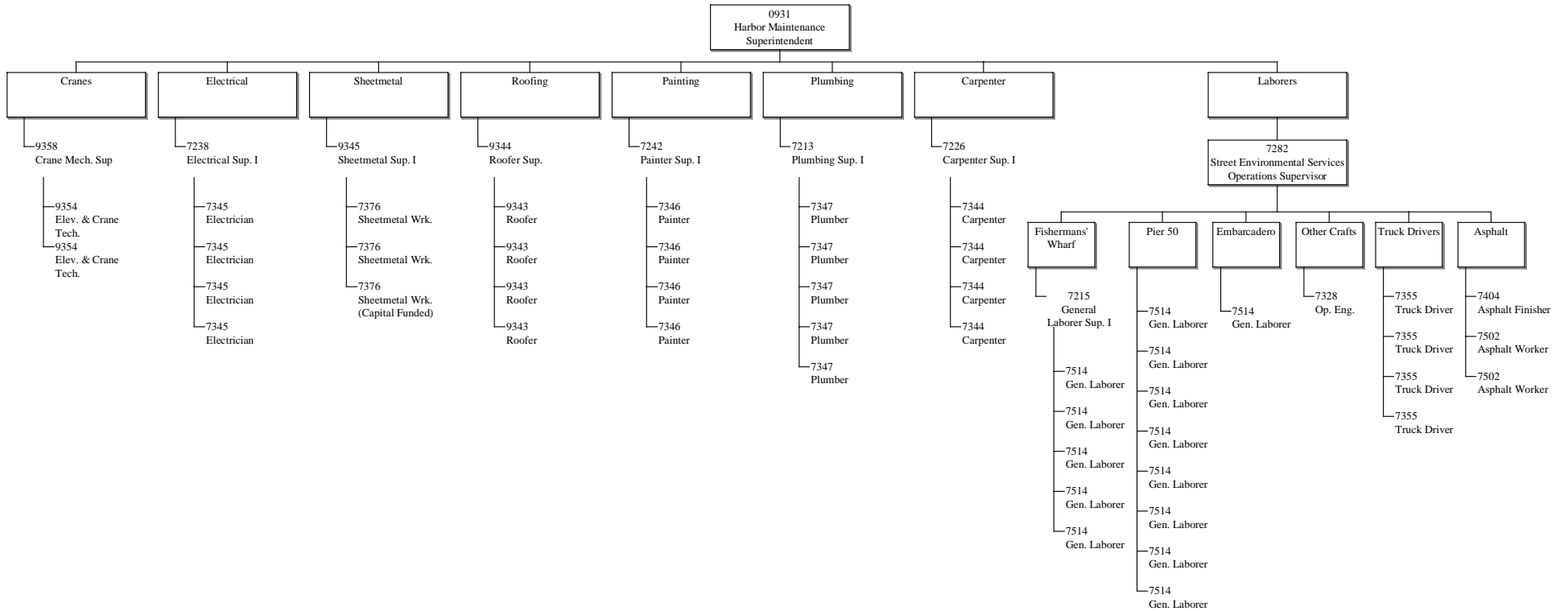
# Planning & Development FY 09/10



# Maintenance FY 09/10

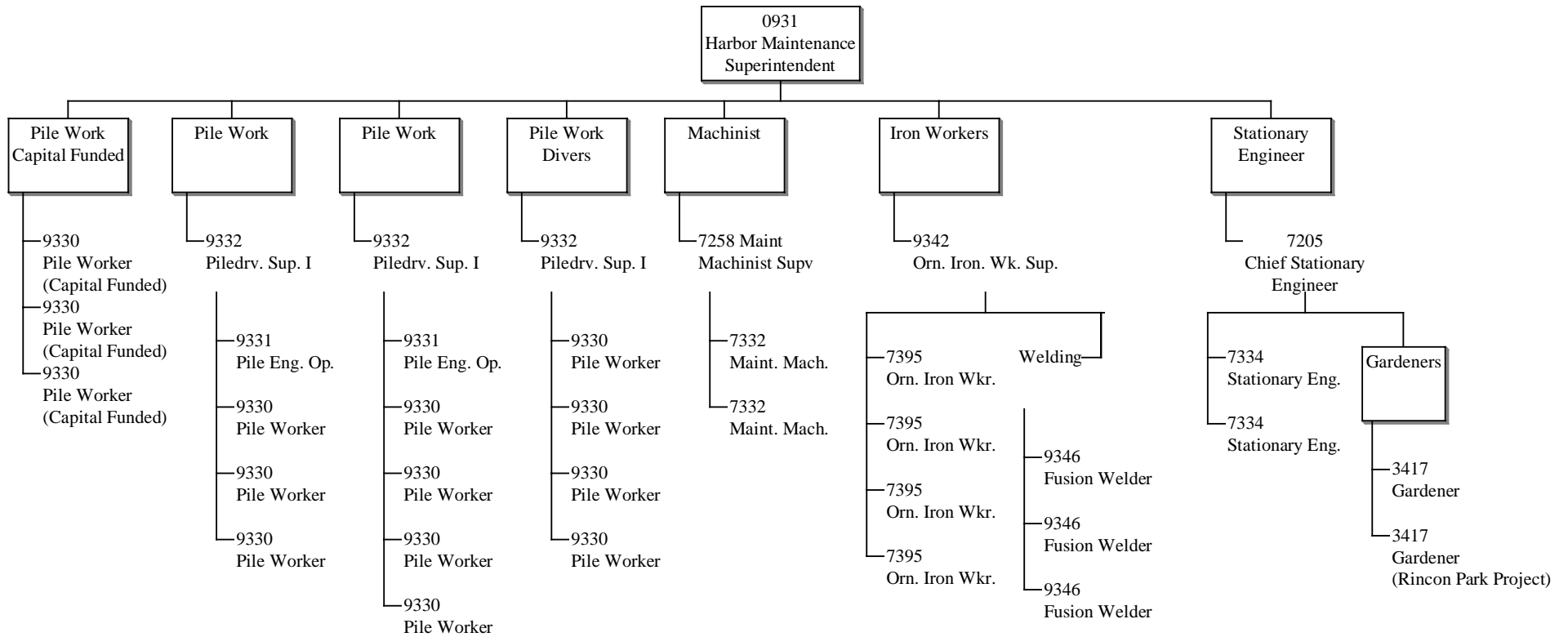


# Maintenance I FY 09/10

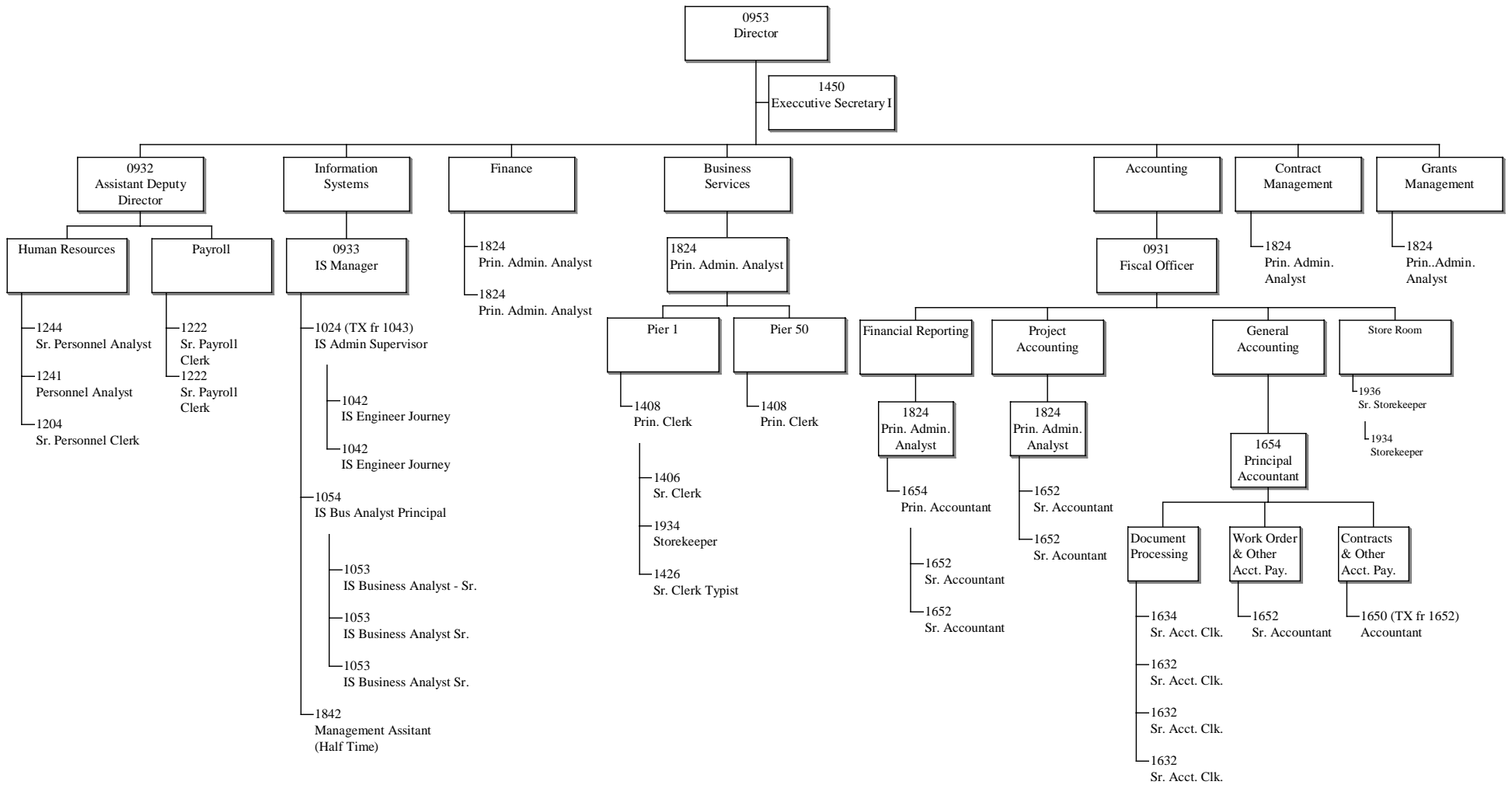


# Maintenance II

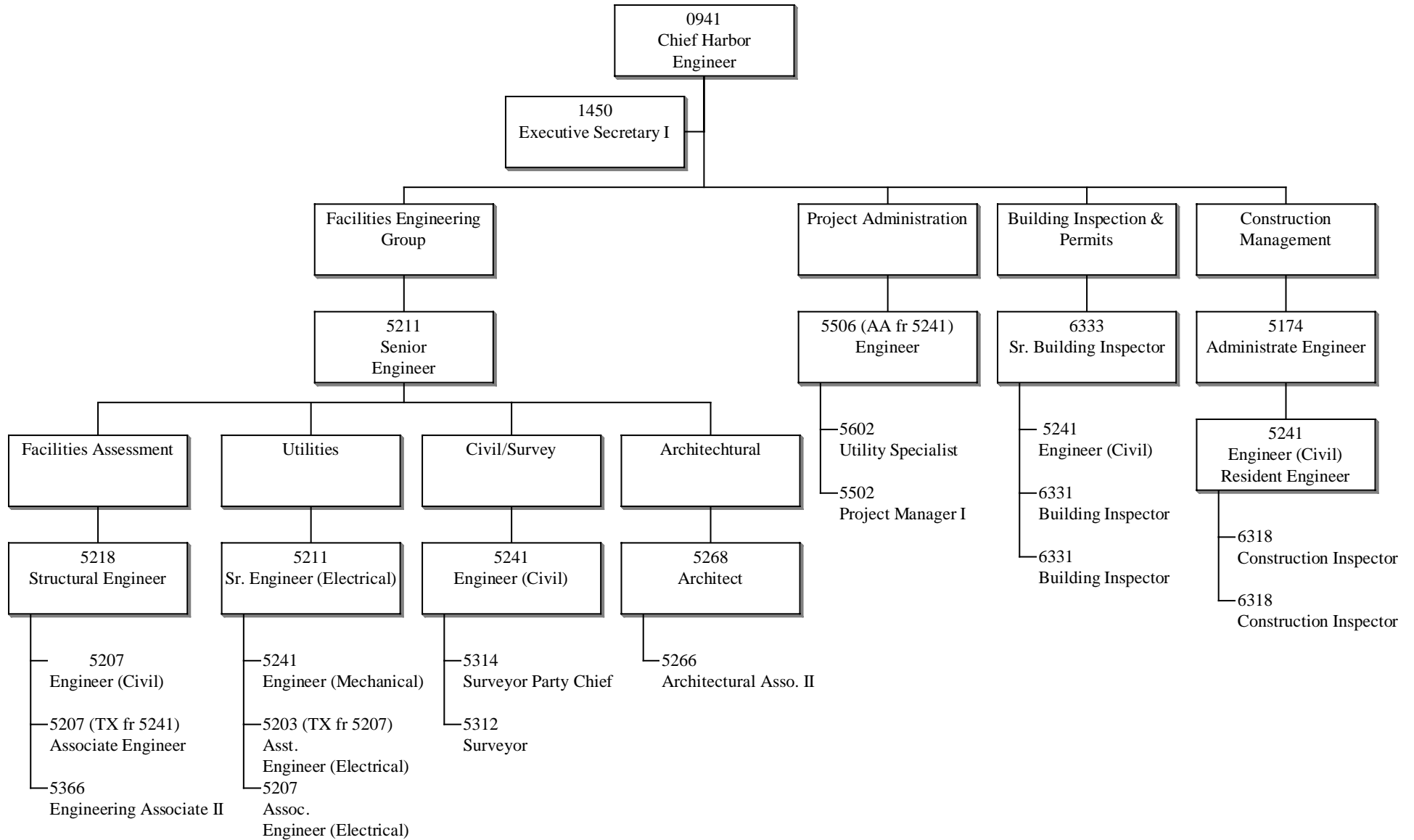
## FY 09/10



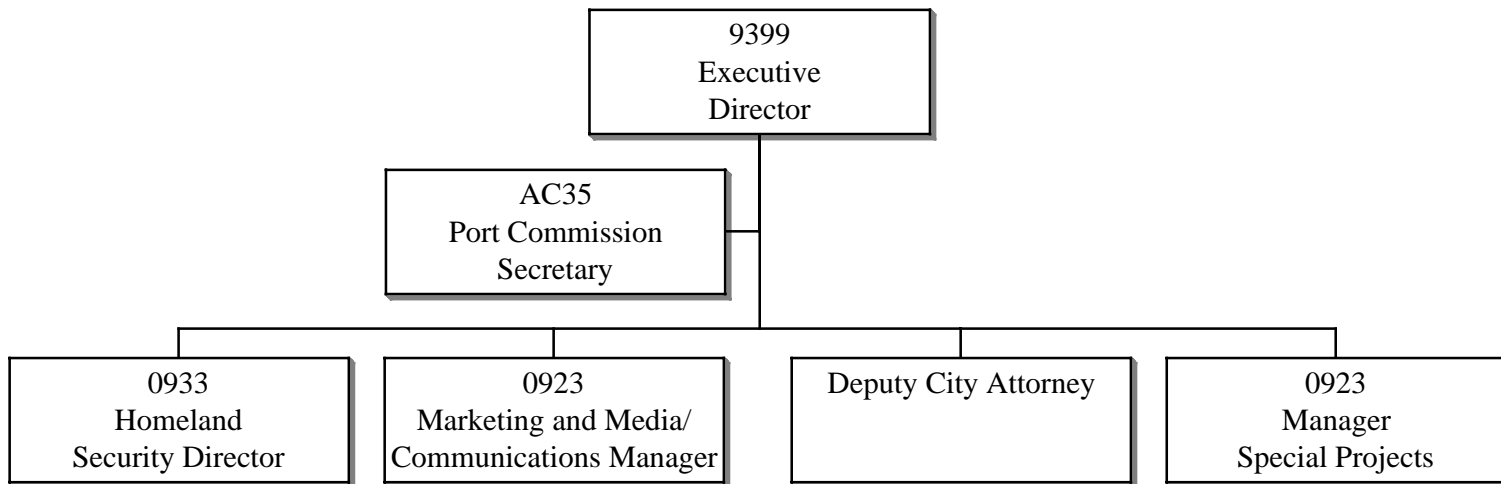
# Finance & Administration FY 09/10



# Engineering FY 09/10



# Executive FY 09/10



POSITION SCHEDULE  
FY 2009/2010 BUDGET Phase A  
TOTAL PERSONNEL COSTS

Position Cnt	Div	Cost Ctr	Budget Class	TX/R/S Class	Bdgt Step	Allocation	Title	Salary & Mandatory Fringe Benefit Costs							Subtotal	Fringe Benefits	Total Personnel Expense
								Salary	Salary Savings	Salary w/ Savings	Overtime	Premium	Temporary				
<b>PERMANENT SALARIES</b>																	
<b>MARITIME</b>																	
1.0	3	302	953 A		5	Overhead	Deputy Director	164,822	(5,937)	158,885	0	3,098		161,983	50,560	212,544	
1.0	3	302	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,930)	105,170	0	0		105,170	33,467	138,638	
1.0	3	302	9393 A		5	Overhead	Maritime Marketing Rep.	108,588	(3,911)	104,677	0	0		104,677	33,310	137,987	
1.0	3	302	9393 A		5	Overhead	Maritime Marketing Rep.	108,588	(3,911)	104,677	0	0		104,677	33,310	137,987	
1.0	3	302	9393 A		5	Overhead	Maritime Marketing Rep.	108,588	(3,911)	104,677	0	0		104,677	33,310	137,987	
5.0	Subtotal Marketing							599,685	(21,600)	578,085	0	3,098	10,000	581,183	183,959	765,142	
1.0	3	301	9356 A		5	Overhead	Wharfinger II	74,024	(2,275)	71,749	587	624		72,961	22,832	95,793	
1.0	3	301	9356 A		5	Overhead	Wharfinger II	74,024	(2,275)	71,749	587	0		72,337	22,832	95,169	
1.0	3	301	9355 A		5	Overhead	Wharfinger I	64,385	(1,978)	62,407	511	0		62,917	19,859	82,777	
1.0	3	301	9355 A		5	Overhead	Wharfinger I	64,385	(1,978)	62,407	557	0		62,964	19,859	82,823	
1.0	3	301	9376 A	R 9356	5	Overhead	Market Research Specialist	88,910	(2,732)	86,178	0	0		86,178	27,423	113,601	
1.0	8	301	931 A		5	Program	Manager III	124,635	(3,830)	120,805	0	2,316		123,121	38,443	161,564	
1.0	3	301	932 A		5	Overhead	Manager IV	133,684	(4,108)	129,576	0	2,494		132,070	41,234	173,304	
1.0	3	301	1408 A	R 1842	5	Overhead	Principal Clerk	63,778	(1,960)	61,819	0	0		61,819	19,672	81,490	
8.0	Subtotal Operations							687,826	(21,136)	666,690	2,269	5,564	0	674,523	212,154	886,521	
13.0	Total Division							1,287,511	(42,736)	1,244,775	2,269	8,662	10,000	1,255,707	396,113	1,651,820	
<b>REAL ESTATE</b>																	
1.0	1	103	932 A		5	Overhead	Manager IV	133,684	(4,230)	129,455	0	2,778		132,232	41,063	173,295	
1.0	1	103	9386 A		4	Overhead	Sr. Property Mgr. Port	112,918	(3,572)	109,346	0	0		109,346	34,684	144,029	
1.0	1	103	9386 A		5	Overhead	Sr. Property Mgr. Port	112,918	(3,572)	109,346	0	0		109,346	34,684	144,029	
1.0	1	103	9386 A		5	Overhead	Sr. Property Mgr. Port	112,918	(3,572)	109,346	0	0		109,346	34,684	144,029	
1.0	1	103	9395 A		5	Overhead	Property Manager	97,339	(3,080)	94,260	0	0		94,260	29,899	124,159	
1.0	1	103	9395 A		5	Overhead	Property Manager	97,339	(3,080)	94,260	0	0		94,260	29,899	124,159	
1.0	1	103	9395 A		5	Overhead	Property Manager	97,339	(3,080)	94,260	0	0		94,260	29,899	124,159	
1.0	1	103	9395 A		5	Overhead	Property Manager	97,339	(3,080)	94,260	0	0		94,260	29,899	124,159	
1.0	1	103	9395 A		5	Overhead	Property Manager	97,339	(3,080)	94,260	0	0		94,260	29,899	124,159	
1.0	1	103	9395 A		5	Overhead	Property Manager	97,339	(3,080)	94,260	0	0		94,260	29,899	124,159	
10.0	Subtotal Commercial							1,056,474	(33,425)	1,023,049	2,562	2,778	0	1,028,389	324,512	1,352,900	
1.0	1	105	953 A		5	Overhead	Deputy Director III	164,822	(7,069)	157,753	0	3,094		160,847	50,039	210,886	
1.0	1	105	1824 A		5	Overhead	Principal Admin Analyst	109,100	(4,679)	104,421	0	0		104,421	33,122	137,543	
1.0	1	105	1842 A		5	Overhead	Management Assistant	69,243	(2,970)	66,273	0	0		66,273	21,022	87,295	
1.0	1	105	1844 A	R:1827	5	Overhead	Sr. Management Assistant	79,387	(3,405)	75,982	0	0		75,982	24,102	100,084	
1.0	1	105	4308 A		5	Overhead	Sr. Collections Officer	64,537	(2,768)	61,769	977	624		63,371	19,593	82,964	
1.0	1	105	1842 A		5	Overhead	Management Assistant	69,243	(2,970)	66,273	0	0		66,273	21,022	87,295	
1.0	1	105	1446 A		5	Overhead	Secretary II	58,541	(2,511)	56,031	887	0		56,917	17,773	74,690	
1.0	1	105	1446 A		5	Overhead	Secretary II	58,541	(2,511)	56,031	887	947		57,864	17,773	75,637	
1.0	1	105	5620 A		5	Program	Regulatory Specialist	98,032	(4,204)	93,827	0	947		94,775	29,762	124,537	
9.0	Subtotal Administration							771,446	(33,086)	738,360	2,776	5,617	0	746,754	234,208	980,962	
19.0	Total Division							1,827,920	(66,511)	1,761,409	5,338	8,395	0	1,775,142	558,720	2,333,862	
<b>PLANNING &amp; DEVELOPMENT</b>																	
1.0	2	201	953 A		5	Overhead	Deputy Director, Port	164,822	(5,008)	159,813	0	3,296		163,110	48,234	211,344	
1.0	2	201	932 A		5	Program	Assistant Deputy Director	133,684	(4,062)	129,622	0	2,674		132,296	39,122	171,418	
1.0	2	201	931 A		5	Overhead	Environmental Manager	124,635	(3,787)	120,848	0	2,493		123,341	36,474	159,815	
1.0	2	201	923 A		5	ID	Dev1 Project Coordinator	115,482	(3,509)	111,974	0	2,310		114,283	33,795	148,078	
1.0	2	201	932 A		5	ID	Assistant Deputy Director	133,684	(4,062)	129,622	0	2,674		132,296	39,122	171,418	
1.0	2	201	931 A	R:923	5	ID	Dev1 Project Coordinator	124,635	(3,787)	120,848	0	2,493		123,341	36,474	159,815	
1.0	2	201	923 A		5	ID	Dev1 Project Coordinator	115,482	(3,509)	111,974	0	2,310		114,283	33,795	148,078	
1.0	2	201	5291 A		5	Program	Planner III	98,032	(2,979)	95,053	0	1,961		97,014	28,688	125,702	
1.0	2	201	923 A		5	ID	Dev1 Project Coordinator	115,482	(3,509)	111,974	0	2,310		114,283	33,795	148,078	
1.0	2	201	5283 A		5	Program	Planner V	137,925	(4,191)	133,735	0	0		133,735	40,363	174,098	
1.0	2	201	9377 A		5	ID	Feasibility Analyst	92,445	(2,809)	89,636	0	0		89,636	27,053	116,690	
1.0	2	201	1450 A		5	Overhead	Exec. Secretary I	63,778	(1,938)	61,840	274	410		62,524	18,664	81,188	
1.0	2	201	1446 A		5	Overhead	Secretary II	58,541	(1,779)	56,763	253	273		57,289	17,132	74,421	
13.0	Total Division							1,478,630	(44,928)	1,433,702	529	8,240	154,757	1,597,228	432,711	2,029,939	
<b>FINANCE &amp; ADMINISTRATION</b>																	
1.0	4	401	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,138)	105,962	0	0		105,962	35,194	141,156	
1.0	4	401	1934 A		5	Overhead	Storekeeper	50,951	(1,465)	49,486	478	0		49,964	16,436	66,400	
1.0	4	401	1426 A		5	Overhead	Sr. Clerk Typist	53,102	(1,527)	51,575	460	0		52,035	17,130	69,165	

Position Cnt	Div	Cost Ctr	Budget Class	TX/R/S Class	Bdgt Step	Allocation	Title	Salary & Mandatory Fringe Benefit Costs						Subtotal	Fringe Benefits	Total Personnel Expense
								Salary	Salary Savings	Salary w/ Savings	Overtime	Premium	Temporary			
1.0	4	401	1408 A	R: 1426	5	Overhead	Principal Clerk	63,778	(1,834)	61,944	552	0		62,496	20,574	83,070
1.0	4	401	1406 A		5	Overhead	Sr. Clerk	48,295	(1,389)	46,906	424	0		47,330	15,579	62,909
1.0	5	510	1408 A	R: 1632	5	ID	Principal Clerk	63,778	(1,834)	61,944	0	0		61,944	20,574	82,518
6.0 Subtotal Business Services								389,005	(11,187)	377,818	1,936	0	0	379,754	125,487	505,241
1.0	4	403	932 A		5	Overhead	Assistant Deputy Director	133,684	(4,239)	129,445	0	1,979		131,424	42,993	174,417
1.0	4	403	1244 A		5	Overhead	Sr. Personnel Analyst	98,492	(3,123)	95,369	0	0		95,369	31,675	127,045
1.0	4	403	1241 A		9	Overhead	Personnel Analyst	84,169	(2,669)	81,500	0	0		81,500	27,069	108,570
1.0	4	403	1204 A		5	Overhead	Sr. Personnel Clerk	59,983	(1,902)	58,081	693	0		58,774	19,291	78,065
1.0	4	403	1222 A		5	Overhead	Sr. Payroll Clerk	65,321	(2,071)	63,250	707	1,424		65,380	21,008	86,388
1.0	4	403	1222 A		5	Overhead	Sr. Payroll Clerk	65,321	(2,071)	63,250	707	463		64,420	21,008	85,427
6.0 Subtotal Human Resources								506,971	(16,076)	490,895	2,119	3,866	0	496,880	163,044	659,924
1.0	4	405	933 A		5	Overhead	IS Manager	144,276	(4,482)	139,793	0	2,142		141,936	46,430	188,366
0.5	4	405	1842 A		5	Overhead	Management Assistant	34,621	(1,076)	33,546	0	0		33,546	11,142	44,688
1.0	4	405	1042 A		4	Overhead	IS Engineer - Journey	110,714	(3,440)	107,274	0	0		107,274	35,630	142,904
1.0	4	405	1043 A		5	Overhead	IS Engineer - Sup.	122,680	(3,812)	118,869	0	0		118,869	39,480	158,349
1.0	4	405	1054 A		10	Overhead	IS Business Analyst - Prin.	119,708	(3,719)	115,988	0	0		115,988	38,524	154,512
1.0	4	405	1042 A		10	Overhead	IS Engineer - Journey	110,714	(3,440)	107,274	0	0		107,274	35,630	142,904
1.0	4	405	1053 A		10	Overhead	IS Business Analyst - Sr.	103,386	(3,212)	100,174	0	0		100,174	33,271	133,445
1.0	4	405	1053 A		10	Overhead	IS Business Analyst - Sr.	103,386	(3,212)	100,174	0	0		100,174	33,271	133,445
1.0	4	405	1053 A		10	Overhead	IS Business Analyst - Sr.	103,386	(3,212)	100,174	0	0		100,174	33,271	133,445
8.5 Subtotal MIS								952,872	(29,605)	923,267	0	2,142	81,581	1,006,990	306,650	1,313,640
1.0	4	408	931 A		5	Overhead	Supervising Fiscal Officer	124,635	(3,934)	120,701	0	1,496		122,197	40,089	162,286
1.0	4	408	1632 A		5	Overhead	Sr. Account Clerk	57,858	(1,826)	56,032	377	578		56,987	18,610	75,597
1.0	4	408	1652 A		5	Overhead	Sr. Accountant	74,971	(2,366)	72,605	0	0		72,605	24,115	96,719
1.0	4	408	1652 A		5	Overhead	Sr. Accountant	74,971	(2,366)	72,605	0	0		72,605	24,115	96,719
1.0	4	408	1652 A		5	Overhead	Sr. Accountant	74,971	(2,366)	72,605	0	0		72,605	24,115	96,719
1.0	4	408	1654 A		5	Overhead	Principal Accountant	90,626	(2,860)	87,766	0	0		87,766	29,150	116,916
1.0	4	408	1634 A		5	Overhead	Principal Account Clerk	65,321	(2,062)	63,260	377	0		63,636	21,011	84,647
1.0	4	408	1632 A		5	Overhead	Sr. Account Clerk	57,858	(1,826)	56,032	334	578		56,944	18,610	75,555
1.0	4	408	1632 A		5	Overhead	Sr. Account Clerk	57,858	(1,826)	56,032	334	578		56,944	18,610	75,555
1.0	4	408	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,444)	105,656	0	0		105,656	35,092	140,749
1.0	4	408	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,444)	105,656	0	0		105,656	35,092	140,749
1.0	4	408	1654 A		5	Overhead	Principal Accountant	90,626	(2,860)	87,766	0	0		87,766	29,150	116,916
1.0	4	408	1652 A	TX 1650	5	Overhead	Sr. Accountant	74,971	(2,366)	72,605	433	0		73,037	24,115	97,152
1.0	4	408	1652 A		5	Overhead	Sr. Accountant	74,971	(2,366)	72,605	0	0		72,605	24,115	96,719
1.0	4	408	1652 A		5	Overhead	Sr. Accountant	74,971	(2,366)	72,605	0	0		72,605	24,115	96,719
15.0 Subtotal Accounting								1,212,811	(38,281)	1,174,530	1,853	3,231	0	1,179,614	390,103	1,569,718
1.0	4	406	1936 A		5	Overhead	Senior Storekeeper	54,266	(1,905)	52,361	626	0		52,987	17,391	70,378
1.0	4	406	1934 A		5	Overhead	Storekeeper	50,951	(1,788)	49,163	627	0		49,789	16,329	66,118
2.0 Subtotal Store Room								105,217	(3,157)	101,524	1,253	0	0	102,777	33,720	136,497
1.0	4	409	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,605)	105,495	0	0		105,495	35,039	140,533
1.0	4	409	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,605)	105,495	0	0		105,495	35,039	140,533
1.0	4	409	1824 A		5	Overhead	Principal Admin Analyst	109,100	(3,605)	105,495	0	0		105,495	35,039	140,533
3.0 Subtotal Financial Planning								327,300	(10,816)	316,484	0	0	0	316,484	105,116	421,600
1.0	4	407	1450 A		5	Overhead	Executive Secretary I	63,778	(236)	63,542	0	701		64,243	21,105	85,348
1.0	4	407	1824 A		5	Overhead	Principal Admin Analyst	109,100	(404)	108,696	0	0		108,696	36,102	144,798
1.0	4	407	953 A		5	Overhead	Deputy Director III	164,822	(611)	164,211	0	2,228		166,439	54,540	220,980
3.0 Subtotal Administration (1)								337,700	(1,251)	336,449	0	2,929	0	339,378	1,516,131	1,516,131
43.5 Total Division								3,831,876	(110,373)	3,720,967	7,162	12,168	81,581	3,821,878	2,751,997	6,573,875

Position Cnt	Div	Cost Ctr	Budget Class	TX/R/S Class	Bdgt Step	Salary & Mandatory Fringe Benefit Costs										Total Personnel Expense	
						Allocation	Title	Salary	Salary Savings	Salary w/ Savings	Overtime	Premium	Temporary	Subtotal	Fringe Benefits		
ENGINEERING																	
1.0	8	901	1450 A		5	Overhead	Executive Secretary	63,778	(2,547)	61,231	0	0		61,231	17,288	78,519	
1.0	8	901	5207 A		5	Overhead	Assoc. Engineer	108,075	(4,316)	103,759	0	0		103,759	29,295	133,053	
1.0	8	901	5211 A		5	Program	Senior Engineer	144,818	(5,784)	139,034	0	2,896		141,930	39,254	181,185	
1.0	8	901	5268 A		5	Program	Architect	125,088	(4,996)	120,092	0	8,756		128,849	33,906	162,755	
1.0	8	901	5266 A		5	Program	Architectural Asso. II	108,075	(4,316)	103,759	0	2,162		105,920	29,295	135,215	
1.0	8	901	5314 A		5	Program	Surveyor Party Chief	90,191	(3,602)	86,589	0	0		86,589	24,447	111,035	
1.0	8	901	5312 A		5	Program	Surveyor Assistant II	78,302	(3,127)	75,175	0	0		75,175	21,224	96,399	
1.0	8	901	5218 A		5	Program	Structural Engineer	137,925	(5,508)	132,417	0	13,793		146,209	37,386	183,595	
1.0	8	901	5241 A		5	Program	Engineer	125,088	(4,996)	120,093	0	2,502		122,594	33,906	156,501	
1.0	8	901	5207 A		5	Program	Assoc. Engineer	108,075	(4,316)	103,759	0	2,162		105,920	29,295	135,215	
1.0	8	901	5241 A		5	Program	Engineer	125,088	(4,996)	120,093	0	2,502		122,594	33,906	156,501	
1.0	8	901	5241 A	TX:5207	5	Program	Engineer	125,088	(4,996)	120,093	0	2,502		122,594	33,906	156,501	
1.0	8	901	5241 A		5	Program	Engineer	125,088	(4,996)	120,093	0	8,756		128,849	33,906	162,755	
1.0	8	901	5241 A		5	Program	Engineer	125,088	(4,996)	120,093	0	2,502		122,594	33,906	156,501	
1.0	8	901	5207 A	TX:5203	5	Program	Assoc. Engineer	108,075	(4,316)	103,759	0	2,162		105,920	29,295	135,215	
1.0	8	901	5211 A		5	Program	Senior Engineer	144,818	(5,784)	139,034	0	2,896		141,930	39,254	181,185	
1.0	8	901	5174 A		5	Program	Administrative Engineer	134,646	(5,378)	129,268	0	2,693		131,961	36,497	168,458	
1.0	8	901	5366 A		5	Program	Engineering Assoc. II	88,910	(3,551)	85,359	0	1,778		87,137	24,100	111,237	
1.0	8	901	5602 A		9	Program	Utility Specialist	117,017	(4,673)	112,344	0	2,340		114,684	31,719	146,403	
1.0	8	901	6318 M		5	Program	Construction Inspector	93,803	(3,746)	90,057	0	1,876		91,933	25,426	117,359	
1.0	8	901	941 A		5	Overhead	Chief Harbor Engineer	171,777	(6,860)	164,917	0	3,436		168,352	46,562	214,914	
1.0	8	901	6318 A		5	Program	Construction Inspector	93,803	(3,746)	90,057	0	0		90,057	25,426	115,483	
22.0	Subtotal Engineering								2,542,620	(101,548)	2,441,072	15,000	78,000	59,434	2,593,506	689,199	3,195,983
1.0	8	903	5241 A		5	Program	Engineer	125,088	(3,768)	121,320	0	0		121,320	34,253	155,573	
1.0	8	903	6331 A		5	Program	Building Inspector	104,111	(3,136)	100,975	0	0		100,975	28,509	129,483	
1.0	8	903	6331 A		5	Program	Building Inspector	104,111	(3,136)	100,975	0	0		100,975	28,509	129,483	
1.0	8	903	6333 A		5	Program	Senior Building Inspector	114,786	(3,458)	111,328	0	0		111,328	31,432	142,760	
4.0	Subtotal Permits								448,096	(13,498)	434,598	0	0	0	434,598	122,702	557,300
26.0	Total Division								2,990,716	(115,046)	2,875,670	15,000	78,000	59,434	3,028,104	811,901	3,840,005
91 - IIX																	
MAINTENANCE																	
1.0	5	502	5177 A		5	Overhead	Safety Officer	120,861	(3,923)	116,938	0	0		116,938	39,042	155,980	
1.0	5	502	6138 A		5	Overhead	Industrial Hygienist	109,613	(3,558)	106,055	0	0		106,055	35,408	141,463	
2.0	Subtotal Health & Safety								230,474	(7,481)	222,993	0	0	0	222,993	74,450	297,443
1.0	5	503	9358 A		5	Overhead	Crane Mech. Sup.	111,447	(3,391)	108,056	0	0		108,056	36,076	144,132	
1.0	5	503	9354 A		5	ID	Elevator & Crane Tech	106,149	(3,230)	102,919	0	0		102,919	34,361	137,280	
1.0	5	503	9354 A		5	ID	Elevator & Crane Tech	106,149	(3,230)	102,919	0	0		102,919	34,361	137,280	
3.0	Subtotal Cranes								323,744	(9,851)	313,893	0	0	0	313,893	104,799	418,692
1.0	5	511	7213 A		5	ID	Plumber Supv I	104,494	(2,187)	102,307	0	0		102,307	34,157	136,464	
1.0	5	511	7347 A		5	ID	Plumber	94,821	(1,985)	92,837	0	2,125		94,962	30,995	125,957	
1.0	5	511	7347 A		5	ID	Plumber	94,821	(1,985)	92,837	0	2,125		94,962	30,995	125,957	
1.0	5	511	7347 A		5	ID	Plumber	94,821	(1,985)	92,837	0	2,125		94,962	30,995	125,957	
1.0	5	511	7347 A		5	ID	Plumber	94,821	(1,985)	92,837	0	2,125		94,962	30,995	125,957	
1.0	5	511	7347 A		5	ID	Plumber	94,821	(1,985)	92,837	0	0		92,837	30,995	123,832	
6.0	Subtotal Plumbing								578,601	(12,111)	566,490	0	8,500	0	574,990	189,133	764,123
1.0	5	512	7238 A		5	ID	Electrician Supv I	103,513	(24)	103,488	0	0		103,488	34,552	138,040	
1.0	5	512	7345 A		5	ID	Electrician	91,689	(21)	91,668	0	2,063		93,730	30,605	124,335	
1.0	5	512	7345 A		5	ID	Electrician	91,689	(21)	91,668	0	2,063		93,730	30,605	124,335	
1.0	5	512	7345 A		5	ID	Electrician	91,689	(21)	91,668	0	2,063		93,730	30,605	124,335	
1.0	5	512	7345 A		5	ID	Electrician	91,689	(21)	91,668	0	2,063		93,730	30,605	124,335	
5.0	Subtotal Electrical								470,270	(110)	470,160	0	8,250	0	478,410	156,972	635,382
1.0	5	513	7332 A		5	ID	Maintenance Machinist	78,310	(2,412)	75,898	0	225		76,123	25,340	101,463	
1.0	5	513	7332 A		5	ID	Maintenance Machinist	78,310	(2,412)	75,898	0	0		75,898	25,340	101,238	
1.0	5	513	7258 A		5	ID	Maint. Mach. Supv I	99,795	(3,074)	96,722	0	225		96,947	32,292	129,239	
3.0	Subtotal Machine								256,415	(7,897)	248,518	0	450	0	248,968	82,972	331,940
1.0	5	514	7205 A		N/A	Program	Chief Stationary Engineer	95,813	(2,897)	92,916	0	0		92,916	31,022	123,938	
1.0	5	514	7334 A		N/A	Program	Stationary Engineer	75,507	(2,283)	73,224	0	0		73,224	24,447	97,672	
1.0	5	514	7334 A		N/A	Program	Stationary Engineer	75,507	(2,283)	73,224	0	0		73,224	24,447	97,672	
3.0	Subtotal Stationary Engineer								246,828	(7,463)	239,365	0	0	0	239,365	79,916	319,281
1.0	5	515	7404 A		5	ID	Asphalt Finisher	62,823	(2,184)	60,639	0	0		60,639	20,245	80,885	
1.0	5	515	7502 A		5	ID	Asphalt Worker	60,709	(2,110)	58,598	0	0		58,598	19,564	78,163	
1.0	5	515	7502 A		4	ID	Asphalt Worker	60,709	(2,110)	58,598	0	0		58,598	19,564	78,163	
3.0	Subtotal Asphalt								184,240	(6,404)	177,836	0	0	0	177,836	59,374	237,210

Position Cnt	Div	Cost Ctr	Budget Class	TX/R/S Class	Bdgt Step	Allocation	Title	Salary & Mandatory Fringe Benefit Costs							Subtotal	Fringe Benefits	Total Personnel Expense
								Salary	Salary Savings	Salary w/ Savings	Overtime	Premium	Temporary				
1.0	5	517	3417 A		5	ID	Gardener	61,596	(1,836)	59,760	0	0		59,760	19,952	79,712	
1.0	Subtotal Gardening																
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	830		59,648	19,638	79,286	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	830		59,648	19,638	79,286	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	855		59,673	19,638	79,311	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7514 A		5	ID	General Laborer	59,534	(716)	58,818	0	0		58,818	19,638	78,456	
1.0	5	518	7215 A		5	ID	General Laborer Supervisor	65,955	(793)	65,161	0	630		65,791	21,755	87,547	
1.0	5	518	7282 A	R:7215	5	ID	Street Repair Supervisor II	86,269	(1,038)	85,231	0	0		85,231	28,456	113,687	
16.0	Subtotal Laborers																
1.0	5	521	7226 A		5	ID	Carpenter Supv I	98,582	(3,042)	95,540	0	0		95,540	31,898	127,437	
1.0	5	521	7344 A		5	ID	Carpenter	80,022	(2,469)	77,553	0	2,063		79,615	25,892	105,508	
1.0	5	521	7344 A		5	ID	Carpenter	80,022	(2,469)	77,553	0	2,063		79,615	25,892	105,508	
1.0	5	521	7344 A		5	ID	Carpenter	80,022	(2,469)	77,553	0	2,063		79,615	25,892	105,508	
1.0	5	521	7344 A		5	ID	Carpenter	80,022	(2,469)	77,553	0	1,750		79,303	25,892	105,195	
5.0	Subtotal Carpentry																
1.0	5	522	9332 A		5	ID	Piledriver Supervisor I	95,330	(2,933)	92,397	0	0		92,397	30,849	123,246	
1.0	5	522	9332 A		5	ID	Piledriver Supervisor I	95,330	(2,933)	92,397	0	0		92,397	30,849	123,246	
1.0	5	522	9331 A		5	ID	Pile Engine Operator	90,123	(2,773)	87,350	0	0		87,350	29,164	116,514	
1.0	5	522	9331 A		5	ID	Pile Engine Operator	90,123	(2,773)	87,350	0	4,200		91,550	29,164	120,714	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	0		82,544	27,559	110,103	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	10,200		92,744	27,559	120,303	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	2,600		85,144	27,559	112,703	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	0		82,544	27,559	110,103	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	0		82,544	27,559	110,103	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	1,125		83,669	27,559	111,228	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	0		82,544	27,559	110,103	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	10,200		92,744	27,559	120,303	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	0		82,544	27,559	110,103	
1.0	5	522	9330 A		5	ID	Pile Worker	85,164	(2,620)	82,544	0	12,800		95,344	27,559	122,903	
1.0	5	522	9332 A		5	ID	Piledriver Supervisor I	95,330	(2,933)	92,397	0	0		92,397	30,849	123,246	
16.0	Subtotal Pile Drivers																
1.0	5	523	9345 A		5	ID	Sheetmetal Supervisor I	104,494	(4,520)	99,974	0	0		99,974	33,378	133,352	
1.0	5	523	7376 A		5	ID	Sheetmetal Worker	95,343	(4,124)	91,219	0	2,600		93,819	30,455	124,274	
1.0	5	523	7376 A		5	ID	Sheetmetal Worker	95,343	(4,124)	91,219	0	0		91,219	30,455	121,674	
3.0	Subtotal Sheetmetal																
1.0	5	524	7242 A		10	ID	Painter Supv I	88,214	(2,737)	85,477	0	0		85,477	28,538	114,015	
1.0	5	524	7346 A		5	ID	Painter	73,571	(2,283)	71,288	0	1,510		72,798	23,801	96,599	
1.0	5	524	7346 A		5	ID	Painter	73,571	(2,283)	71,288	0	1,510		72,798	23,801	96,599	
1.0	5	524	7346 A		5	ID	Painter	73,571	(2,283)	71,288	0	1,510		72,798	23,801	96,599	
1.0	5	524	7346 A		5	ID	Painter	73,571	(2,283)	71,288	0	1,510		72,798	23,801	96,599	
5.0	Subtotal Painting																
1.0	5	525	9343 A		5	ID	Roofer	76,160	(3,464)	72,696	0	0		72,696	24,271	96,967	
1.0	5	525	9343 A		5	ID	Roofer	76,160	(3,464)	72,696	0	0		72,696	24,271	96,967	
1.0	5	525	9343 A		5	ID	Roofer	76,160	(3,464)	72,696	0	1,188		73,883	24,271	98,154	
1.0	5	525	9343 A		5	ID	Roofer	76,160	(3,464)	72,696	0	1,875		74,571	24,271	98,842	
1.0	5	525	9344 A		5	ID	Roofer Supervisor	85,986	(3,911)	82,076	0	0		82,076	27,402	109,478	
5.0	Subtotal Roofing																

Position Cnt	Div	Cost Ctr	Budget Class	TX/R/S Class	Bdgt Step	Allocation	Title	Salary & Mandatory Fringe Benefit Costs						Subtotal	Fringe Benefits	Total Personnel Expense
								Salary	Salary Savings	Salary w/ Savings	Overtime	Premium	Temporary			
1.0	5	526	9342 A		5	ID	Orn Ironworker Supv	89,419	(2,717)	86,702	0	0		86,702	28,947	115,649
1.0	5	526	7395 A		5	ID	Ornamental Iron Worker	78,770	(2,393)	76,377	0	1,375		77,752	25,500	103,251
1.0	5	526	7395 A		5	ID	Ornamental Iron Worker	78,770	(2,393)	76,377	0	1,375		77,752	25,500	103,251
1.0	5	526	7395 A		5	ID	Ornamental Iron Worker	78,770	(2,393)	76,377	0	1,375		77,752	25,500	103,251
1.0	5	526	7395 A		5	ID	Ornamental Iron Worker	78,770	(2,393)	76,377	0	1,375		77,752	25,500	103,251
1.0	5	526	9346 A		5	ID	Fusion Welder	93,464	(2,840)	90,624	0	0		90,624	30,257	120,881
1.0	5	526	9346 A		5	ID	Fusion Welder	93,464	(2,840)	90,624	0	0		90,624	30,257	120,881
1.0	5	526	9346 A		5	ID	Fusion Welder	93,464	(2,840)	90,624	0	0		90,624	30,257	120,881
8.0 Subtotal Iron Workers								684,890	(20,809)	664,081	0	5,500	0	669,581	221,716	891,297
1.0	5	527	7328 A		5	ID	Operating Engineer	88,818	(2,692)	86,126	0	0		86,126	28,755	114,881
1.0 Subtotal								88,818	(2,692)	86,126	0	0	0	86,126	28,755	114,881
1.0	5	528	7355 A		5	ID	Truck Driver	77,021	(854)	76,167	0	150		76,317	25,430	101,747
1.0	5	528	7355 A		5	ID	Truck Driver	77,021	(854)	76,167	0	150		76,317	25,430	101,747
1.0	5	528	7355 A		5	ID	Truck Driver	77,021	(854)	76,167	0	150		76,317	25,430	101,747
1.0	5	528	7355 A		5	ID	Truck Driver	77,021	(854)	76,167	0	1,040		77,207	25,430	102,637
4.0 Subtotal Truck Drivers								308,084	(9,243)	304,669	0	1,490	0	306,159	101,719	407,878
									0							
									0							
1.0	5	510	953 A		5	Overhead	Deputy Director III	164,822	(28,261)	136,561	0	10,934		147,495	45,593	193,089
1.0	5	510	1823 A		5	Overhead	Maintenance Planner	94,265	(16,163)	78,102	0	0		78,102	26,076	104,178
1.0	5	510	931 A		5	ID	Supt., Harbor Maintenance	124,635	(21,370)	103,265	0	2,493		105,758	34,477	140,235
1.0	5	510	931 A		5	ID	Supt., Harbor Maintenance	124,635	(21,370)	103,265	0	2,493		105,758	34,477	140,235
1.0	5	510	1450 M R 1446		2	ID	Executive Secretary I	63,778	(10,936)	52,843	0	733		53,576	17,643	71,219
1.0	5	510	1426 A		5	ID	Sr. Clerk Typist	53,102	(9,105)	43,997	0	0		43,997	14,689	58,687
6.0 Subtotal Maintenance Administration								625,238	(107,204)	518,034	281,385	16,653	118,934	935,006	172,955	1,107,961
95.0 Total Division								7,934,920	(303,446)	7,637,301	281,385	104,753	118,934	8,142,373	2,549,853	10,692,226
EXECUTIVE																
1.0	7	701	9399 A		5	Overhead	Executive Director	239,494	(7,330)	232,163	0	4,912		237,075	69,410	306,485
1.0	7	701	AC35 A		5	Overhead	Commission Secretary III	93,673	(2,867)	90,806	0	0		90,806	27,148	117,954
2.0 Subtotal Director's Office								333,167	(10,198)	322,969	0	4,912	0	327,881	96,558	424,439
1.0	7	705	923 A		5	Overhead	Manager II	115,482	8,018	123,500	0	2,153		125,653	36,923	162,575
1.0 Subtotal Special Projects								115,482	8,018	123,500	0	2,153		125,653	36,923	162,575
1.0	7	706	933 A		5	Overhead	Homeland Security Director	144,276	(4,391)	139,885	0	4,755		144,640	41,821	186,461
1.0 Subtotal Homeland Security								144,276	(4,391)	139,885	0	4,755	60,000	204,640	41,821	246,461
1.0	7	703	923 A R:0922		5	Overhead	Manager II	115,482	(3,614)	111,868	0	0		111,868	33,445	145,313
1.0 Subtotal Communications								115,482	(3,614)	111,868	0	0	10,396	122,264	33,445	155,709
5.0 Total Division								708,407	(10,185)	698,222	0	11,820	70,396	780,438	208,747	989,185
214.5 Total Port																
OPERATING SALARIES & BENEFITS								20,059,979	(693,223)	19,372,046	311,684	232,038	495,102	20,400,870	7,710,042	28,110,912
CAPITAL/ PROJECT																
1.0	8		5506 A		5	Program	Project Manager III	159,440	(4,783)	154,657	0	0		154,657	43,304	197,961
1.0	2		931 A R:5293		5	Program	Planner IV	124,635	(3,739)	120,896	0	0		120,896	33,851	154,747
1.0	8		5502 A		5	Program	Project Manager I	115,780	(3,473)	112,306	0	0		112,306	31,446	143,752
1.0	5		7376 A		5	Program	Sheet Metal Worker	95,343	(2,860)	92,483	0	0		92,483	25,895	118,378
1.0	5		7376 A		5	Program	Sheet Metal Worker	95,343	(2,860)	92,483	0	0		92,483	25,895	118,378
1.0	5		7376 A		6	Program	Sheet Metal Worker	95,343	(2,860)	92,483	0	0		92,483	25,895	118,378
1.0	5		7376 A		7	Program	Sheet Metal Worker	95,343	(2,860)	92,483	0	0		92,483	25,895	118,378
1.0	5		9330 A		5	Program	Pile Worker	85,164	(2,555)	82,609	0	0		82,609	23,131	105,740
1.0	5		9330 A		5	Program	Pile Worker	85,164	(2,555)	82,609	0	0		82,609	23,131	105,740
1.0	5		9330 A		5	Program	Pile Worker	85,164	(2,555)	82,609	0	0		82,609	23,131	105,740
1.0	5		9343 A		5	Program	Roofer	76,160	(2,285)	73,875	0	0		73,875	20,685	94,560
1.0	5		9343 A		5	Program	Roofer	76,160	(2,285)	73,875	0	0		73,875	20,685	94,560
1.0	5		7347 A		5	Program	Plumber	94,821	(2,845)	91,977	0	0		91,977	25,753	117,730
1.0	5		7347 A		5	Program	Plumber	94,821	(2,845)	91,977	0	0		91,977	25,753	117,730
1.0	5		7347 A		5	Program	Plumber	94,821	(2,845)	91,977	0	0		91,977	25,753	117,730
1.0	5		7347 A		5	Program	Plumber	94,821	(2,845)	91,977	0	0		91,977	25,753	117,730
1.0	5		3417 A		5	Program	Gardener	61,596	(1,848)	59,748	0	0		59,748	16,729	76,478
17.0 Total Capital Fund Positions								1,629,922	(48,898)	1,581,024	0	0		1,581,024	442,687	2,023,711